

## IQAC COMMITTEE MEETING

**Venue:** Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.

Date: 01/07/2017

Day: Saturday

Time: 10.30 am

### AGENDA

1. Confirmation of the Minutes of previous Meeting held on 13<sup>th</sup> May 2017.
2. Action Points of Meeting held on 13<sup>th</sup> May 2017.
3. Visit of NAAC Peer Team for Assessment.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Ravindra B. Saudagar	Chairman	
2	Prof. Dattatraya M. Shinkar	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Bhausaheb B. Rayate	Management Representative	
5	Dr. Pravin D. Chaudhari	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Subodh C. Pal	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Dr. Avinash B. Darekar	Associate Professor	
11	Dr. Rishikesh S. Bachhav	Associate Professor	
12	Prof. Smita S. Aher	Assistant Professor	
13	Mr. Mayur P. Sawant	Student Representative	

## Minutes of Meeting

The Chairman welcomed all the members

**Agenda No. 1: Confirmation of the Minutes of previous Meeting held on 13<sup>th</sup> May 2017.**

- The Minutes of Meeting of 13<sup>th</sup> May 2017 was read and confirmed.

**Agenda No. 2: Action Points of Meeting held on 13<sup>th</sup> May 2017.**

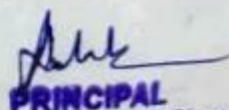
- Communication with NAAC Peer Team: The Chairman informed that the NAAC Peer team has been appointed and is scheduled to visit.

**Agenda Item No. 3: Visit of NAAC Team for Assessment.**

- The Chairman discussed on the delegation of responsibilities to various Members of the College, with all the Members present at the Meeting, as the tentative date of visit of NAAC has been scheduled during the Second week of September 2017.
- The Chairman also shared the tentative schedule/plan of action on the visit of NAAC with all the Members present at the Meeting. He requested for a full-fledged cooperation from all the Members, to ensure RGSCOP receives the Best/Good Grade, upon assessment.
- The Chairman also insisted that there should never be a failure on any part during the complete assessment process and requested for a full-fledged participation from all the Members.



**External Quality Assurance Cell (IQAC)**  
KCT's R. G. Sapkal College of Pharmacy,  
Anjaneri, Nashik-422 213.



**PRINCIPAL**  
R.G. Sapkal College of Pharmacy  
Anjaneri, Nashik - 422213

# IQAC COMMITTEE MEETING

**Venue:** Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.

**Date:** 03/10/2017

**Day:** Tuesday

**Time:** 10.30 am

## AGENDA

1. Confirmation of the Minutes of previous Meeting held on 1<sup>st</sup> July 2017.
2. Action Points of Meeting held on 1<sup>st</sup> July 2017.
3. Discussion regarding preparation of AQAR for NAAC.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Ravindra B. Saudagar	Chairman	
2	Prof. Dattatraya M. Shinkar	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
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7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Subodh C. Pal	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Dr. Avinash B. Darekar	Associate Professor	
11	Dr. Rishikesh S. Bachhav	Associate Professor	
12	Prof. Smita S. Aher	Assistant Professor	
13	Mr. Mayur P. Sawant	Student Representative	

## Minutes of Meeting

The Chairman welcomed all the members

### **Agenda No. 1: Confirmation of the Minutes of previous Meeting held on 1<sup>st</sup> July 2017.**

- The Minutes of Meeting of 1<sup>st</sup> July 2017 was read and confirmed.

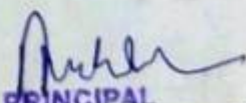
### **Agenda No. 2: Action Points of Meeting held on 1<sup>st</sup> July 2017.**

- Successfully visited NAAC Peer Team on 07-09 September 2017 to our KCT's R.G Sapkal College of Pharmacy, Anjaneri Nashik and accredited with B+ grade.

### **Agenda Item No. 3: Discussion regarding preparation of AQAR for NAAC.**

- The Principal and NAAC co-ordinator informed to all faculty members regarding preparation of annual quality assurance report which is to be submitted every year after accreditation.
- The Principal also informed to all NAAC criteria wise faculty members to compile data as per requirement of AQAR to smooth functioning of report submission also for next accreditation process.

  
**Internal Quality Assurance Cell (IQAC)**  
KCT's R. G. Sapkal College of Pharmacy,  
Anjaneri, Nashik - 422 213.

  
**PRINCIPAL**  
R.G. Sapkal College of Pharmacy  
Anjaneri, Nashik - 422213

# IQAC COMMITTEE MEETING

**Venue:** Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.

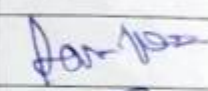
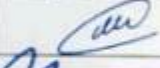
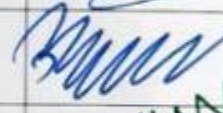
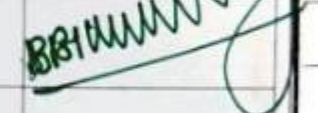

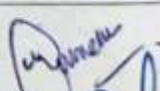
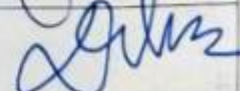


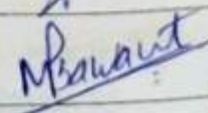
**Date:** 08/01/2018

**Day:** Monday

**Time:** 10.30 am

## AGENDA

1. Confirmation of the Minutes of previous Meeting held on 3<sup>rd</sup> October 2017.
2. Action Points of Meeting held on 3<sup>rd</sup> October 2017.
3. Discussion regarding arrangement of seminar on pharmacology.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Ravindra B. Saudagar	Chairman	
2	Prof. Prashant B. Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Bhausahab B. Rayate	Management Representative	
5	Dr. Sohan S. Chitlange	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Sanjay J. Kshirsagar	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Dr. Avinash B. Darekar	Associate Professor	
11	Dr. Rishikesh S. Bachhav	Associate Professor	
12	Prof. Smita S. Aher	Assistant Professor	
13	Mr. Mayur P. Sawant	Student Representative	

## Minutes of Meeting

The Chairman welcomed all the members

**Agenda No. 1: Confirmation of the Minutes of previous Meeting held on 3<sup>rd</sup> October 2017.**

- The Minutes of Meeting of 3<sup>rd</sup> October 2017 was read and confirmed.

**Agenda No. 2: Action Points of Meeting held on 3<sup>rd</sup> October 2017.**

- The principal review the working of AQAR of NAAC and suggest solutions to faculty members who face annual quality assurance report filling problems.

**Agenda Item No. 3: Discussion regarding arrangement of seminar on pharmacology.**

- The Principal informed to Head of department of pharmacology to conduction of seminar on pharmacology in our college also informed to fix date for the same.

**Internal Quality Assurance Cell (IQAC)**  
KCT's R. G. Sapkal College of Pharmacy,  
Anjaneri, Nashik-422 213.

**PRINCIPAL**  
R.G. Sapkal College of Pharmacy  
Anjaneri, Nashik - 422213

# Minutes of Meeting

The Chairman welcomed all the members

**Agenda No. 1: Confirmation of the Minutes of previous Meeting held on 3<sup>rd</sup> October 2017.**

- The Minutes of Meeting of 3<sup>rd</sup> October 2017 was read and confirmed.

**Agenda No. 2: Action Points of Meeting held on 3<sup>rd</sup> October 2017.**

- The principal review the working of AQAR of NAAC and suggest solutions to faculty members who face annual quality assurance report filling problems.

**Agenda Item No. 3: Discussion regarding arrangement of seminar on pharmacology.**

- The Principal informed to Head of department of pharmacology to conduction of seminar on pharmacology in our college also informed to fix date for the same.

**Internal Quality Assurance Cell (IQAC)**  
KCT's R. G. Sapkal College of Pharmacy,  
Anjaneri, Nashik-422 213.

**PRINCIPAL**  
R.G. Sapkal College of Pharmacy  
Anjaneri, Nashik - 422213

# IQAC COMMITTEE MEETING

Venue: Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri, Nashik.

Date: 05/04/2018

Day: Wednesday

Time: 10.30 am

## AGENDA

4. Confirmation of the Minutes of previous Meeting held on 1<sup>st</sup> January 2018.
5. Action Points of Meeting held on 1<sup>st</sup> January 2018.
6. Discussion regarding working status of AQAR.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Ravindra B. Saudagar	Chairman	
2	Prof. Prashant B. Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
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7	Mr. Sharad N. Patil	Office Superintendent	
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10	Dr. Avinash B. Darekar	Associate Professor	
11	Dr. Rishikesh S. Bachhav	Associate Professor	
12	Prof. Smita S. Aher	Assistant Professor	
13	Mr. Mayur P. Sawant	Student Representative	



## Minutes of Meeting

The Chairman welcomed all the members

**Agenda No. 1: Confirmation of the Minutes of previous Meeting held on 1<sup>st</sup> January 2018.**


- The Minutes of Meeting of 1<sup>st</sup> January 2018 was read and confirmed.

**Agenda No. 2: Action Points of Meeting held on 1<sup>st</sup> January 2018.**

- The principal review status from Head of department pharmacology regarding time unavailability to conduct seminar on pharmacology subject.

**Agenda Item No. 3: Discussion regarding working status of AQAR**

- The Principal discuss working status of AQAR & informed to all criteria wise chairman's, members of Annual Quality Assurance Report to give in detail of working status at end of april 2018.

  
**Internal Quality Assurance Cell (IQAC)**  
KCT's R. C. of Pharmacy,  
Anjaneri, Nashik-422 213.

  
**PRINCIPAL**  
R.G. Sapkal College of Pharmacy  
Anjaneri, Nashik - 422213

# IQAC COMMITTEE MEETING

Venue: Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.

Date: 07/07/2018

Day: Saturday

Time: 10.30 am

## AGENDA

1. Confirmation of the Minutes of previous Meeting held on 5<sup>th</sup> April 2018.
2. Action Points of Meeting held on 5<sup>th</sup> April 2018.
3. Discussion regarding date fixation of State & National conference.
4. Regarding change in NAAC coordinator.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Ravindra B. Saudagar	Chairman	
2	Prof. Prashant B. Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
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10	Dr. Avinash B. Darekar	Associate Professor	
11	Dr. Rishikesh S. Bachhav	Associate Professor	
12	Prof. Smita S. Aher	Assistant Professor	
13	Mr. Mayur P. Sawant	Student Representative	

# Minutes of Meeting

The Chairman welcomed all the members

**Agenda No. 1: Confirmation of the Minutes of previous Meeting held on 5<sup>th</sup> April 2018.**

- The Minutes of Meeting of 5<sup>th</sup> April 2018 was read and confirmed.

**Agenda No. 2: Action Points of Meeting held on 5<sup>th</sup> April 2018.**

- The principal review status of working of criteria wise Annual Quality Assurance Report preparation progress and give suggestions to overcome problems.

**Agenda Item No. 3: Discussion regarding arrangement of State & National conference.**

- The Principal informed to all head of department to apply proposal for Savitribai Phule Pune University sponsored state, national level conference arrange in our college.

**Agenda Item No. 4: Regarding change in NAAC coordinator.**

- As per discussion Prof. Shinkar D. M left college so replacement for the same appointed Prof Patil P.B as NAAC Co ordinator from academic year 2018-2019.

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**PRINCIPAL  
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# IQAC COMMITTEE MEETING

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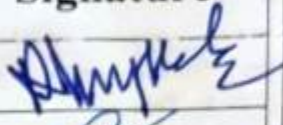

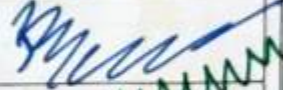

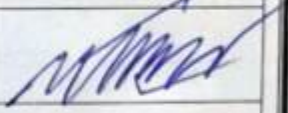
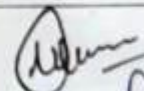
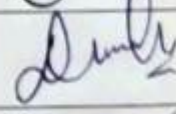


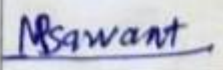
Date: 05/10/2018

Day: Friday

Time: 10.30 am

## AGENDA

1. Confirmation of the Minutes of previous Meeting held on 7<sup>th</sup> July 2018.
2. Action Points of Meeting held on 7<sup>th</sup> July 2018.
3. Discussion regarding date fixation of State & National conference.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Ravindra B. Saudagar	Chairman	
2	Prof. Prashant B. Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Bhausahab B. Rayate	Management Representative	
5	Dr. Sohan S. Chitlange	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Sanjay J. Kshirsagar	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Dr. Avinash B. Darekar	Associate Professor	
11	Dr. Rishikesh S. Bachhav	Associate Professor	
12	Prof. Smita S. Aher	Assistant Professor	
13	Mr. Mayur P. Sawant	Student Representative	

## Minutes of meeting

The chairman welcomed all the members

Agenda No. 1: Confirmation of the minutes of previous meeting held on 7<sup>th</sup> July 2018.

→ The minutes of meeting of 7<sup>th</sup> July 2018 was read & confirmed.

Agenda No. 2: Action points of meeting held on 7<sup>th</sup> July 2018.

→ The chairman review status of department wise arrangement of state & National level conference.

Agenda Item No. 3: Discussion regarding date fixation of state & National level seminar.

→ The chairman informed to head of department of pharmacology & pharmaceutical chemistry fix the date for respective conference & apply the proposal for the same.

## IQAC COMMITTEE MEETING

**Venue:** Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.

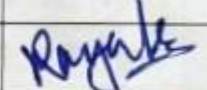
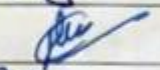
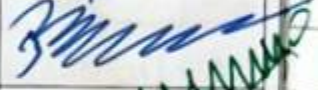
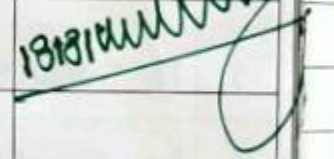

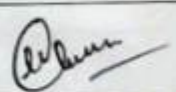
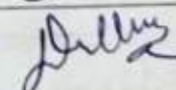

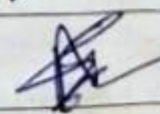
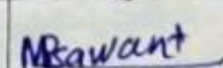
Date: 07/01/2019

Day: Monday

Time: 10.30 am

### AGENDA

1. Confirmation of the Minutes of previous Meeting held on 5<sup>th</sup> October 2018.
2. Action Points of Meeting held on 5<sup>th</sup> October 2018.
3. Discussion regarding Pharmacy semester-III viva conduction.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Ravindra B. Saudagar	Chairman	
2	Prof. Prashant B. Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Bhausahab B. Rayate	Management Representative	
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10	Dr. Avinash B. Darekar	Associate Professor	
11	Dr. Rishikesh S. Bachhav	Associate Professor	
12	Prof. Smita S. Aher	Assistant Professor	
13	Mr. Mayur P. Sawant	Student Representative	

## Minutes of meeting

The chairman welcomed all the members

Agenda NO.1: Confirmation of the minutes of previous meeting held on 5<sup>th</sup> October 2018

The minutes of meeting of 5<sup>th</sup> October 2018 was read & confirmed.

Agenda NO.2: Action points of meeting held on 5<sup>th</sup> October 2018.

The chairman discussed with all head of department fix the date for pharmaceutical chemistry national level conference on 24<sup>th</sup> & 25<sup>th</sup> January 2019.

Agenda Item NO.3:

Discussion regarding m.pharmacy semester-III viva conduction.

The chairman informed to all PG-Guides to prepare list of external for PG-Students semester-III viva & appoint available external's for the same.

# IQAC COMMITTEE MEETING

Venue: Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.

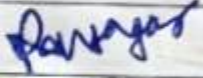


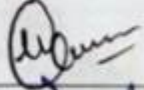
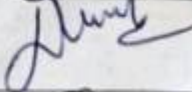

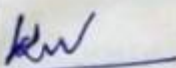
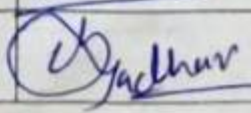
Date: 05/03/2019

Day: Tuesday

Time: 10.30 am

## AGENDA

1. Confirmation of the Minutes of previous Meeting held on 07<sup>th</sup> January 2019.
2. Action Points of Meeting held on 07<sup>th</sup> January 2019.
3. Discussion regarding M Pharmacy semester-IV dissertation submission.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Ravindra B. Saudagar	Chairman	
2	Prof. Prashant B. Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Bhausaheb B. Rayate	Management Representative	
5	Dr. Sohan S. Chitlange	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Sanjay J. Kshirsagar	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Dr. Avinash B. Darekar	Associate Professor	
11	Prof. Smita S. Aher	Assistant Professor	
12	Prof. Lalan K. Wagh	Assistant Professor	
13	Miss. Simran D. Jadhav	Student Representative	



## Minutes of meeting

The chairman welcomed all the members

Agenda NO.1: confirmation of the minutes of previous meeting held on 07th January 2019

The minutes of meeting of 07th January 2019 was read & confirmed.

Agenda NO.2: ACTION points of meeting held on 07th January 2019

As per discussion in last meeting of chairman & all head of department m.pharmacy sem-III viva conducted end of January 2019

Agenda NO.3:

As per discussion of chairman with all post graduate staff members; fixed date for m.pharmacy semester IV dissertation submission before 30th May 2019.

## IQAC COMMITTEE MEETING

**Venue:** Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.

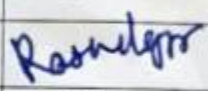

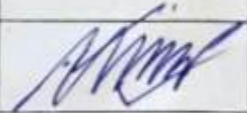
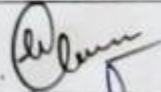
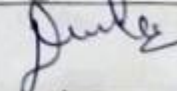

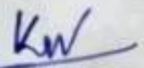
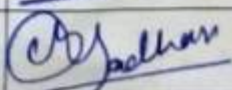
**Date:** 31/05/2019

**Day:** Monday

**Time:** 10.30 am

### AGENDA

1. Confirmation of the Minutes of previous Meeting held on 05<sup>th</sup> March 2019.
2. Action Points of Meeting held on 05<sup>th</sup> March 2019.
3. Discussion regarding M Pharmacy semester-III project guide allotment.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Ravindra B. Saudagar	Chairman	
2	Prof. Prashant B. Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Bhausahab B. Rayate	Management Representative	
5	Dr. Sohan S. Chitlange	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Sanjay J. Kshirsagar	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Dr. Avinash B. Darekar	Associate Professor	
11	Prof. Smita S. Aher	Assistant Professor	
12	Prof. Lalan K. Wagh	Assistant Professor	
13	Miss. Simran D. Jadhav	Student Representative	

## Minutes of meeting

The chairman welcomed all the members

Agenda NO.1: confirmation of the minutes of previous meeting held on 05th march 2019.

The minutes of meeting of 05th march 2019 was read & confirmed.

Agenda NO.2:

Action points of meeting held on 05th march 2019.

The chairman discussed with all P.G guides & confirmed that all PG students submitted dissertation before 30 may 2019.

Agenda NO.3:

Discussion regarding m.pharmacy semester-III project guide allotment.

As per discussion of chairman with all postgraduate guides & fix date for PG guide allotment on 01st June 2019.

## IQAC COMMITTEE MEETING

**Venue:** Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.

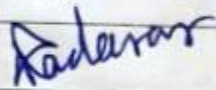

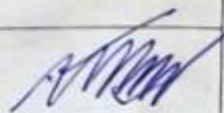
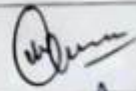
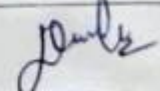
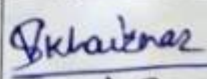

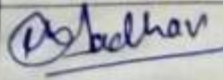
Date: 08/07/2019

Day: Monday

Time: 10.30 am

### AGENDA

1. Confirmation of the Minutes of previous Meeting held on 31<sup>st</sup> May 2019.
2. Action Points of Meeting held on 31<sup>st</sup> May 2019.
3. Discussion regarding date fixation of M. Pharmacy semester-IV Project Viva

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Ravindra B. Saudagar	Chairman	
2	Prof. Prashant B Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Bhausahab B. Rayate	Management Representative	
5	Dr. Sohan S Chitlange	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Sanjay J Kshirsagar	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Dr. Avinash B. Darekar	Associate Professor	
11	Mr Vijay S Khairnar	Assistant Professor	
12	Prof. Smita S. Aher	Assistant Professor	
13	Miss Simran D Jadhav	Student Representative	

## Minutes of meeting

The chairman welcomed all the members.

Agenda No.1: confirmation of the minutes of previous meeting held on 31<sup>st</sup> May 2019.

The minutes of meeting of 31<sup>st</sup> May 2019 was read & confirmed.

Agenda No.2:

Action points of meeting held on 31<sup>st</sup> May 2019.

As per discussion of chairman & all PG guides students allotted to each guide & assess the progress of m. pharmacy students.

Agenda No.3:

Discussion regarding date fixation of m. pharmacy semester-IV project viva

As per discussion of chairman with all PG. guides, exam incharge chairman instruct exam incharge Mr. Puhir D.B to fix date of m. pharm semester-IV project viva as per feasible date of examiners appointed by Savimbai Phule Pune University Pune.

## IQAC COMMITTEE MEETING

Venue: Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.

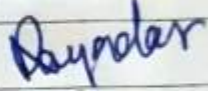


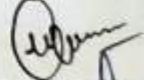
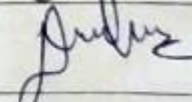
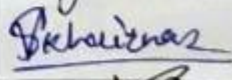

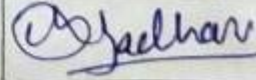
Date: 15/10/2019

Day: Tuesday

Time: 10.30 am

### AGENDA

1. Confirmation of the Minutes of previous Meeting held on 08<sup>th</sup> July 2019.
2. Action Points of Meeting held on 08<sup>th</sup> July 2019.
3. Discussion regarding arrangement of national level conference

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Ravindra B. Saudagar	Chairman	
2	Prof. Prashant B Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Bhausaheb B. Rayate	Management Representative	
5	Dr. Sohan S Chitlange	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Sanjay J Kshirsagar	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Dr. Avinash B. Darekar	Associate Professor	
11	Mr Vijay S Khairnar	Assistant Professor	
12	Prof. Smita S. Aher	Assistant Professor	
13	Miss Simran D Jadhav	Student Representative	

## Minutes of meeting

The chairman welcomed all the members.

Agenda NO. 1: confirmation of the minutes of previous meeting held on 8th July 2019.

The minutes of meeting held on 8th July 2019 was read & confirmed.

Agenda NO. 2:

Action points of meeting held on 8th July 2019

As per discussion of chairman with all PG. guides & exam incharge sealed marksheet of m. pharmacy students (Pharmaceutics & Pharmaceutical quality assurance) was submitted to Savimbai Phule Pune University Pune.

Agenda NO. 3:

Discussion regarding arrangement of National level conference.

Chairman instruct to HOD of pharmaceutical chemistry Mrs. Ahersis & Pharmacology Mr. Khairnar V.S to submit proposal for National level conference to BCUD Pune.

# IQAC COMMITTEE MEETING

**Venue:** Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri, Nashik.

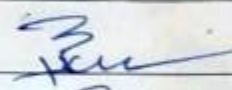
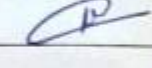
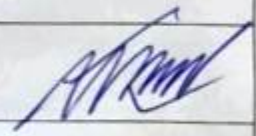
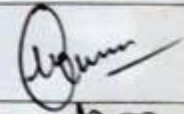

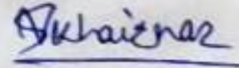
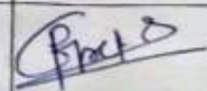
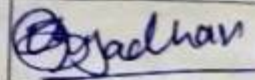
**Date:** 18/02/2020

**Day:** Tuesday

**Time:** 10.30 am

## AGENDA

1. Confirmation of the Minutes of previous Meeting held on 15<sup>th</sup> October 2019.
2. Action Points of Meeting held on 15<sup>th</sup> October 2019.
3. Discussion regarding arrangement of industrial visit for final year B. Pharmacy.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Rishikesh S Bachhav	Chairman	
2	Prof. Prashant B Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Bhausahab B. Rayate	Management Representative	
5	Dr. Sohan S Chitlange	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Sanjay J Kshirsagar	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Prof. Smita S. Aher	Assistant Professor	
11	Prof. Vijay S Khairnar	Assistant Professor	
12	Prof. Prajakta G Thete	Assistant Professor	
13	Miss Simran D Jadhav	Student Representative	



## Minutes of meeting

The chairman welcomed all the members.

Agenda NO.1: confirmation of the minutes of previous meeting held on 18th february 2020

The minutes of meeting held on 15th october 2019 was read & confirmed.

Agenda NO.2:

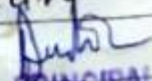
Action points of meeting held on 15th october 2019.

As per discussion of chairman with HOD of pharmaceutical chemistry & HOD of pharmacology that both HOD submitted proposal for National level conference under BCUD pure.

Agenda NO.3:

Discussion regarding arrangement of industrial visiting for final year B. pharmacy students.

chairman discuss with all faculty members & decided industrial visit to Goa also fix industrial visit date on 21st february 2020.

PRINCIPAL

R.G. Sapsal College of Pharmacy  
Amambli, Nashik - 422213

## IQAC COMMITTEE MEETING

**Venue:** Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.

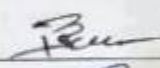
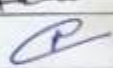

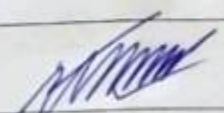
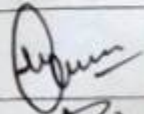
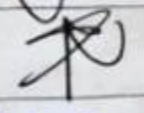
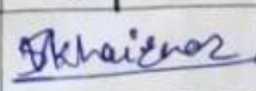
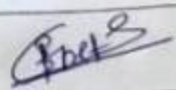
**Date:** 13/03/2020

**Day:** Friday

**Time:** 10.30 am

### AGENDA

1. Confirmation of the Minutes of previous Meeting held on 18<sup>th</sup> February 2020.
2. Action Points of Meeting held on 18<sup>th</sup> February 2020.
3. Discussion regarding conducting online lectures due to COVID-19 lockdown

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Rishikesh S Bachhav	Chairman	
2	Prof. Prashant B Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Bhausahab B. Rayate	Management Representative	
5	Dr. Sohan S Chitlange	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Sanjay J Kshirsagar	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Prof. Smita S. Aher	Assistant Professor	
11	Prof. Vijay S Khairnar	Assistant Professor	
12	Prof. Prajakta G Thete	Assistant Professor	
13	Miss Simran D Jadhav	Student Representative	

## Minutes of meeting

The chairman welcomed all the members.

Agenda NO.1: confirmation of the minutes of previous meeting held on 18th February 2020

The minutes of meeting held on 18th February 2020 was read & confirmed.

Agenda NO.2:

Action points of meeting held on 18th February 2020.

As per discussion industrial visit successfully conducted at GFA on dated 21st February 2020

Agenda NO.2:

Discussion regarding conducting online lectures due to COVID-19 lockdown.

As per instruction given by principal sir to all teaching faculty to conduct online lectures due to COVID-19 lockdown by using zoom, Google meet platform & all teaching faculties started same.

# IQAC COMMITTEE MEETING

Venue: Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.

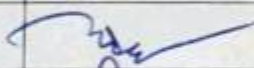

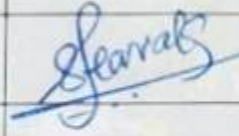
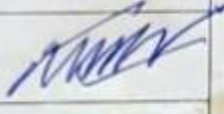

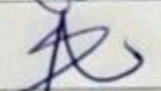

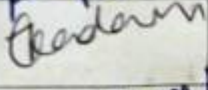
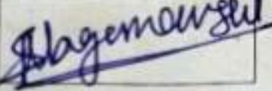
Date: 25 /06/2020

Day: Thursday

Time: 10.30 am

## AGENDA

1. Confirmation of the Minutes of previous Meeting held on 13/03/2020.
2. Revised guidelines for examination due to COVID 19.
3. Evaluation of examinations as per UGC circular.
4. Implementation of new academic calendar as per UGC guidelines.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Rishikesh S Bachhav	Chairman	
2	Prof. Prashant B. Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Sachin S. Harak	Management Representative	
5	Dr. Sohan S Chitlange	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Sanjay J Kshirsagar	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Prof. Smita S. Aher	Assistant Professor	
11	Prof. Prajakta G. Thete	Assistant Professor	
12	Prof. Trupti V Kadam	Assistant Professor	
13	Mr. Suraj Y Nagwanshi	Student Representative	

## Minutes of Meeting

The first IQAC meeting for Academic Session 2020-21 was held on 25<sup>th</sup> June 2020. The meeting was chaired by Dr. R. S. Bachhav, Principal. The meeting started with welcome note to all IQAC members. The following agenda items were discussed during the meeting:

### **Agenda No. 1: Confirmation of the Minutes of previous Meeting held on 13/03/2020.**

- The Minutes of Meeting of 13<sup>th</sup> March 2020 was read and confirmed.

### **Agenda No. 2: Revised guidelines for examination due to COVID 19.**

- As per UGC circular D.O.No.f.1-1/2020 dt.06/07/2020 revised guidelines on examination & academics were discussed by Principal Dr. R. S. Bachhav with all faculty members & instructs to complete Final Yr B Pharmacy Examination at the end of September 2020.

### **Agenda No. 3: Evaluation of examinations as per UGC circular.**

- The examination officer Prof. Patil P.B. discuss regarding examination based on OMR/MCQ pattern also open book/open choices assignment/presentation based assessment & evaluation grade depends on 50% University exam & 50% previous exam or internal examinations with all faculty members.

### **Agenda No. 4: Implementation of new academic calendar as per UGC guidelines.**

- Prof Aher S.S. academic dean informed to all teaching faculty about commencement & conclusion of semester by online teaching mode as per As per UGC circular D.O.No.f.1-1/2020 dt.06/07/2020.

## IQAC COMMITTEE MEETING

**Venue:** Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.


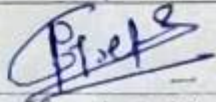
Date: 07/10/2020

Day: Wednesday

Time: 10.30 am

### AGENDA

1. Confirmation of the Minutes of previous Meeting held on 25/06/2020.
2. Discussion on unused University provided stationary & other materials.
3. Discussion on problems faces by students during University examinations.
4. Discussion on calculation of results for semester examination.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Rishikesh S Bachhav	Chairman	
2	Prof. Prashant B. Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Sachin S. Harak	Management Representative	
5	Dr. Sohan S Chitlange	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
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9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Prof. Smita S. Aher	Assistant Professor	
11	Prof. Prajakta G. Thete	Assistant Professor	
12	Prof. Trupti V Kadam	Assistant Professor	
13	Mr. Suraj Y Nagwanshi	Student Representative	

## Minutes of Meeting

The Chairman welcomed all the members

### **Agenda No. 1: Confirmation of the Minutes of previous Meeting held on 25<sup>th</sup> June 2020.**

- The Minutes of Meeting of 25<sup>th</sup> June 2020 was read and confirmed.

### **Agenda No. 2: Discussion on unused University provided stationary & other materials (Circular no 2020/566).**

- Exam incharge prof. Patil P.B given information regarding online examination & instructs to examination clerk to maintain record unused stationery, other materials received from Savitribai phule University, pune as per circular 2020/566.

### **Agenda No. 3: Discussion on problems faces by students during University examinations 2/ngc/2020/447.**

- Principal Dr. R S Bachhav & Exam incharge Prof Patil P. B discuss problems face by students during online university examination as internet, time out, login unable to attempt questions likewise problems & decide to forward email to Savitribai Phule Pune University, Pune as per circular 2/ngc/2020/447.

### **Agenda No. 3: Discussion on calculation of results for semester examination.**

- Exam incharge Prof Patil P. B instructs to all teaching staff of B Pharmacy to calculate result analysis of semester examination First to Final Yr B Pharmacy conducted online by Savitribai Phule Pune University, Pune.



## IQAC COMMITTEE MEETING

**Venue:** Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.

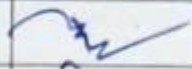

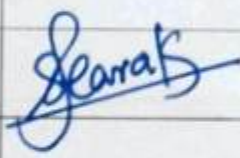
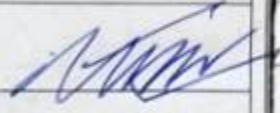
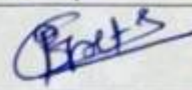
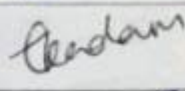
Date: 21/01/2021

Day: Thursday

Time: 10.30 am

### AGENDA

1. Confirmation of the Minutes of previous Meeting held on 07/10/2020.
2. Discussion on previous AQAR submission date extension.
3. Regarding online guest lecture arrangements.
4. Discus syllabus completion status.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Rishikesh S Bachhav	Chairman	
2	Prof. Prashant B. Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Sachin S. Harak	Management Representative	
5	Dr. Sohan S Chitlange	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Sanjay J Kshirsagar	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Prof. Smita S. Aher	Assistant Professor	
11	Prof. Prajakta G. Thete	Assistant Professor	
12	Prof. Trupti V Kadam	Assistant Professor	
13	Mr. Suraj Y Nagwanshi	Student Representative	



## Minutes of Meeting

The Chairman welcomed all the members

### **Agenda No. 1: Confirmation of the Minutes of previous Meeting held on 07<sup>th</sup> October 2020.**

- The Minutes of Meeting of 07<sup>th</sup> October 2020 was read and confirmed.

### **Agenda No. 2: Discussion on previous AQAR submission date extension.**

- IQAC incharge Prof Patil P.B. informed to all faculty members that 2019-20 AQAR submission date extend to 30 May 2021 & instructs to collect information for submission accordingly.

### **Agenda No. 3: Regarding online guest lecture arrangements.**

- Principal Dr R S Bachhav discusses with all teaching staff & instructs them to arrange guest lectures of respective subjects by online mode.

### **Agenda No. 4: Discus syllabus completion status.**

- Academic in charge Prof Aher S.S provide format to all teaching faculties for collection of syllabus status also discuss any difficulty while conducting online academics.



# IQAC COMMITTEE MEETING

Venue: Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.



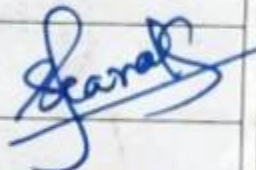
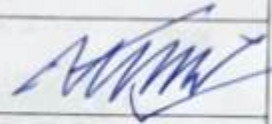
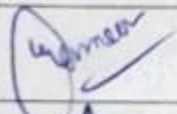

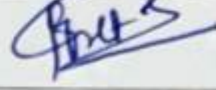
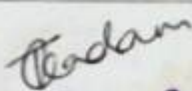
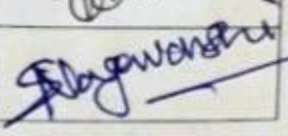
Date: 30/04/2021

Day: Friday

Time: 10.30 am

## AGENDA

1. Confirmation of the Minutes of previous Meeting held on 21/01/2021.
2. Discussion regarding preparation of AQAR-2019-20 for NAAC status.
3. Discussion on conduction of internal examination.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Rishikesh S Bachhav	Chairman	
2	Prof. Prashant B. Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Sachin S. Harak	Management Representative	
5	Dr. Sohan S Chitlange	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Sanjay J Kshirsagar	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Prof. Smita S. Aher	Assistant Professor	
11	Prof. Prajakta G. Thete	Assistant Professor	
12	Prof. Trupti V Kadam	Assistant Professor	
13	Mr. Suraj Y. Nagwanshi	Student Representative	

## Minutes of Meeting

The Chairman welcomed all the members

**Agenda No. 1: Confirmation of the Minutes of previous Meeting held on 21<sup>st</sup> January 2021.**

- The Minutes of Meeting of 21<sup>st</sup> January 2021 was read and confirmed.

**Agenda No. 2: Discussion regarding preparation of AQAR-2019-20 for NAAC status.**

- IQAC incharge Prof. Patil P.B discuss regarding completion status of AQAR 2019-20 for NAAC & found that approximately 50% data filled also discuss any difficulty arrived during data collection.

**Agenda No. 3: Discussion on conduction of internal examination**

- The Principal Dr R S Bachhav & exam icharge Prof Patil P.B discuss with all teaching faculty members regarding conduction of online sessional examination also continuous mode examination on Vmedulife platform.



## IQAC COMMITTEE MEETING

**Venue:** Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.

Date: 13/07/2021

-Day: Tuesday

Time: 10.30 am

### AGENDA

1. Confirmation of the Minutes of previous Meeting held on 30/04/2021.
2. Discussion regarding arrangement of alumni meet.
3. Discussion regarding to start new odd semester academic activities.
4. Discussion on AQAR 2019-20 submission for NAAC.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Rishikesh S Bačhhav	Chairman	
2	Prof. Prashant B. Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Sachin S Harak	Management Representative	
5	Dr. Sohan S Chitlange	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Sanjay J Kshirsagar	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Prof. Smita S. Aher	Assistant Professor	
11	Prof. Prajakta G. Thete	Assistant Professor	
12	Prof. Trupti V Kadam	Assistant Professor	
13	Ms. Priyanka Birhade	Student Representative	

## Minutes of Meeting

The chairman welcomed all the members.

Agenda No 1: Confirmation of the minutes of previous meeting held on 30th April 2021.

- The minutes of meeting of 30th April 2021 was read & confirmed.

Agenda No 2: Discussion regarding arrangement of Alumni meet

- principal Dr. R.S. Bachhav sir discuss about Alumni meet arrangement with all staff members & date for alumni meet fix on 18th September 2021.

Agenda No 3: Discussion regarding starting of odd semester academic activities.

- Academic team put Patis P.B propose about starting of new odd semester academic activities after discussion with all teaching faculty date for new semester fix from 10th August 2021 academic activities will be start.

Agenda No 4: Discussion regarding submission of AQAR 2019-20 for NAAC

- principal Dr. R.S. Bachhav sir instruct to all chairman & members of respective criteria of NAAC to fill all information of AQAR 2019-20 before 10 August 2021.

# IQAC COMMITTEE MEETING

**Venue:** Conference Room, R. G. Sapkal College of Pharmacy, Anjaneri,  
Nashik.

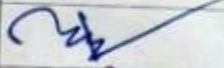
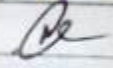
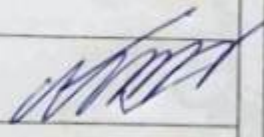
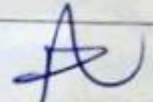
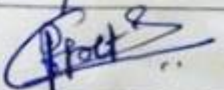
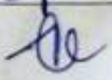
Date: 03/12/2021

Day: Friday

Time: 10.30 am

## AGENDA

1. Confirmation of the Minutes of previous Meeting held on 13/07/2021.
2. Discussion regarding first year B & M Pharmacy admission process.
3. Discussion regarding guide allotment & research activities of projects.
4. Discussion on submission of attendance & syllabus completion reports.

Sr. No	Name of Staff	Designation	Signature
1	Prof. Dr. Rishikesh S Bachhav	Chairman	
2	Prof. Prashant B. Patil	Co-ordinator	
3	Dr. Ravindra G. Sapkal	Management Representative	
4	Dr. Sachin S Harak	Management Representative	
5	Dr. Sohan S Chitlange	External Member	
6	Mr. Gopal J. Pawar	Industrial Expert	
7	Mr. Sharad N. Patil	Office Superintendent	
8	Dr. Sanjay J Kshirsagar	Professor	
9	Prof. Sheetal B. Gondkar	Associate Professor	
10	Prof. Smita S. Aher	Assistant Professor	
11	Prof. Prajakta G. Thete	Assistant Professor	
12	Prof. Trupti V Kadam	Assistant Professor	
13	Ms. Priyanka Birhade	Student Representative	

## Minutes of meeting

The chairman welcomed all the members

Agenda No. 1 Confirmation of the minutes of previous meeting held on 13<sup>th</sup> July 2021.

— The minutes of meeting of 13<sup>th</sup> July 2021 was read & confirmed.

Agenda No. 2 Discussion regarding first year admission process.

— Principal Dr. R.S. Bachhu sir discussed with all staff members & committee for admission process constituted with coordinator Prof. S.S. Aher & working start from 19/12/2021 for CAP round first.

Agenda No. 3 Discussion regarding project work of B & M. Pharmacy students.

— Academic deans Prof. Puri P.B & PG Head Prof. S.B. Gondkar sir allowed respective guide for (practice school) B. Pharmacy students & XI. Pharmacy students for dissertation work. Also instruct to all guides to conduct research work of students in laboratory under observation.

Agenda No. 4 Discussion regarding attendance & syllabus completion report.

Academic deans Prof. Puri P.B informed to all teaching staff that should submit subjectwise attendance & syllabus completion report before 03<sup>rd</sup> December 2021.

# IQAC Committee Meeting

Meeting No.: 30

Date - 06/08/2022

Day - Saturday

Time - 4:00 PM

Venue - Board Room, R.G. Sapkal college of Pharmacy  
Anjanezi, Nashik.

## - Agenda -

The following agenda items shall be discussed in the 30th Meeting of IQAC.

Item No. 1: Confirmation of minutes of last meeting held on 05/03/2022.

Item No. 2: Review on change of members of IQAC committee.

Item No. 3: Assessment of research paper publication by teaching faculties.

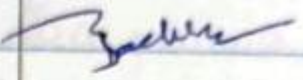
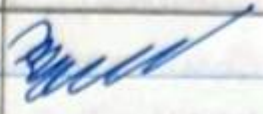

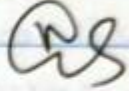
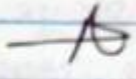
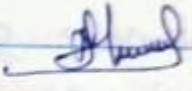





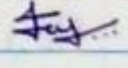
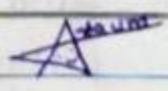
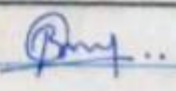
Item No. 4: Any other issues with the permission of the chair.





## IQAC committee 2022-23

Date: / /

SR.No.	Name of staff	Designation	Signature
1.	Dr. Rishikesh S. Bachhav	Chairperson	
2.	Dr. Ravindra G. Sapkal	Management Representative	
3.	Prof. Sheetal B. Gondkar	Teacher Representative	
4.	Dr. Khandezao R. Jadhav	Teacher Representative	
5.	Ms. Smita S. Aher	Teacher Representative	
6.	Ms. Poonam R. Shinde	Teacher Representative	
7.	Ms. Shasad N. Patil	Office Superintendent	
8.	Ms. Anika G. Dagale	Socialist	
9.	Dr. Gokul S. Talele	Local Society Member	
10.	Mr. Amol V. More	Industrialist	
11.	Dr. Sunil V. Amrutkar	Employee	
12.	Mr. Jay S. Sarrt	Student Representative	
13.	Ms. Anushka S. Daund	Student Representative	
14.	Mr. Kunal S. Sureswade	Alumni Representative	
15.	Dr. Prashant S. Malpuzé	Co-ordinator	



## Minutes of Meeting

A meeting of the committee constituted for Internal Quality Assurance cell was held in board room on Saturday, 6th August 2022 at 4:00 PM, under the chairmanship of Dr. Rishikesh S. Bachhav, Principal at KCT'S R.G. Sapkal college of Pharmacy, Anjaneri, Nashik and Honorable members of the Internal Quality Assurance cell (IQAC). Dr. Rishikesh S. Bachhav welcomed the new members of the committee i.e. Dr. Gokul S. Talele as Local Society member, Dr. Sunil V. Amrutkar as Employee and Ms. Amol V. More as Industrialist.

Dr. Parshant S. Malpuz informed that Ms. Kunal S. Suvade appointed as a Alumni representative and Ms. Jyoti Sant as student representative. Also Ms. Alka G. Durgale was appointed as a socialist in IQAC committee.

### Agenda Item No. 1 :

Confirmation of minutes of last meeting held on 05/03/2022.

The minutes of the last meeting were read by Dr. P.S. Malpuz presented the action taken report based on the decisions made during the last meeting.

Agenda No.	Details	Action Taken
2	First year B. Pharm and M. Pharm admission Process	For the new admission of First year B. Pharm and First year M. Pharm for the academic year 2022-23, admission committee was constituted and responsibilities among them distributed.



Agenda No.	Details	Action Taken
3	Guide allotment and research activities of project.	In the curriculum project work for the final year B. Pharm is there and for that all final year students distributed among all staff members for research activities.
4	Submission of attendance and syllabus completion report.	Academic co-ordinator Mr. P. B. Patil instructed to all staff members to submit attendance report of their respective class as well as submit syllabus completion report for the current sem semester.

### Agenda Item No. 2 :

Review on change of members of IQAC committee. Dr. Rishikesh S. Bachhav Principal, KCT'S R.G. Sapkal college of Pharmacy and Chairperson of the committee, informed to all IQAC committee members that changes in members of IQAC committee. So, chairperson Dr. Rishikesh S. Bachhav welcomed the all new members of the committee i.e. Dr. Gokul S. Talele as Local Society member, Dr. Sunil V. Amrutkar as Employer, Mr. Amol V. More as Industrialist and Mrs. Aika G. Dagale as socialist in IQAC committee. Co-ordinator Dr. Prashant S. Malpuse informed that Mr. Kunal S. Suvade appointed as a Alumni representative, Mr. Jay Sant as Student representative and Ms. Anushka S. Daund as Student representative.



Agenda Item NO. 3 :

Assessment of Research paper publication by faculties.

Academic Research Coordinator (ARC) Prof. J. B. Gondkar asked to faculties to produce their research publications / Book chapter / Review articles / Book publication etc... in front of IQAC committee. Chairperson Dr. R. S. Bachhav also mentions the importance of publications by faculties for accreditation and approval process. After that research paper publication by staff members are indexed in UGC CARE / Scopus / Web of Science verified by ARC coordinator, IQAC coordinator and other committee members.

Agenda Item NO. 4 :

Any other issues with the permission of the chair.

Academic Coordinator Mr. P. B. Patil asks to all staff members to update teaching plan on VM Edulife ERP software.

The meeting is concluding by giving vote of thanks by IQAC coordinator Dr. P. S. Malpuse.

*[Signature]*

Dr. Prashant S. Malpuse  
IQAC coordinator

*[Signature]*  
Dr. Rishikesh S. Bachhav  
Principal

