



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	KALYANI CHARITABLE TRUST'S RAVINDRA GAMBHIRRAO SAPKAL COLLEGE OF PHARMACY
• Name of the Head of the institution	Prof. Dr. R. S. Bachhav
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02594220163
• Mobile No:	9420695487
• Registered e-mail	rgspharmacy@rediffmail.com
• Alternate e-mail	rgspharmacy@rediffmail.com
• Address	Kalyani Charitable Trust Sapkal Knowledge Hub, Kalyani Hills, Anjaneri, Nashik.
• City/Town	Trimbakeshwar Road, Nashik
• State/UT	Maharashtra
• Pin Code	422213
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing				
• Name of the Affiliating University	Savitribai Phule Pune University, formerly University of Pune				
• Name of the IQAC Coordinator	Dr. Prashant Shivaji Malpure				
• Phone No.	02594220163				
• Alternate phone No.	02594220162				
• Mobile	9423469108				
• IQAC e-mail address	prashantmalpure@gmail.com				
• Alternate e-mail address	rgspharmacy@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://sapkalpharmacy.org/aqar.php				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://sapkalpharmacy.org/academic-calendar.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.52	2017	30/10/2017	29/10/2022
6.Date of Establishment of IQAC			10/10/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
-	-	-	-	-	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	04
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
All the staff are encouraged to attend seminars, workshops, conferences etc.	
Students are encouraged for higher studies.	
The IQAC ensures that the college maintains a consistently good academic record.	
Robust Mentor-Mentee System throughout the year.	
Students are encouraged to undertake study projects.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Publications	many more number of articles published in various journals.
NSS camp	NSS camp was conducted at Anjaneri village.
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Body	06/09/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	08/01/2022

Extended Profile

1. Programme

1.1	114
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	513
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	66
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	112
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	27
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	27
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	5
4.2 Total expenditure excluding salary during the year (INR in lakhs)	216.43
4.3 Total number of computers on campus for academic purposes	65
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>1.1.1.1. The Institution ensures effective curriculum delivery through a well planned and documented process Our college is affiliated with Savitribai Phule University, Pune so we follow the curriculum designed by it. At the beginning of the academic session, the college prepares the academic calendar which consists of curricular, co-curricular, and extracurricular activities for effective implementation and delivery of the curriculum. We undertake the following measures for effective delivery of the university curriculum at the college level There is a faculty-wise timetable</p>	

committee that prepares the timetable as per the workload for the academic session. A teaching plan is prepared by every department and teacher which includes the delivery of lectures, tutorials, and practicals. The Principal addressed the newly admitted students in the "Induction Program". This program orients the students about facilities and welfare schemes available, code of conduct and discipline, add-on courses, and extra-curricular activities. The faculty members take a few lectures on the introduction of the curriculum. Unit Tests are conducted periodically and their results are displayed and discussed with the students in the classroom. Periodical meetings of the Head of the Departments are held with the Principal to take review and discuss the curriculum delivery. intra-departmental meetings for the review of the teaching, planning of unit tests, seminars, etc. are also conducted. Assignments, seminars, and projects are given to the students under the supervision of the faculty. Guest lectures of eminent faculty members from other institutions are arranged to give exposure to the current trends and the latest subject knowledge. ICT is used for effective teaching by the teachers of various departments. The faculty members encourage the students to read the reference books and make use of e-resources available at the institute level Network Resource Centre to update and enhance their subject knowledge. Remedial coaching is given to slow learners and the merit mission concept is implemented for advanced learners. Additional facilities such as extra book issues and personal counselling are provided to slow and advanced learners. Students-Teacher -Guardian Scheme (Mentor-Mentee) is implemented for identifying problems of students regarding academic, social, and financial issues.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://sapkalpharmacy.org/ssr.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

2.5.4. The Institution adheres to the academic calendar for the conduct of CIE (344) Upload a description not more than 500 words
Response: Before the commencement of the academic year, the Institution prepares and publishes an 'Academic calendar' containing the relevant information regarding the teaching-learning schedule (working days), various events to be organized, holidays, dates of internal examination, semester examination, etc. The academic

calendar is prepared so that teachers should know all the activities regarding the continuous internal evaluation process and it is also published on the website of the college and displayed in the Principal's office. The student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, unit tests, and semester examinations. The review of internal assessment is taken by the Principal regularly. For the implementation of the Internal Assessment Process, an Examination committee is formed at the college level which monitors the overall internal assessment process. The examination committee sends the information to the University about the students who are appearing for the examination. After receiving an enrolled list of the students from the University, the college prepares a seating arrangement chart, a list of invigilators, etc. The record of internal assessment is maintained at the college level. Every department has to submit the compliance of the academic calendar as part of their annual submissions. In addition, the internal audit conducted ensures the compliance to verify with documentary evidence. The process is as follows: Teacher: Every teacher is assigned the subjects to be taught during the academic year. The teacher plans the teaching and evaluation schedule of the assigned subject. The type and schedule of internal evaluation are Planned in consultation with the head of the department. Head of the Department: The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the Continuous Internal Evaluation in particular at both the internal as well as the University level Then the Academic calendar is forwarded to the IQAC. IQAC: The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared and uploaded on the college website. Stakeholders: The stakeholders are aware of the Continuous Internal Evaluation of every department in the college.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://sapkalpharmacy.org/ssr.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

D. Any 1 of the above

**Academic council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of
Curriculum for Add on/ certificate/ Diploma
Courses Assessment /evaluation process of the
affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

11

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Co-curricular and Extracurricular Activities Institute integrates cross-cutting issues relevant to professional ethics, gender, human values, environment, and sustainability into the curriculum. Actually, the university decides the syllabus and the college has to follow it. But in these limitations college does its best for the above-said issues. Some of the steps taken are below: 1. Gender Numbers of programs are conducted for women and girl students such as the organization of folk dance competitions, and hemoglobin check-up camps. The committee for Women's Antiharassment and internal complaint committee organizes programs on Women Empowerment, Laws for Women, Women's Day, The N.S.S. The unit of our college has been very proactive in conducting different extension activities not only on college premises but also in adopted villages also. Major gender issues are focused on and addressed through the activities like Save girl child campaign, Essay and poster exhibitions, wallpaper presentations, etc. 2. Environment and Sustainability N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, the N.S.S. unit undertakes a host of activities in the nearby villages during the special camps. In these camps, N.S.S. organizes various environment-related programs including tree plantation, village cleanliness, cleaning of gutters, digging of soak peats, eradication of Gajar grass, plastic-free drive, Poster Competition, Debate Competition, etc. Various activities like quizzes and poster competitions and invited talks are organized to create awareness about nature, biodiversity, the environment, and sustainability. Different

activities have been initiated by the college to save the environment such as Cleanliness Campaigns at Temple places, Bus, Public spaces, etc. The cleanliness program is organized to clean ponds, water plants, and Celebrations on various days like World Environment Day, N.S.S. Day, etc. The college has taken initiative in Swachh Bharat Summer Internship (SBSI) Abhiyan and Tree plantation programs which are introduced by the Indian Government.

3. Human Values and Professional Ethics To create a scientific approach and social awareness among the students, lectures, quizzes, essays, etc. are by NSS and other NGOs or, the govt. bodies. The college takes efforts to integrate ethical and human values through extra-curricular activities also. Programs conducted under N. S. S. and the Political science department help to inculcate human values among students. Guest lectures on value education have been organized for students. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Health and Hygiene awareness programs, Medical check-up camps, AIDS awareness programs, Voter awareness programs, Road safety Campaigns, Blood donation

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

114

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://sapkalpharmacy.org/ssr.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

205

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

67

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every year the college organizes an orientation program at the commencement of sessions for newly admitted students. The program would help students and parents get familiarized with the college,

curricular and co-curricular activities, facilities, rules, regulations, etc. The students are admitted to the course on the basis of merit through a centralized admission process. The learning ability of each student to cope with the pharmacy curriculum may be different.

Mechanism to identify slow and advanced learners:

To access the learning ability of each student the college conducts an examination after completion of the admission process. The students are examined on the basis of examinations based on the 11th and 12th standards. Based on the secured marks the students are identified as slow and advanced

Also, students are assessed through regular teaching in the classroom. The performance of students assessed in the class test, sessional examinations, viva-voce in practicals, and group activities performed during laboratory hours. Also, the continuous monitoring and evaluation of the academic and overall performance of each student by assigned mentors. The students are identified as slow and advanced learners on the basis of learning level assessment. The efforts are taken to improve the performance in-session and end-term examinations.

The college responds to the learning needs of the slow learners through:

Counseling of the students and taking appropriate action for problems during

The facility provided for slow learners

The facility provided for Advanced learners

Communication skill classes

Peer teaching

Remedial classes

Participation in extracurricular classes

physiological counselling

Participation in activities like paper presentations, conferences, workshops, and symposia

Question bank

Additional book bank facility

Notes

Hands-on training on the sophisticated instrument

Guidance on how to solve exam papers

Mentor mentee scheme

mentoring sessions.

- Arranging tutorial and remedial classes for weaker students for a few difficult subjects.
- Providing course material and the question bank to the students.

The advanced learners are motivated by:

Motivating the students for better performance in higher studies by mentors during mentoring sessions.

- Special career guidance for higher studies by Training and Placement cell.
- Conducting test series and assessment modules for the GPAT examination for all students.
- Motivating and deputing the students to participate in in-house, intercollegiate, or state and national level poster competition

Providing hands-on training in sophisticated instruments and software

- Motivation for participation in various co-curricular activities and similar events.

File Description	Documents
Link for additional Information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
513	20

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

As per the course structure(B. Pharmacy) of savitribai Phule Pune university Pune every student completed one-month industrial training in different pharmaceutical industries including formulation, production, quality assurance, quality control, research & development departments.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://sapkalpharmacy.org/ssr.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Use of ICT By Faculty- A. PowerPoint presentations- Faculties are encouraged to use power-point presentations intheir teaching by using LCDs and projectors. They are also equipped with a digital library,online search, and websites to prepare effective presentations. B. Industry Connect- Seminar and Conference room are digitally equipped where guestlectures, expert talks, and various competitions are regularly organized for students. C. Online Examinations- Faculties prepare online examinations for students after the completion of each unit withthe help of the Vmedulife

portal. D. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications. E. Video lecture- Recording of video lectures is made available to students for long-term learning and future referencing.

F. Online competitions- Various technical events and management events such as Postermaking, Project presentations, paper presentations etc. are being organized with the help of various Information Communication Tools. G. Workshops- Teachers use various ICT tools for attending/conducting workshops.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://sapkalpharmacy.org/ssr.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

02

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

91

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The dates and schedule of internal assessment of laboratory courses, seminars, summer internships, s, and projects are displayed through

the notices to the students well in advance. For theory sessional assessment the question papers are prepared at the department level with reference to old question paper/question bank/book followed by faculty members. ? Question paper is prepared by individual faculty/faculty members teaching the same subject. ? Quality of question papers is checked and the final question paper is approved by the concerned authority. ? Assignments are allocated on weekly basis by faculty teaching the subject and are uploaded on the college portal. ? Answer sheets are evaluated and checked answer sheets are shown to the students. ? Sessional result analysis is discussed at the HoD level. ? Two internal tests were conducted. For assessment of seminars, summer internships, and projects, the faculty coordinator prepares a schedule of presentations of students in slots in consultation with the HoD and is communicated to students. Students present their work or report to the coordinator via PPT mode and evaluated on the basis of various parameter set by the respective coordinator. For assessment of the laboratory course, an internal practical viva is conducted by a respective faculty members at the end of the course.

File Description	Documents
Any additional information	View File
Link for additional information	http://sapkalpharmacy.org/ssr.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which is transparent in the pattern and conduction of CIE and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

At the Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members are constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in the question paper, mark allocation, or correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded

even after being resolved by the teacher, then he may represent the same to the HOD concerned. All such representations are taken positively and are reassessed by another teacher if necessary. Parents are informed about their ward's performance through SMS and Mail. Students are counseled by the faculty mentor, and remedial classes are conducted for students who have failed the examinations. Retest for the Internal Assessment is conducted for Students who remain absent for internal exams due to genuine reasons. Also conducting online internal assessment through the Vmedulife portal. Within a time-bound the Internal Assessment marks are entered in the University web portal, by student login, students can individually view their performance in the University portal.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.vmedulife.com/public/auth/#/login/sapkal-pharmacy-nashik

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PROGRAMME OUTCOMES, PROGRAMME SPECIFIC OUTCOMES, COURSE OUTCOMES
 Mechanism of Communication: 1. The College adopts Outcome-based education rather than an input-oriented bell-shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. 2. Graduate attributes are described to the first-year students at the commencement of the programme. 3. At least 2-3 hours are spent by the teachers introducing the subject to the Students. 4. Outcomes of the Programs and Courses are observed and measured periodically. 5. Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution's website for reference. 6. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting. 7. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings. 8. Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications. 9. Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze and interpret the results, including a

quantitative understanding of uncertainties. 10. Locate existing scientific research relevant to a given topic, and evaluate its accuracy. 11. Communicate the results of scientific work effectively, making use of clear and well-organized writing and presentation skills and visualization tools as needed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://sapkalpharmacy.org/ssr.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Method of assessment of POs / PSOs The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on University examinations, internal exams, and home assignments. Finally, program outcomes are assessed and Program Assessment Committee concludes the PO attainment level. At the end of each semester, the university conducts examinations based on the result published by the university the course outcomes are measured. Assignments are given at the end of each module. The assignments are provided to students and they refer to the textbooks and good reference books to find out the answers and understand the expected outcome of the given problem. Three internal tests are conducted per semester for the following purposes: To ensure that students have achieved the desired level of competencies at the module level. To evaluate, whether corresponding COs are achieved or not. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject. Alumni survey is an important assessment tool to find out the following important factors: Indirect once a year Level of the relevance of the curriculum with the expected skills of industries. The level of attainment of goals for the specified program. Employer surveys are conducted for finding out whether the knowledge, skill, and attitude learned from this institution is adequately satisfying their expectation or not. The objective of conducting the student exit survey is to identify several factors for future strategy

framing once a year. To understand the impact of training they understand the strength and weaknesses of various value-added courses and pre-placement training imparted

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://sapkalpharmacy.org/ssr.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

139

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://sapkalpharmacy.org/ssr.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sapkalpharmacy.org/downloads.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://sapkalpharmacy.org/ssr.php

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

18

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

27

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

3.3.1. Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact.

Response:

The college conducted the following social responsibility activities in the neighborhood community,

Education

Conduction of Yoga Session: On 21 June 2020 Online Yoga Session was conducted and a total of 57 students and 25 Faculties participated for the same.

Impact: Create Awareness in Students during Pandemic Situations about the benefits of Yoga in day-to-day life to maintain good health.

Constitution Day: on 26 November 2020 to commemorate the adoption of the constitution of India Guest lecture was organized to understand the emergence and evolution of the Indian Constitution.

Impact: Awareness amongst the Students related to the constitution of India.

Women's Empowerment: on the date 8 March 2021 guest lecture was conducted on the topic of rights and Law for women.

Impact: It guided them related to sexual harassment of women at the workplace or in any other locality and how to face and raise their voice against it.

1. ENVIRONMENTAL ISSUES

Tree Plantation: Conducting tree Plantation by students at their own premises was successfully done on 7 th of July 2020 due to the pandemic situation

Impact: Created Awareness in the students about the importance of Tree Plantation, Environment Protection, and Sustainability.

Health and Hygiene

AIDS Awareness Program: 1 December 2020 R. G. Sapkal College of Pharmacy in association with the NSS unit conducted the awareness program on the AIDS occasion of World AIDS Day.

Impact: To spread awareness among the students related to AIDS.

Social Development

Awareness Covid 19 Situation: Students of our college prepared and distributed the sanitizer and mask on 15th Feb. 2021 to people in A.Y. 2020-21 to nearby villages.

Impact: Created awareness of the health hazards of Mask for preventing pandemic situations.

Marathi Sanvardhan Pandharwada: To increase the writing and reading of Marathi literature in youth Marathi Sanvardhan Pandharwada was celebrated from 14th Jan 2021 to 28th Jan 2021

Impact: This event aware the students related to the history of the language and learn the regional language Marathi.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

128

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

114

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sr. No. Name of The Course Available No's Facility Details 1 Classroom B. Pharm 4 ICT- enabled facilities such as smart class, Fan, Board, Benches, Light, etc. M.Pharm Pharmaceuticals 1 ICT- enabled facilities such as smart class, Fan, Board, Benches, Light, etc. M.Pharm Pharmaceutical Quality Assurance 1 ICT- enabled facilities such as smart class, Fan, Board, Benches, Light, etc. 2 Laboratories B. Pharm Total - 12 Available No's Dept of Pharmaceutics 3 As per PCI, New Delhi required all Equipment, Glasswares & necessary Chemicals, Magnetic Stirrer, Disintegrating Test Apparatus, Friability Test Apparatus, Ball Mill, Bottle Sealing Machine, Lipstick Moulds, Homogenizer, Distillation Apparatus, Coating Pan, Mechanical Agitator, Autoclave, Deep freezer, Electric Water Bath, Heating Mantle, Aseptic Cabinet, and Hot Air Oven, Deep freeze Dept of Pharmaceutical Chemistry 4 As per PCI, New Delhi required all Equipment, Glasswares & necessary Chemicals, potentiometer, conductometer, Magnetic Stirrer, Hot Plate, Vacuum Pump, Melting Point Apparatus, Hot Air Oven, Digital Electronic Balance, refractometer, different titration process, pH Meter, Conductivity Meter, Karl-Fischer Apparatus, Abbe's Refractometer, Double beam UV-Visible Spectrophotometer, Flame Photometer, Photofluorimeter / photo fluorometer), Nephelo Turbidity Meter, Polarograph, Magnetic Stirrer and Sonicator, HPLC, FTIR, UV cabinet Chamber, Freeze Dept of Pharmacology 3 As per PCI, New Delhi required all Equipment, Glassware & necessary Chemicals, Human Skeleton, Models, Compound Microscope, WBC and RBC slide Haemoglobinometer, Charts, Haemodialysis Machine, Spirometer, and Blood Pressure Measurement Apparatus Dept of Pharmacognosy 2 PCI,

New Delhi required all Equipment, Glasswares & necessary Chemicals, Simple & Compound Microscope, Drug Charts and Models, Clevenger Apparatus, Soxhlet Apparatus, Electric Water Bath, Electronic balance, Hot Air Oven, Mixer, Projection Microscope, Heating Mantle

3 Laboratories - M.PharmPharmaceutical Quality Assurance Total - 2 Available No's Dept of Pharmaceutics 1 Tablet punching machine, coating, dissolution test apparatus, diffusion assembly, Dept of Pharmaceutical Chemistry 1 Research lab with air conditioning facility, HPLC, UV Spectroscopy, FTIR 4 Laboratories - M.PharmPharmaceutics Total - 2 Available No's Dept of Pharmaceutics 2 It deals with the study of formulation of different dosage forms, the study of different quality control parameters, stability factors, etc. Facilities provided: BOD Incubator, Orbital Shaking Incubator, Sonicator, Electric Water Bath, Heating Mantle, Aseptic Cabinet, Hot Air Oven, and dissolution apparatus 5 InfraStructure Details Available No's 6 Preparation Room for each lab (One room can be shared by two labs if it is in between two labs) 12 Laboratories are provided for the conduct of practical exercises for various undergraduate, post-graduate, and Ph.D. courses. The laboratories are equipped with utilities like electric supply, gas, water, and drainage. Fire extinguishers are available in all laboratories. Exhaust fans are fitted in order to ensure adequate ventilation in the laboratory. Pharmaceutical Chemistry Laboratories are equipped with fume hoods. 7 Machine Room 1 The machine room with a well-built area is equipped with machines generally encountered in the pharmaceutical industry like Multi-Station Rotary Punching Machine, Disintegration Rate Test Apparatus, Moisture Balance and Rotatory vacuum evaporator, All-purpose equipment. 8 Central Instrumentation Room 1 The central sophisticated instrumentation room is well equipped with sophisticated instruments like Double Beam UV-Spectrophotometer, HPLC, FTIR, Visible Spectrophotometer, Semi autoanalyzer, etc. An air condition facility with power backup is provided whenever required. 9 Store Room - I 1 Purchased chemicals are received in the chemical store. From the store, materials are distributed to department stores located in laboratories. From here, students borrow the chemicals for their use, stationary 10 Store Room - II (For Inflammable chemicals) 1 Special storeroom for inflammable chemicals. 11 Sickroom 1 Available 12 Museum 1 The college has well-established and maintains museums in different places. Museums are composed of human skeletons, drugs, different varieties of plants, crude drugs, and specimens and marketed formulations. Marketed drug formulations are displayed in a showcase so that students, faculty, and visitors can see these formulations. The exhibits are changed periodically for current formulations. 13 Animal house 1 AIR Conditioning-room, 14 Auditorium 1 The auditorium is available for students to conduct various curricular and

extracurricular activities. 15 Seminar hall 1 The seminar hall is available with a seating capacity of 300 chairs. 16 Herbal Garden (Desirable) 100 A display of crude drugs is organized in Pharmacognosy Laboratories. It can be seen while visiting the Pharmacognosy Department. A medicinal plant garden is developed adjacent to the pharmacy building. 17 Girl's Common Room (Essential) 2 Girl's Common Room is available with Bed, Fan, Light, and Sanitizing machine 18 Boy's Common Room (Essential) 1 Bed, Fan & Light 19 Toilet Blocks for Boys 2 Basing, Hand dryer, Western toilet, Hand wash 20 Toilet Blocks for Girls 2 basing, hand dryer, western toilet, Hand wash 21 Drinking-Water facility - Water Cooler (Essential). 4 AQUA TRIUMPH MAX FLOW 25 LHP 22 Boy's Hostel (Desirable) 10 Boy's Hostel is available with 24 hrs Wifi facility, Bed, Table, chair, laundry facility, washrooms, fan, lights 23 Gir's Hostel (Desirable) 10 Gir's Hostel is available with 24 hrs Wifi facility, bed, table, chair, laundry facility, washrooms, fan, lights 24 Power Backup Provision (Desirable) 1 The generator is available with a 125 KB power capacity 25 Computer Room for B.Pharm Course 2 HP Computers with an internet connection, AC 26 Library & Reading Room 1 The library is available with Wifi and 20 computers for research work. Reading area for student and staff 27 Computer (Latest Configuration) 75 Core i3 processor, 4 GB RAM. 320GB/500GB Hard disk, 18.5 LCD Monitor, Dual-core processor, 1 GB RAM. 250 GB Hard Disk, CD/DVD ROM, 19 CM Monitor Dual-core processor, 1 GB RAM. 250 GB Hard Disk, CD/DVD ROM, 19 CM Monitor 28 Printers 8 HP P 1008, HP P 1007, HP P 1018, HP 2250, Deskjet 915A/O, HP P 1007, HP 2840, HP 1020, HP 1008 29 Multi-Media Projector 3 LCD Projector - Sony VPLX 30 Generator (5KVA) 1 Generator 125 KB 31 Principal quarters 1 The college has well-furnished Principal quarters 32 Staff quarters 10 The college has well-furnished Staff quarters 33 Canteen 1 College also provides a canteen facility to serve refreshments to students and staff 34 Parking Area for staff and students 1 A separate parking area is available for staff and students 35 Co-operative Stores 1 Available in campus 36 Guest House 2 The college has well-furnished guest rooms. 37 Transport Facilities for students 7 The College provides transportation facilities to students, and drivers having valid driving licenses are allowed to drive the vehicle. The vehicles are insured and tested for pollution. 38 Medical Facility (First Aid) Essential 12 Provision of "FIRST AID KIT" is made in each laboratory with demarcations of place

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sapkalpharmacy.org/ssr.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sr. no Facilities Column1 1 Cultural activities Students are promoted to participate in various cultural activities like Fresher's Welcome, Ganesh festival, and Annual Social Gathering (Astitva). Cultural activities are also carried out on some special days like Freshers party, Farewell party, Teachers day, During NSS camp, Women's day, Awishkar, Pharmacist day, For the regular practice of cultural activities, seminar hall is used. 2 Sport, Games (Indoor,) The facilities for Indoor games like table tennis, chess, carom, etc. are also available for the students. The college encourages the students to participate in intercollegiate and inter-university tournaments. 3 Gymnasium Yes, the college has provided facilities like gymkhana. 4 OutdoorGround - Cricket, Volleyball, Football, Kho-Kho The college has a remarkable Cricket Ground, gymkhana, and fully equipped auditorium which is used by the students for indoor and outdoor sports and cultural events. Sports week is organized during National Pharmacy Week and the annual day function. The college provides facilities for playing and practicing various games like volleyball, football, cricket, kabaddi, kho kho, and badminton. 5 Yoga Centre - Amphitheatre Not applicable. 6 Swimming Pools yes, the swimming pool is available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sapkalpharmacy.org/ssr.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library is having software "Autolib." OPAC system is available for students and staff. The college has a broadband internet connection with a 20 Mbps bandwidth speed. The further library provides CDs, e-journals, and e-learning resources. The library has the membership of DELNET, and many e-journals are subscribed like Elsevier and Bentham Inventi. Institute also submitted the request form to Savitribai Phule University, Pune for the E-Library facility.

During the orientation program for newly admitted students, the librarian explains rules and regulations regarding library use and also introduces the working system of software so that they can use OPAC smoothly. Further, an orientation program on how to use e-

journals or Elsevier and Bentham Science is carried out for the newly admitted students.

-Librarian provides assistance to students in the searching database. And As aforementioned, the Library staff educates and guides students and faculty members in the use of the Opac from Auto lib software and other e-resources in the library.

The College encourages the active use of open source products, either operating systems or specific applications, and encourages an environment for creating open source solutions and keeping IT-related expenditure at a minimum. Information Deployment and Notification facilities are available in the library. The job opportunities and different notifications are displayed on notice boards. The newly purchased books are stacked in separate racks library reference books are easily accessible to the students and are arranged in separate racks.

Author-wise, Title-wise, Subject-wise, publisher-wise bibliography compilation is available and access is provided to the same through Autolib software. Remote access to e-resources-Available only on the campus.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://sapkalpharmacy.org/ssr.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above
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File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Type	Total	Computers	Computer Lab	Internet Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	68	20	2	22	0	7	12	40	7
Added	0	0	0	0	0	0	0	0	0
Total	68	20	2	22	0	7	12	40	7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sapkalpharmacy.org/ssr.php

4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

4.4.2 Procedures and Policies for maintaining and utilizing physical, academic, and support facilities Laboratory, library, sports complex, computers, classrooms, etc. The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received by the college as per the requirements in the interest of students. Laboratory Record of maintenance account is maintained by lab technicians and supervised by HODs of the concerned departments. Other measures to maintain laboratories are as follows: The calibration, repairing, and maintenance of sophisticated lab equipment are done by the technicians of related owner enterprises. The microscopes used for biological and geological experiments are annually cleaned and maintained by the concerned departments and the record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments. Library The requirement and list of books are taken from the concerned departments and HODs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. The Library has a special facility for visually challenged students by setting up two special computers for them. A suggestion box is installed inside the reading room to take users' feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. • Well developed parking facility available for students faculties of the college. • To ensure the return of books, 'no dues' from the library are mandatory for students before appearing in an exam. • The proper account of visitors (students and staff) on daily basis is maintained. • Other issues such as weeding out of old titles, schedule of issue/ return of books, etc are chalked out / resolved by the library committee. Sports: Regarding the maintenance of indoor Cricket/ Badminton/ Volley Ball court / TT Courts /Gym on the college sports in charge consult coaches. In their guidance accommodations are arranged. Computers Centralized computer laboratory was established by UGC funds and more funds are used to maintain computers in the college. Classrooms The college has a building committee for the maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture and others. The college development fund is utilized for the maintenance and minor repair of furniture and other electrical equipment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sapkalpharmacy.org/ssr.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

398

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

<p>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</p>	<p>D. 1 of the above</p>
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File Description	Documents
Link to institutional website	<p>http://sapkalpharmacy.org/ssr.php</p>
Any additional information	<p>View File</p>
Details of capability building and skills enhancement initiatives (Data Template)	<p>View File</p>

<p>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</p>

91

<p>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</p>

91

File Description	Documents
Any additional information	<p>View File</p>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<p>View File</p>

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

26

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Following student committees are operational in the college to showcase the student's representation and engagement in various administrative, co-curricular and extracurricular activities:

- Students were actively playing their role in various committees like student council, Anti-ragging, student redressal and grievance, IQAC cell, and library advisory committee.
- Student council representatives actively participate in various activities. They help in coordinating all the events

related to academics and other curricular & Extracurricular activities, as per the directives of the teaching faculty. Council has the members of B. Pharmacy and M. Pharmacy. They do a lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students.

Contribution of the Student to Academic Administration

1. Coordination in day to day academic activities at their level
2. Coordination in communicating the information between students and Teaching faculty
3. Coordination in conducting special events like Astitva etc.
4. Coordination in organizing Cultural events
5. Coordination in organizing Sports & Games for the students
6. Coordination in arranging Industrial Visits for the students
7. Coordination in inviting the external guest speakers and organizing the Seminars & Workshops.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

120

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

KCT's Ravindra Gambhirao Sapkal College of Pharmacy is established in 2008, and a number of alumni got an education from this reputed institution. Though this institution is located in a rural area, it has a great contribution to the educational development of rural students. Many alumni of this college are well known in their respective fields i.e. Politics, Education, Judiciary, Literature Sports, Agriculture, Business and Industry, Social Work, and Public Speaking. The college provides an opportunity for the alumni to interact and share their experiences with students by arranging guest lectures in the college. Our Alumni Association works for the overall development of students as well as the institution. It helps our institution not just financially, but in terms of academic planning, placements of students, career guidance, and technological guidance. It has been duly registered as a Society under the Societies Registration Act, 1860 (XXI of 1860) with the Assistant Registrar of Societies, Nashik.

Our Alumni Association organizes:

1. Guest lectures on various subjects and provide guidance from the experts of various fields to the students.
2. Some of our alumni are industrialists; they share their knowledge and expertise with the students.
3. Alumni Association helps to organize educational and industrial visits for the students.

4. A significant number of our alumni are always visiting overseas countries and they impart their experience to students by arranging motivational lectures.

5. Alumni Association provides information about the job opportunities available in their fields.

6. Our Alumni Association motivates the students for research activities.

Financial Support:

Our Alumni Association supports the Institute financially also. It encourages our alumni to help the institution by donating generously to the infrastructural development of the college. Alumni Association encouraged some of our alumni to donate for the purchase of books, a water cooler, an air cooler, and an inverter for the Competitive Study and Guidance Centre. The alumni association helps the meritorious and weaker section students by sponsoring scholarships. Our Alumni Association plays a very supporting and constructive role in the overall development of the college.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The empowered team of the college involves the Principal, convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), stakeholders, alumni, and College development

committee. The principal monitors the mechanism regarding administration and academic processes. It also ensures the proper functioning of the policies, rules, and action plans of the college. There are many committees to support the vision and mission of the college. For example, these are the Examination cell, NSS, NCC, carrier and counseling cell, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, college-magazine Committee, RUSA, and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc. All the committees take responsibility for the plans and activities and successfully tackle these responsibilities in every academic session. For academic performance meetings with HoD's and faculty of various departments are done. Also, the teaching progress is checked monthly by the teaching register. The principal continuously monitors each room individually by CCTV installed for teaching-class, classroom activities, and movement of students in the corridor and outside of the campus. The perspective plans are implemented by the principal with the finance committee, headed by him/herself. It deals with the finance received for the various grants and amounts received from other sources for the overall development and maintenance of the college. The financial requirements are proposed by various committees and the Principal and the committee approves them.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution defines decentralization as working through delegation of authority. Personnel at different levels implement the decisions. The delegation of authority can be organized in the form of a pyramid. Top-level managers are responsible for controlling and overseeing the entire institution. It includes the Chairman, Administrative Council, and Principal. The Administrative Council assists the Chairman with regard to broad guidelines, policies, and frameworks for the improvement of the quality of education in the institution. The Principal involves the faculty members in various activities related to the development of the Institute. The Principal heads the academic and administrative activities of the Institute. He forms various Committees and appoints faculty members.

Middle-level managers act as an intermediary between top-level management and low-level management. It includes the Head of the department (HOD), Librarian. They help in the execution of institutional plans. A low-level manager includes faculty, non-teaching staff, and others. They help the middle-level managers by coordinating the activities delegated to them. The college does promote a culture of participative management. In all academic and extracurricular activities, the college is following participative management.

The Institute follows a committee system for the implementation of all its decisions.

1. Academic Co-Ordinator, handles all the academic and examination matters in the college.
2. The Internal Quality Assurance System (IQAS) is responsible to promote and enhance the quality culture in the college
3. Develop the soft skills of the students and raise their employability quotient.
4. Purchasing Committee looks after all the purchasing of the College and their proper utilization
5. NSS Committee is responsible for the various social service schemes taken up by the students these were just a few committees of the college listed. Apart from these other regular committees are also formed every year to look into the assigned job. Students are also involved under participative management as members of IQAC Committees and NSS volunteers. The mentor-mentee system has been introduced to share the routine activities of the lecturers. Parents are given due importance and their suggestions are taken in crucial decision-making by respective departments.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 The Institutional strategies/perspective plan is effectively deployed

The perspective and strategic plan are developed by the Internal Quality Assurance Committee. The Institution works to accomplish the perspective plan. To accomplish the desired goal of institutions the management of the Institution, Internal Quality Assurance Cell, College Development Committee, Purchasing Committee, and various committees works on the perspective plan. To accomplish the strategic and perspective plan the institutions conduct meetings of the concern committees and the perspective plan is put on the floor for the open discussion. After the discussion and feedback from various stakeholders, the perspective plan is approved by the Management, IQAC, and College Development Committee.

Deployment

Perspective/Strategic plan

Management

The management endeavors best substantial independence to the Institutions in all areas in the decision-making process.

Various Committee

The college assigns responsibilities to various committees for smooth and effective functioning in the area of academics and administration.

Admission Committee

The Institutions have a mechanism for the newly admitted students. The Institute has assigned responsibility to the various departments and heads of the department for the admissions. The groups of faculty members counsel the student while admitted to the institutions.

Examination Committee

The Examination Department is the backbone of the College. The primary function of this department is to conduct the

Examination and Evaluation Process of the stakeholders. There is a sufficient number of staff members to support the

Examination. The Department of Examinations is bound to follow the Rules and Regulations laid by Savitribai Phule Pune University, Pune, the Government of Maharashtra, and the University Grants

Commission.

Anti-ragging Committee

As per the guidelines of the Hon'ble Supreme Court of India and concerned notification from the University Grants Commission (UGC), the Anti-Ragging committee is constituent and functioning in the college. Anti-Ragging Squad - Office bearer under the supervision of the Anti-Ragging Committee engages in the work of checking places like Hostel, Canteen, and the campus of the college.

IQAC

The IQAC is a significant administrative body in the college. It contributes to maintaining the quality standards in teaching, learning and evaluation, and other concerning activities in the college. It is a capable body to administer various academic, research, and educational activities.

Library Committee

Library Committee has been constituted for the purpose of the smooth functioning of the library and the functioning of the library.

Student Welfare

Department

The Student Welfare Department provides various welfare schemes to student. The Department provides leadership, social, extra-curricular, counseling, and economic benefits to the students to become productive citizens of the society.

Research Centre

To increase the number of research facilities among the existing research centers.

To encourage the students and faculties of the institutions to undertake the various research projects from the government and non-government funding agencies.

Industry Visits, Field

Visits,

To conduct the various department's industry visits, field visits, seminars, and workshops for the student and faculties.

Cultural Activities

To encourage the student to participate in various kinds of Cultural events are organized by the various colleges, universities, and other concerned departments.

Campus

To create the awareness among the stakeholders about eco friendly campus

Academics

To conduct the smooth functioning of teaching, and learning.

Infrastructure

To create ICT enabled classroom

To create awareness about the use of ICT

To ensure the ICT enabled teaching-learning process

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Sapkal Knowledge Hub and permanently affiliated with Savitribai Phule Pune University, Pune.

College Development Committee (CDC)

Constituted as per Maharashtra University Act, 2016, the CDC is an apex body and acts as a link between the Management and the College. CDC ensures the effective implementation of academic and administrative policies. At the beginning of each academic year, the CDC takes reviews new faculty recruitment, budget and financial planning, expansion of the building and other infrastructure, augmentation of support facilities, etc.

Internal Quality Assurance Cell (IQAC)

IQAC with the Principal works together for quality education. IQAC takes care of academic and administrative policies by preparing and planning in consultation with CDC members, Vice-Principals, Heads of the Departments, and senior members of the college. The academic and activity calendar is prepared for the smooth functioning of the college. Meetings are conducted and policy decisions are conveyed to faculty members. Different committees are formed to take care of day to day proper functioning of the college. IQAC plans to strengthen the research activity by motivating students to participate in the research conference and competitions.

Academic Administration

The Principal is assisted by vice principals followed by the HOD and faculty members. For official matters, the Registrar is assisted by the senior and junior accountants, clerks, and supporting staff.

Academic Advisory Committee: The Advisory Committee was formed for the effective implementation of the curriculum and the Teaching-Learning Evaluation.

The Librarian is the head of the Library and is assisted by the assistant librarian.

The academic coordinator designs the main timetable for every semester by maintaining the proper distribution of workload to the teachers. He also decides on remedial classes through which academic assistance can be provided to students.

Examination Committee

This committee is responsible for conducting internal tests and external university examinations in the institute. The committee is also authorized to make policy decisions regard to organizing and

holding examinations.

Counseling Committee: This committee assigns a mentor to every student. The mentor shares information gives guidance and provides support to the students of his/her respective class. It helps a teacher to identify the personality of different students and customize their teaching strategies.

Service Rules and Recruitment:

The college follows the rules and regulations laid down by S. P. Pune University, UGC, New Delhi, and the Government of Maharashtra. For the recruitment of non-teaching staff, the Management follows the rules set by the Government of Maharashtra.

Grievance Redressal Mechanism:

The grievance-redressal mechanism is effectively implemented through dedicated committees constituted for the purpose. The college has a Grievance Redressal Committee, Women's Redressal cell, Sexual Harassment Committee, Anti-ragging Committee, SC/ST Grievance Cell, and Discipline Committee for proper redressal of the grievances of students and the faculty.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Link to Organogram of the Institution webpage	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following are the welfare schemes available for teaching and non-teaching staff:

Service benefits like PF, Study leave, Maternity leaves, etc.

Salary Advance to needy staff members

Free uniforms for all employees.

Staff Quarters for faculty members.

Encouragement for research and development activities.

All allowances as per AICTE norms.

The teaching staff is encouraged to attain Professional Development Program or FDPs* Employee gets fees concession for their ward

The IQAC and Research Committee supports teachers to submit research papers and Book Publications.

The institution supports and encourages staff to participate in co-curricular, academic, and sports activities at University, State, and National Levels.

Institute also supports teaching faculty to take part in National and International Conferences by providing particular financial support as applicable.

Many of the faculty members are Members and editors in national and

international journals and also members of different Professional bodies at University, national and Internal Levels.

Wi-Fi facility is provided to the staff and non-teaching.

Covid Vaccination drives for students, teaching, and non-teaching staff.

Free transportation facility for outstation faculty members.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of the faculty is accessed through the Academic Performance Indicator forms (API) filled by every faculty at the end of the year and evaluated through the IQAC cell. The forms are designed to reveal the performance in all areas i.e. Teaching, research, and institutional. The college addresses all the issues related to appraisal system of the staff and evaluates it at

the end of the year. Self-appraisal is done on the basis of the following points (Cumulative Academic Performance Index):

The academic performance includes the subjects taught by faculties and results of the subjects for the end semester exam, extra and remedial classes taken, and measures taken for fast learners.

Workshops, seminars, and conferences attended by Staff for improving skills and updating recent technology.

A major contribution for the benefit of student/ staff / College: Meticulous study and implementation of Student Counseling and performance monitoring is carried out.

Mentor activities

Awards/ Rewards obtained by the faculty

Contribution to Institutional and departmental activity

Contribution toward extracurricular and co-curricular activities

The research contribution of staff in terms of research projects, publications, patents, and guidance provided to students for involvement in research

Books Published

Industrial collaborations

Consultancy

Guest Lectures were given to outsiders as an expert

Efforts made toward admissions

Contribution towards placement activity and other activities related to the institute from time to time.

The appraisal of non-teaching staff members is done after necessary recommendations by the Head of the department and approved by the Principal.

The summary of the self-appraisal report is submitted to management by the Principal. The governing body carefully reviews the performance of the faculty and gives approval for necessary

promotions and increments. This empowers the Principal to take the appropriate action to improve the performance of the faculty. Counseling is done for faculties if required.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute accounts are audited regularly every year by the Chartered Accountant appointed by the parent management for the yearly audit system. For an effective check on the accounts the 2 tire system is followed; the internal and external audit.

Internal Audit: The internal audit committees consist of the Director of the institute, accountant, and internal auditor. The parent management appoints an internal auditor. He examines the details of fees deposited, expenditures, vouchers, etc. and on this basis, he provides income and expenditure statements and a balance sheet of the year.

External Audit: The external Audit is done by Pandit Bhandari and Company Chartered Accountants. Chartered Accountant before the session comes to an end. The remarks given by the auditor are taken into consideration in the forthcoming years.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College raises its funds through various resources such as fees from students. In addition to the above-mentioned sources, college applied to get funds and research grants from funding agencies like UGC, DBT STAR, DST, and Savitribai Phule Pune University (SPPU). College also receives funds from SPPU for quality improvement programs, Earn and Learn Scheme. Endowment Scholarships from alumni are also a source of funds for college. Purchasing Committee takes a decision on the purchase of capital equipment. A well-defined procedure is followed for purchases. The committee reviews quotations given by vendors thoroughly and the final decision is taken on the basis of comparative analysis. College has a building committee which authorizes infrastructure development or the creation of permanent structures at campus. Every year budget is prepared taking into consideration the requirements of each department, office, and various committees. The budget is presented before the parent society and approved by the same. The utilization of the budgeted amount is closely monitored. Special permission is required for non-budgeted expenditure.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Moreover, IQAC identified and suggested new ways of using teaching aids, developing suitable infrastructure, and providing suggestions

to start new courses. IQAC has been also thoroughly involved in helping the Management, the Principal, and the other committees by offering valuable suggestions and effective measures to maintain consistency.

IQAC strengthened the research culture in the college: IQAC of the college has significantly contributed to developing rich culture among the faculty of the college. The faculty members of the college have been able to publish their research work in the journals of high impact factor and international repute IQAC introduced a faculty academic diary and computerized module for institutional API. The college provides a faculty diary to each teacher at the beginning of the academic year.

After the semester examinations, a thorough result analysis is done; the result of every subject faculty is teaching is compared with the average result of the university in a particular subject. The faculty members are asked to undertake extra efforts for week students. The IQAC has prepared the institutional API proforma for the faculties of the college. Faculty members have to fill up and submit their API at the end of every academic year along with the necessary proofs.

Based on teaching-learning, student attendance, result analysis, contribution in co-curricular and extracurricular activities, research contributions, etc, the API score of the faculty is computed.

Other practices of IQAC: UGC and University Circulars pertaining to research are displayed on the Notice Board for students and staff. With the help of the UGC grant, efforts have been made to develop research infrastructure like laboratories, advanced equipment, modern ICT gadgets, access to electronic learning materials, etc.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has been set up as per norms. The planning of the committee

of college was working with an objective through the planning of academic as well as administrative activities, which was expanded to include many external members as per NAAC guidelines. Following are procedures adapted by faculties as guided by IQAC Teaching-Learning Process

1. **Lectures:** Expose students to current topics in Pharmaceutical sciences and the need for lifelong learning in an appropriate societal context. Quick, chip, and efficient way of introducing critical subjects to large numbers of students.
2. **Experiments and Laboratory work:** Demonstrates how theory can be verified by experiments through interpretation of results. An excellent way to develop skills required for the drug discovery process.
3. **Projects:** Students guided by faculty members. Enhance the writing and presentation skills of students. Generate new research ideas.
4. **Assignments:** Collect information on complex and specific topics. Can enhance curiosity amongst students. Leads to the preparation of notes on a particular topic.
5. **Seminar and Rubric System:** Seminars are delivered by students on a particular topic to enhance presentation skills. A rubric system is adopted for the assessment of seminars and projects.
6. **Remedial class:** Institute offers an interactive session of faculty members with small groups of students through its remedial learning technique. Classes are conducted for slow learners of difficult subjects. The remedial classes include teaching difficult topics in the curriculum using charts, models, presentations, videos, or actual case studies, distribution of course material, assignments given to students, reading and preparation of topics, solving numerical and question banks, group discussions, class tests, etc.
7. **Tutorial Class:** Tutorials are conducted for a few subjects that are difficult to understand and require continuous learning and practice. Each class is divided into smaller groups consisting of 20-25 students and their tutorials for the specific subjects are conducted by the assigned faculty as per the timetable with previous planning of the lessons.
8. **Powerpoint Presentations:** Demonstrate ideas and concepts in elaborate graphics form. Give information with data relating to an issue. Always followed by discussions there is the provision of a regular monitoring mechanism for reviewing teaching-learning process. The academic coordinator under the guidance of the Principal monitors the teaching-learning process in the institution.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://sapkalpharmacy.org/ssr.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Title of the program Period from Period To Number of Participants
Female Male Youth inspiring network 09/09/2021 09/09/2021 121 80

In our college Girls, common rooms are available with the facilities of a Hand dryer, hand wash, sanitizer, vending machine, bed, lockers, lights, fan, exhaust, washbasin area, etc.

File Description	Documents
Annual gender sensitization action plan	http://sapkalpharmacy.org/ssr.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://sapkalpharmacy.org/ssr.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid waste management
 2. Biomedical waste management
- Green dustbin - Biodegradable, organic waste like cooked food, vegetables, fruit, leaves, etc.
- Blue dustbin - Recyclable waste like paper, cartons, cans, metallic items, etc.
- Red dustbin - Non-degradable waste like glass, blades, expired medicine, bandages, etc

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	http://sapkalpharmacy.org/ssr.php
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Every year we celebrate the Independence day, Teachers day, Ganesh Utsav, World Pharmacist day, National service scheme day, Mahatma

Gandhi Jayanti, Founders day, International Yoga day, Blood donation camp, Constitution day, Republic day, etc

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

A 74th Independence Day is celebrated in presence of all SKH Principals/Director, faculty members, and teaching /non-teaching staff of SKH. The event was decorated with a great speech by Hon. Chairman Sir along with the sweets distribution to Children and staff.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Title Date of publication Date of publication Pharmacist day
25/09/2021 25 September is celebrated as Worlds Pharmacist day.
Teachers day 05/09/2021 5 September celebrated as Teachers day Yoga
day 21/06/2021 21 June celebrated as Worlds Yoga day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Mentoring

Aim:

- i) To provide more contact hours between teachers and students.
- ii) To maintain proper academic and attendance records of students.
- iii) To minimize drop-out rates among students.

The Practice:

Every year the names of all students are collected. They are divided into groups of 22-28 students depending on the number of students. Each group is assigned a teacher/mentor who is responsible for collecting academic performance and class attendance of individual students. The teacher/mentor is given necessary information regarding his/her mentees and is expected to offer guidance and counseling as and when required.

2. Career guidance

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

TREE PLANTATION

On the occasion of Founder's Day, we celebrated Hon. CMD Dr. Ravindra Sapkal Sir's birthday, by planting more than 100 medicinal plants. Celebrating the importance of trees, Van Mahotsav was initiated in 1950 to celebrate the importance of growing and saving forests and to create awareness about the bad effects of deforestation, which is a great initiative; it is observed in the first week of July each year. Medicinal plants include Neem, Aloe Vera, Tulsi, Adulsa, Hibiscus, Sadaphuli, Guava, Ashoka, Bhokar, Moh, Supari, Kaju, Umbar, Jambhul, Ritha, Vad, Kadi Patta, Apta, Amla, Panphuti, Bel, Chinch, Sagargota, Behada, Bakul, Shendri, Chandiyok, Saptaparni, Chandan, Sadhda, Nilgiri, Nagchapha, Shimaruba, Karanj, Hirda, Lemon, Mango, Pimple, Chapa, Sonchapha, etc other than this we also planted flowering trees. Every year through the National service scheme, under regular activity and special camp NSS volunteers planted saplings/ plants on campus and in nearby villages.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. **Publication and Presentation:** At least two research papers per faculty in UGC care journals are proposed.
2. **Academic Activities:** Planned to introduce a new ICT-enabled teaching-learning process.
3. IQAC has planned to achieve ISO certified institute.
4. Faculty members are encouraged to write books.
5. To conduct national-level seminars/conferences/workshops.
6. Arranging Industrial visits for the Third year, Final year, and PG students