YEARLY STATUS REPORT - 2021-2022

Part A
Data of the Institution

1.Name of the Institution	KALYANI CHARITABLE TRUST'S RAVINDRA GAMBHIRRAO SAPKAL COLLEGE OF PHARMACY
• Name of the Head of the institution	Prof. Dr. R. S. Bachhav
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02594220163
• Mobile No:	9420695487
• Registered e-mail	rgspharmacy@rediffmail.com
• Alternate e-mail	rgspharmacy@rediffmail.com
• Address	Kalyani Charitable Trust Sapkal Knowledge Hub, Kalyani Hills, Anjaneri, Nashik.
• City/Town	Trimbakeshwar Road, Nashik
• State/UT	Maharashtra
• Pin Code	422213
2.Institutional status	
• Affiliated / Constitution Colleges	Self-financing Name
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Savitribai Phule Pune University, formerly University of Pune**
• Name of the IQAC Coordinator	**Dr. Khanderao Rajaram Jadhav**
• Phone No.	**02594220163**
• Alternate phone No.	**02594220162**
• Mobile	**9403502044**
• IQAC e-mail address	**krjadhav25@gmail.com**
• Alternate e-mail address	**rgspharmacy@rediffmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://sapkalpharmacy.org/aqar.php
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://sapkalpharmacy.org/aqar.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.52**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC	**10/10/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	**00**	**00**	**00**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	[View File](#)	

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

All the faculties are motivated, and guided for Research and Research Publications
Students are encouraged for curricular and extracurricular activities with higher studies.
The IQAC ensures that the college maintains a consistently good academic record.
Implementing Mentor-Mentee and slow and fast learner System throughout the year.
B. Pharm and M. Pharm Students are encouraged to undertake study projects.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Grants	We will planning for research grant for non-government organisation
Add on courses	We will planning two add on courses

13.Whether the AQAR was placed before	Yes

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	06/09/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	08/01/2022

15.Multidisciplinary / interdisciplinary

The National Education Policy 2020 focuses on multidisciplinary and a holistic education in order to ensure the unity and integrity of all knowledge. This kind of multidisciplinary learning is now advocated in all our programmes. College initiated interdisciplinary learning approach with main aim at employment, entrepreneurship, innovation and placement. Sapkal Knowledge Hub (SKH) is the manifestation of its founder, Dr. Ravindra G. Sapkal, who had a vision of creating a composite centre of learning where the citizens for tomorrow could be groomed since their formative years itself. The campus has a provision for learning from Kindergarten to post-graduation. The academic programmes offered by various Institutes under the aegis of SKH are comprehensive and are continuously being updated to keep in pace with the latest developments and innovations in associated disciplines. SKH offers a wide range of programmes including Pharmacy, Engineering, Management studies, international school etc. College I already offering an M. Pharmacy in Pharmaceutics and Pharmaceutical Quality Assurance. The College has already implemented a choice-based/elective pattern as per the guidelines of UGC/Savitribai Phule Pune University and the curriculum is competence and outcome-based. Emphasis is given to industrial training, summer internships as well as research projects based on field studies/industrial visits. College emphasizes a multidisciplinary approach in education and way of teaching-learning giving a major focus on diverse perspectives and different disciplines of learning to illustrate a theme, concept, or subject. The inclusion of environmental sciences, computer and information science, biotechnology, Microbiology, communication skills, and physical education makes the program multidisciplinary. The research work for M. Pharm students is undertaken considering thrust areas in

the field. Students participate in In-house competitions for UG research projects, Avishkar, Poster Competition are arranged with a multidisciplinary approach. The Postgraduate students also pursue multidisciplinary research projects. College is moving towards a more multidisciplinary undergraduate education. College aims to become a multidisciplinary institution offering holistic and multidisciplinary education.

16. Academic bank of credits (ABC):

The institute has positively responded to the new Academic Bank of Credits concept that was presented in NEP 2020. In this regard, we had registered our institute on the on www.nad.digilocker.gov.in site and identified one of our faculty Prof. S. S. Aher, Chief Examination Officer as a Nodal agent. At the time of registration, we had downloaded the required 15 templates, beginning with the SSC mark sheet and continuing all the way up to degree certificates. More over as per the guidelines of the parent university regarding NAD, the students have been educated on the goals and significance of such efforts, and relevant connections have been supplied to them. The students will receive assistance in this regard from both the exam section and their respective class teachers. The institute shall act in accordance with any additional essential instructions or directions, as and when they are sent to it by the relevant authorities. Since we are regulated by PCI. There is no provision for dual degree/twinning programme and credit transfers. However, the institution is willing to introduce such programme under the direction of SRA We have got curriculum development committee wherein faculty are members of BOS, Academic council and are involved in drafting the curriculum, add on courses and also write books.

17. Skill development:

Apart from imparting professional UG/PG/Ph.D programme, we also offer a diploma programme which caters the need of vocational education and we are also offering add on certificate courses for which students are voluntarily opting. Value education is to be inculcated through co-curricular and extracurricular activities; our institute is focusing on the overall development of students by providing human orientation and experiential learning on human values, societal concern, and environmental awareness. Extra-curricular Committees along with NSS unit, Eco club and Health club are actively engaged in social activities. Owing to their constant encouragement, large number of students are actively involved in various social activities and showcase their responsibilities towards society. The universal values are inculcated by organizing

various social activities like essay competitions, debate, extempore, rangoli making etc on occasions like Republic Day, Shiv Jayanti, Independence Day, Mahatma Gandhi Jayanti, Dr Babashaheb Ambedkar Jayanti etc, celebrated at the institute. Apart from celebrating these days, institute also invites experts to deliver lectures to understand the constitutional responsibilities while observing Indian constitutional day. The students also take up the mandatory course on constitution prescribed by the affiliating university. Our NSS team, Eco club, Health club, Street Plays, and Awareness Rallies play avital role in instilling human values and environmental awareness in our students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

SKH RGCOP is affiliated with Savitribai Phule Pune University and follows the syllabus recommended by the Pharmacy Council of India. It is thus obligatory to follow the courses mentioned in the syllabus and adhere to the English language for teaching and examination purposes. Topics like Ayurveda, Siddha, and Unani are better explained by teaching faculty in the regional language. Students are shown videos of selected topics available on the Indian Knowledge System. College promotes interdisciplinary research on all aspects of IKS, and preserves and disseminates IKS for further research and societal applications. Students are encouraged to take Swayam and MOOCS courses online with the choice to select topics including IKS. Marathi bhasha diwas and vachan prerna diwas are celebrated in College to increase awareness about literature and scripts available in regional languages. Street plays, Shahid din, and Constitutional Day are celebrated in regional languages. The college conducts activities that inculcate the importance of cultural heritage on International Women's Day and Diwali. At cultural events, students exhibit their talent through dance, drama, musical performances, and cultural shows. Students wear traditional Indian costumes on these days which is a mark of their fondness for the Indian tradition.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The teaching-learning process adopted by the College is focused on the expected outcomes of the course. POs, COs, and PSOS have been worked out in accordance with the requirements of the NBA . Subject teachers devised statements for Course Outcomes in line with revised Bloom's Taxonomy. Teachers are eager to have one-to-one connections with each learner in the class. Continuous assessment modes recommended by Savitribai Phule Pune University are the tools to know if the desired outcomes are being achieved. Remedial classes

are engaged by faculty to improve the performance of low-scoring students. Open-book tests, Tutorials, seminars, assignments, and group discussions are the different modes in continuous assessment. Attainment of CO and PO is computed by the teaching faculty. The scores at continuous assessments and end-term exams are taken up for computation of attainment of CO and PO. The student assessment modules are required to not just evaluate the accomplishments of the students in terms of marks obtained but also to determine whether or not the specified learning goals have been attained. Outcome-based Education approach of the College comprises curriculum design, teaching, and learning methods, assessment, continual quality improvement (CQI), and monitoring. It develops Life skills, Basic skills, Professional and vocational skills, Intellectual skills, and Interpersonal and personal skills.

20.Distance education/online education:

SPPU, the parent university offers variety of online courses which students are opting as per their interests. Offline or Face-to-face classes were suspended during COVID-19. Our faculty and students adapted to the lock down situation positively and maintained academics through online classes Following initiatives/methods we reemployed to deliver online education Multiple ZOOM systems were subscribed for theory and practical classes, providing uninterrupted sessions. Students received lecture notes and presentations via ERP. Online sessions helped slow learners. Whatsapp enhanced student communication and comprehension. Content beyond syllabus and recent advancements were delivered by organizing Webinars/Workshops which included the experts from industry and academia through ZOOM, Google meet International and National level Faculty Development programme and National level competitions (online video making, Employability skill tests etc were conducted using ZOOM, You tube and Facebook platforms. • Online placement support was provided by delivering orientation on video CV preparation, performing online skill tests and interviews, and organizing Pool campus and Campus drives utilizing ZOOM and Webex. Now online and offline modes of teaching are also included in NEP. The Institute promotes online education through organizing national and international FDPs, certification courses. Our institute is ready to adopt NEP2020's Digital Education Policy due to the aforesaid facilities and practice.

Extended Profile

1.Programme

1.1	03

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1	**532**
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	**66**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**147**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**20**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**29**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**11**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**3918945**
4.3 Total number of computers on campus for academic purposes	**95**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute offers B. Pharm, M. Pharm. Programme affiliated to Savaitribai Phule Pune University therefore, follows the curriculum, time table, evaluation pattern etc. designed by SPPUand PCI. We at the institute ensures effective implementations of the curriculum prescribed by the authorities.

Academic Planning

- **University academic calendar**
- **Institute academic calendar- The academic committee of the institute prepares an academic calendar considering the commencement and conclusion deadlines prescribed by SPPU.**
- **Distribution of workload and Time table preparation- Workload distribution is done by HODs and academic In charge preparestimetables which is then approved by the principal.**

Number of working days- Number of working days is been prepared by the academic committee for every term which displays working days for the respective term in accordance with the SPPU circular

Summary of academic activities The academic calendar of the institute hasbeen prepared which summarizes the plan of various

teaching/learning. PG academic in charge takes a due care to plan
research promotion activities (seminars, presentations,etc.) in PG
all guides are abiding to adhere to the tentative schedule of
research promotion activities.

Academic implementation and monitoring

- Academic in charge take review syllabus completion as per
  plan..
- Timely completion of the syllabusand course file .

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sapkalpharmacy.org

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous
Internal Evaluation (CIE)

At the start of the academic year, academic committee which
constitutes of Principal, academic coordinator, academic in-charge,
head of departments, respective class teachers, and class
representatives plans a meeting with all committee in-charges to
discuss and plan the execution of various activities for the current
academic year for respective courses

The academic calendar includes the dates of start and end of
semesters with schedules of internal examinations etc. Tentative
dates of practical exams, viva-voce, theory examinations display.

At the beginning of the semesters the allotment of the students for
project/ seminar work is conveyed to the concerned students and
teachers with defined time-frame for completion of the activities.
For continuous evaluation, the academic activities suggested are
quiz, assignment, open book test, field work, group discussion and
seminar. The planning and execution of these activities is possible
with proper scheduling.

Continuous Internal Evaluation Process:

CIE and end semester examination:The ratio of weightage is 25% Continues Internal Evaluation (CIE) and 75% End Semester Examination (ESE).

Time table:Schedule for internal examinations for Theory & practical is communicated to the students .

Syllabus:The syllabus for the internal examination is also communicated to the students in the classroom by subject teacher one week in advance.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.sapkalpharmacy.org

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Human Values and Professional ethics: The curriculum assimilates

subjects like Pharmaceutical jurisprudence to bring awareness in professional, moral, social commitments.These courses impart basic knowledge on important legislations related to pharmacy profession.This implement code of ethics of Pharmacist in relation to his job,trade.It furnish prevention of cruelty to animals by giving CPCSEA guidelines during animal experiments, breeding, stocking of animals.The college organizes blood donation camps in every year.

Gender Issues:- Gender Related Issues, are handled safely by internal complaint committee. Equal opportunities and facilities are available in the institution for both male and female students.Ragging is completely prohibited in college and hostel. Female students are continuously encouraged for administrative positions like Class representative,etc.

Environmental and Sustainability:A subject environmental sciences is incorporated in the curriculum to emphasize the value of environmental education, natural resource and their conservation. It includes not only the study of physical and biological characters of the environment but also the social and cultural factors and the impact of man on environment.Students participate in NSS activity in protection and improvement of environment.The organisation Develops an attitude of concern for the environment by conducting Swachh Bharat as a part of environmental pollution control and strives to attain harmony with nature.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

31

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.sapkalpharmacy.org/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

130

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

97

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mechanism to identify slow and advanced learners:

To access the learning ability of each student the college conducts an examination after completion of the admission process. The

students are examined on the basis of examinations based on the 11th and 12th standards. Based on the secured marks the students are identified as slow and advanced.

Also, students are assessed through regular teaching in the classroom. The performance of students assessed in the classsessional examinations, viva-voce in practicals, and group activities performed during laboratory hours. Continuous monitoring and evaluation of the academic and overall performance of each student by assigned mentors. The students are identified as slow and advanced learners on the basis of learning level assessment.

The advanced learners are motivated by:

Motivating the students for better performance in higher studies by mentors during mentoring sessions.

Special career guidance for higher studies by Training and Placement cell.

Conducting test series and assessment modules for the GPAT examination for all students.

Motivating and deputing the students to participate in in-house, intercollegiate, or state and national level poster competition Providing hands-on training in sophisticated instruments and software.

Motivation for participation in various co-curricular activities and similar events.

File Description	Documents
Link for additional Information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
533	23

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute adopted student-centric learning to enhance learning experience of students and enable self-directed learning. The activities beyond curriculum are designed by the institute to bridge curricular gaps.

Experiential Learning:

Following experiential learning activities give students opportunity to learn through experience and discover the opportunities in the field.

Industrial training and Community Pharmacy training Research projects

Participation in internships programs or online Summer Research training programmes

Industrial, hospital and field visits

Hands-on advanced instrument training workshops in collaboration with industry.

Participation of students in intercollegiate, or national research and poster competitions

Participative learning:

Following participative learning allows students to collaborate and interact within a group.

Model, chart, flyer as assignments or poster competitions

NPW events conducted through college

Extra-curricular and cultural activities

Participation in Pharma Pitch activities

Activities under protagonist club and journal club

Interaction with the alumni for career and competitive exam guidance

Problem based learning:

Following Problem Based learning activities helped in inculcating the critical thinking ability among the students.

Scientific projects

Case studies assigned to students

Problem based assignments

Participation of students in State/National level research competitions

All these activities provide platform to the students to showcase their skills and enhance the learning experience of the students.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	http://sapkalpharmacy.org/ssr.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Use of ICT By Faculty members-

A. Power Point presentations- Faculties are encouraged to use power point presentations in their teaching by using LCDs and projectors. They are also equipped with a digital library, online search, and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks, and various competitions are regularly organized for students.

C. Online Examinations- Faculties prepare online examinations for students after the completion of each unit with the help of the Vmedulife portal. Online assignment is also given to the students in every week.

D. Video Conferencing- The Counselling of Students is carried out with the help of Zoom meet or Google meet applications.

E. Video lecture- Recording of video lectures is made available to students so that they can refer the video when they are in need and it works as long term learning and future refernce.

F. Online competitions- Various technical and management events such as Poster making, Project presentations, paper presentations, Model making etc. are being organized with the help of various Information Communication Tools.

G. Workshops- Teachers use various ICT tools for attending and conducting workshops as it will be more informative.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://sapkalpharmacy.org/ssr.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

23

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The dates and schedule of internal assessment of laboratory courses, seminars, summer internships,and projects are displayed throughthe

notices to the students well in advance. For theory sessional assessment the question papers are prepared at the department level with reference to old question paper/question bank/book followed by faculty members.

- Question paper is prepared by individual faculty/ faculty members teaching the same subject.
- Quality of question papers is checked and the final question paper is approved by the concerned authority.
- Assignments are allocated on weekly basis by faculty teaching the subject and are uploaded on the college portal.
- Answer sheets are evaluated and checked answer sheets are shown to the students.
- Sessional result analysis is discussed at the HoD level.
- Two internal tests were conducted. For assessment of seminars, summer internships,and projects, the faculty coordinator prepares a schedule of presentations of students in slots in consultation with the HoD and is communicated to students. Students present their work or report to the coordinator via PPT mode and evaluated on the basis of various parameter set by the respective coordinator. For assessment of the laboratory course, an internal practical viva is conducted by a respective faculty members at the end of the course.

File Description	Documents
Any additional information	View File
Link for additional information	http://sapkalpharmacy.org/ssr.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Institute takes efficient mechanism to deal with examination related grievances which is transparent in the pattern and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

At the Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members are constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any mistakes in the question paper, mark allocation, or correction is noticed by the

students, the concerned teacher will resolve, and the necessary corrections will be made. If a student is not satisfied with the marks awardedeven after being resolved by the teacher, then he may represent the same to the HOD concerned. Students are counseled by the faculty mentor, and remedial classes are conducted for students who have failed the examinations. Retest for the Internal Assessment is conducted for Students who remain absent for internal exams due to genuine reasons. Also conducting online internal assessment through the Vmedulife portal..

File Description	Documents
Any additional information	[View File](#)
Link for additional information	[https://www.vmedulife.com/public/auth/#/login/sapkal-pharmacy-nashik](#)

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PROGRAMME OUTCOMES, PROGRAMME SPECIFIC OUTCOMES, COURSE OUTCOMES
Mechanism of Communication:

1. The College adopts Outcome-based education rather than an input-oriented bell-shaped curve of learning.The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

2. Graduate attributes are described to the first-year students at the commencement of the programme.

3. At least 2-3 hours are spent by the teachers introducing the subject to the Students.

4. Outcomes of the Programs and Courses are observed and measured time to time.

5. Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution's website for reference.

6. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.

7. The students are also communicated about the Programme outcomes,

Programme Specific Outcomes and Course outcome.

8. Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyzethe results, including aquantitative understanding of uncertainties.

9. Locate existing scientific research relevant to a given topic, and evaluate its accuracy.

10. Communicate the results of scientific work effectively, making use of clear and well-organized writing and presentation skills and visualization tools as needed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://sapkalpharmacy.org/ssr.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method of assessment of POs / PSOs The program outcomes and Program Specific outcomes are assessed with the help of Course Outcomesof relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the Course outcome are mapped to specific problems on University examinations, internal exams, and home assignments. Finally, Program outcomes are assessed and Program Assessment Committee concludes the Program outcome attainment level. At the end of each semester, the university conducts examinations based on the result published by the university the course outcomes are measured. Assignments are given at the end of each module. The assignments are provided to students and theyreferreferbooks to find out the answers and understand the expectedoutcome of the given problem.Three internal tests are conducted per semester for the following purposes:To ensure that students have achieved the desired level of competencies at the module level.To evaluate, whether corresponding COs are achieved or not. According to the performance of thestudent in answering each question, mapping is carried out with the respective COs for assessingthe attainment level of the specific CO of the subject.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://sapkalpharmacy.org/ssr.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

138

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://sapkalpharmacy.org/ssr.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sapkalpharmacy.org/downloads.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`00`

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

`01`

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

International Yoga Day is celebrated on June 21. It serves as a global platform to raise awareness about the various benefits of practicing yoga. It's an ancient practice that originated in India and has gained popularity globally for its mental, physical, and spiritual benefits to the community. The tree plantation was celebrated on the 20th of July. The observance of this festival has an educational purpose as people learn to appreciate the great benefits that trees provide us clean air, wildlife habitat, reduced energy demand, and connection with nature. World Pharmacist Day is celebrated on September 25th to recognize and honor the contributions of pharmacists to global health. This creates gratitude towards the pharmacist for their day-night service to the community. Constitution Day is celebrated on 26th November to commemorate the adoption of the Constitution of India. The purpose of this celebration is to learn about our Indian constitution and

the importance of the Indian constitution. 1 December, the world commemorates World AIDS Day. People around the world unite to show support for people living with and affected by HIV and to remember those who lost their lives to AIDS. The inequalities that perpetuate the AIDS pandemic are not inevitable; we can tackle them.

File Description	Documents
Paste link for additional information	https://www.sapkalpharmacy.org/nss.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1865

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The state-of-the-art facility in the institute enhances conducive teaching and learning. The total number of classrooms is 10 and the laboratory is 16. The policy of the institute is to provide infrastructure as per the norms of PCI and upgrade as per the growth expansion. In addition to the physical infrastructure which caters to co-curricular and extra-curricular activities, the policy is to provide educational infrastructure for students in terms of library resources, software, and equipment in the laboratories prescribed in the curriculum. The classrooms are well equipped with conventional to advanced tools necessary for teaching and learning. The advanced tool includes;

- Wi-Fi facility
- LCD projector with desktop
- CCTV (Security)

Details of classrooms

1. No of Classrooms with ICT-based teaching facility: 10
2. No. of Seminar Hall: 01

Adequate number of laboratories as per norms provided for regular practical as well as research activities of the institute. A total of 16 laboratories were provided including UG and PG courses. In addition to regular laboratories state-of-the-art facilities such as Central Instrument facilities as per GLP consideration, CPECSA approved Animal House, Pilot plant according to GMP considerations,

and Class 10000 aseptic area facility for sterile manufacturing.

Department/Lab Description Total Numbers Remark Pharmaceutics 6 UG & PG Pilot plant/Machine Room 1 As per GMP consideration

Aseptic Room

1 Class 1000 sterile area Quality Assurance 2 PG Pharma Chemistry 4 UG Instrumental Lab 1 As per GLP Consideration Pharmacology 2 With simulation software Animal House 1 CPCSEA Approved Pharmacognosy 2 With medicinal garden Computer Laboratory 1 All in one latest config computers Language Laboratory 1 Equipped with spoken English software

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://sapkalpharmacy.org/ssr.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sport and refreshment facilities, The extra-curricular activities include indoor and outdoor games, a gymnasium, cultural activities, communication skills, health and hygiene, yoga, etc. The Institute provides facilities for the students to participate in sports, cultural and extra-curricular activities. The institute conducts cultural programs and encourages the students to participate in them, to bring inherent talents. Enthusiastic sports facilities with the guidance of a qualified full-time physical director are made available to students Details of supplementary activities are given below.

Outdoor games: TheInstitute provides facilities for outdoor games such as Cross Country, Tennis, basketball, volleyball, Kabaddi, Athletics, and Ball Badminton.

Indoor gamestennis, Chess, Carom, boxing Wrestling

The total area of the playground is about 2826Sq.m available on campus for outdoor games. Yoga Day has been observed every year. An auditorium hall is built to enable an audience to hear and watch

performances at venues such as theatres.

Cultural activities: Facilities for organizing cultural activities were provided by the institute. Students are encouraged to participate in various cultural like Fresher, Ganesh festival, dandia, and Annual Social Gathering every year. Students also participate in university-level cultural events. The institute also releases the college magazine Astitva biannually.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sapkalpharmacy.org/ssr.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

39.18

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A Library is said to be the treasure house of knowledge and information for the educational, and social development of the college. The College was established in 2008; the library occupies an area of 160 sq. Mts. consisting of a spacious reading hall, reference section, periodical section, textbook section, and books issuing counter, etc. The library has a good collection of different areas of knowledge such as Pharmacognosy, pharmaceutics, Medicinal chemistry, Pharmacology, Pharmaceutical Analysis, Pharmaceutical chemistry, and other literature. It has about six thousand books on various subjects. The library is enriched with a huge collection that is, reference books 1787, textbooks 4485, CDs 98, Database (DELNET), and the previous year's thesis. There are a number of newspapers in Marathi and English in the library. Such as Maharashtra Times, Deshdut, Times of India. Newspapers are kept on the reading stand. The magazines or periodicals are placed on a display rack. Our Library provides many services like as Book Circulation, this process is by Software, Web OPAC, Online database, Book bank, Current awareness, Open Access system, Reference, Previous year's question paper, Newspaper clipping, Reading room facility, and Internet & Wi-Fi services etc. The library advisory committee ensures proper administration of the library.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://sapkalpharmacy.org/ssr.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-	**B. Any 3 of the above**

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

30113

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Additionally, all high-tech installations have computing facilities with placed in them. Cat LAN cable is available for the college and LAN facilities. The institute offers seamless internet connectivity

across the entire campus. There is a printing facility also available. Every classroom has an LCD projector, and the college has a PA system in place as well. The college has access to a variety of applications, including Tally ERP 9.0, Autolib, VMedu Life, Web OPAC, and Pharma Ex.CCTV Cameras are installed in various vantage points inside institute campus.

The advanced tool includes;

- Wi-Fi facility
- LCD projector with desktop
- CCTV (Security)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sapkalpharmacy.org/ssr.php

4.3.2 - Number of Computers

95

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.64

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The central maintenance department of campus and in- house technicians attends steady needs of repairs and maintains records with essentials of damage and repairs. Most important needs of servicing, substitutes through approved vendors while routine cleaning of learning and support facilities are by attendants. Every year institute has set order for sport material which cannot be revamped or if any new event is organized. Research laboratory- Sophisticated equipment's usage monitored through log books and calibration records. Major equipment, Generators, Fire extinguishers, first aid facilities, Lift, utilities and electrical fixtures frequently checked and kept by technical persons. Library: All the books accessioned, stacked according to Dewey Decimal Classification (DDC). Sports facilities: Separate storage room for indoor and outdoor sports and recreation material is kept with documentation. Computers and internet: The society's IT Cell and in house technician retain all hardware and software components, LCDs, overhead Projectors, routers. Hostels, gardens, lawns are managed by on campus staff while the canteen facility is outsourced. AMC- Utilities, equipment's Sanitization tunnels, pumps for sanitizer dispenser. Displays COVID 19 related care protections. Disposal of unused through commercial service arrangements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sapkalpharmacy.org/ssr.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

433

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

11

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	http://sapkalpharmacy.org/ssr.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

968

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

968

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

35

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

8

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Following student committees are operational in the college to showcase the student's representation and engagement in various administrative, co-curricular, and extracurricular activities:

- Students were actively playing their roles in various committees like student council, Anti-ragging, student redressal and grievance, IQAC cell, and library advisory committee.
- Student council representatives actively participate in various activities. They help in coordinating all the events

related to academics and other curricular and extra-curricular activities, as per the directives of the teaching faculty. Council has the members of B. Pharmacy and M. Pharmacy. They do a lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students.

Contribution of the Student to Academic Administration

1. Coordination in day-to-day academic activities at their level

2. Coordination in communicating the information between students and Teaching Faculty

3. Coordination in conducting special events like Astitva etc.

4. Coordination in organizing Cultural events

5. Coordination in organizing Sports and games for the students

6. Coordination in arranging Industrial Visits for the students

7. Coordination in inviting external guest speakers and organizing the Seminars and workshops.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Established in 2008, KCT's Ravindra Gambhirrao Sapkal College of Pharmacy has nurtured numerous alumni, despite its rural setting. The institution has made significant contributions to the educational advancement of rural students. These graduates have excelled in diverse fields such as politics, education, judiciary, literature, sports, agriculture, business, industry, social work, and public speaking.

The college actively facilitates alumni-student interactions through guest lectures, offering a platform for sharing invaluable experiences. The Alumni Association plays a pivotal role in fostering holistic student and institutional development, extending support both financially and academically.

The Alumni Association operates as a registered society under the Societies Registration Act, 1860, working in collaboration with the Assistant Registrar of Societies in Nashik. This body coordinates various activities, including:

1. **Organizing guest lectures by experts from different fields to guide and inspire students.**
2. **Tapping into the expertise of industrialist alumni who share their insights with current students.**
3. **Arranging educational and industrial visits for a hands-on learning experience.**
4. **Hosting motivational lectures by alumni who have ventured into overseas endeavors.**
5. **Disseminating information about job opportunities.**

6. Inspiring and supporting students in pursuing research activities.

Financially, the Alumni Association actively encourages alumni to contribute to the institution's infrastructure development, including donations for books, water coolers, air coolers, and inverters for the Competitive Study and Guidance Centre. Additionally, they extend their support to meritorious and economically disadvantaged students through scholarship sponsorships. Overall, the Alumni Association plays a vital, supportive, and constructive role in the college's comprehensive progress.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The empowered team of the college involves the Principal, convener of different committees, teaching staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), stakeholders, alumni, and College development committee. The principal monitors the mechanism regarding administration and academic processes. It also ensures the proper functioning of the policies, rules, and action plans of the college. There are many committees to support the vision and mission of the college. For example, these are the Examination cell, NSS, NCC, carrier and counseling cell, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, college-magazine Committee, RUSA, and UGC committee, disciplinary committee, scholarship committee, grievance redressal

committee, etc. All the committees take responsibility for the plans and activities and successfully tackle these responsibilities in every academic session. For academic performance meetings with HoDs and faculty of various departments are done. Also, the teaching progress is checked monthly by the teaching register. The principal continuously monitors each room individually by CCTV installed for teaching classes, classroom activities, and the movement of students in the corridor and outside of the campus. The perspective plans are implemented by the principal with the finance committee, headed by him/herself. It deals with the finance received for the various grants and amounts received from other sources for the overall development and maintenance of the college. The financial requirements are proposed by various committees and the Principal and the committee approves them.

File Description	Documents
Paste link for additional information	https://sapkalpharmacy.org/mission-and-vision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution defines decentralization as working through delegation of authority. Personnel at different levels implement the decisions. The delegation of authority can be organized in the form of a pyramid. Top-level managers are responsible for controlling and overseeing the entire institution. It includes the Chairman, Administrative Council, and Principal. The Administrative Council assists the Chairman with regard to broad guidelines, policies, and frameworks for the improvement of the quality of education in the institution. The Principal involves the faculty members in various activities related to the development of the Institute. The Principal heads the academic and administrative activities of the Institute. He forms various Committees and appoints faculty members.

The Institute follows a committee system for the implementation of all its decisions.

1. Academic Co-Ordinator, handles all the academic and examination matters in the college.

2. The Internal Quality Assurance System (IQAS) is responsible to

promote and enhance the quality culture in the college

3. Develop the soft skills of the students and raise their employability quotient.

4. Purchasing Committee looks after all the purchasing of the College and their proper utilization

5. NSS Committee is responsible for the various social service schemes taken up by the students

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective and strategic plan are developed by the Internal Quality Assurance Committee. After the discussion and feedback from various stakeholders, the perspective plan is approved by Management, IQAC, and College Development Committee.

Deployment Perspective/Strategic plan Management

Admission Committee

Institutions have a mechanism for newly admitted students.

Examination Committee

The primary function of this department is to conduct Examination and Evaluation Process ofstakeholders.

Anti-ragging Committee

Anti-Ragging Squad - Office bearer under supervision of the Anti-Ragging Committee engages inwork of checking places like Hostel, Canteen, and campus ofcollege.

IQAC

significant administrative body in the college.

Library Committee

constituted forpurpose of the smooth functioning of library and functioning of library.

Student WelfareDepartment

provides various welfare schemes to student.

Research Centre

To increase number of research facilities among existing research centers. .

Industry Visits

To conduct various department's industry visits, field visits, seminars, and workshops forstudent.

Cultural Activities

To encourage student to participate in various kinds of Cultural events.

Campus

To createawareness among stakeholders about eco friendly campus

Academics

Toconduct smooth functioning of teaching, and learning. Infrastructure To create ICT enabled classroom To create awareness aboutuse of ICTTo ensure ICT enabled teaching-learning process

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Sapkal Knowledge Hub and permanently affiliated with Savitribai Phule Pune University, Pune.

College Development Committee (CDC)

Constituted as per Maharashtra University Act, 2016, the CDC is an apex body and acts as a link between the Management and the College.

Internal Quality Assurance Cell

IQAC with Principal works together for quality education. IQAC takes care of academic and administrative policies by preparing and planning in consultation with CDC members, Vice-Principals, Heads of the Departments.

Academic Advisory Committee:

formed for the effective implementation of the curriculum and the TeachingLearning Evaluation.

Examination Committee

This committee is responsible for conducting internal and external university examinations in the institute.

Counseling Committee:

This committee assigns mentor to every student. mentor shares information gives guidance and provides support tostudents ofrespective class.

Service Rules and Recruitment:

college follows rules and regulations laid down by S. P. Pune University, UGC, New Delhi, and Government of Maharashtra. For recruitment of non-teaching staff, Management follows the rules set by Government of Maharashtra.

Grievance Redressal Mechanism:

effectively implemented through dedicated committees constituted forpurpose.college has Grievance Redressal Committee, Women's Redressal cell, Sexual Harassment Committee, Anti-ragging Committee, SC/ST Grievance Cell, and Discipline Committee for proper redressal of grievances of students andfaculty.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Link to Organogram of the Institution webpage	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following are the welfare schemes available for teaching and non-teaching staff:

Service benefits like PF, Study leave, Maternity leaves, etc. Salary Advance to needy staff members Free uniforms for all employees. Staff Quarters for faculty members.

Encouragement for research and development activities. All allowances are as per AICTE norms.

The teaching staff is encouraged to attain Professional Development Program or FDPs* Employee gets fee concessions for their ward

The IQAC and Research Committee supports teachers to submit research papers and Book Publications. The institution supports and encourages staff to participate in co-curricular, academic, and

sports activities at University, State, and National Levels.

The institute also supports teaching faculty to take part in National and International Conferences by providing particular financial support as applicable.

Many of the faculty members are Members and editors in national and international journals and also members of different Professional bodies at the University, national, and Internal Levels.

Wi-Fi facility is provided to the staff and non-teaching. COVID vaccination drives for students, teaching, and non-teaching staff. Free transportation facility for outstation faculty members.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of the faculty is accessed through the Academic Performance Indicator forms (API) filled by every faculty at the end of the year and evaluated through the IQAC cell. The forms are designed to reveal the performance in all areas i.e. Teaching, research, and institutional.

Self-appraisal is done on the basis of the following points (Cumulative Academic Performance Index): The academic performance includes the subjects taught by faculties and results of the subjects for the end semester exam, extra and remedial classes taken, and measures taken for fast learners.

Workshops, seminars, and conferences attended by Staff for improving skills and updating recent technology.

Mentor activities Awards/ Rewards obtained by the faculty Contribution to Institutional and departmental activity Contribution toward extracurricular and co-curricular activities

The research contribution of staff in terms of research projects,publications, patents, and guidance provided to students for involvement in research

Books Published Industrial collaborations

Consultancy Guest Lectures were given to outsiders as an expert Efforts made toward admissions Contribution towards placement activity.

The appraisal of non-teaching staff members is done after necessary recommendations by the Head of the department and approved by the Principal.

The governing body carefully reviews the performance of the faculty and gives approval for necessary promotions and increments.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute accounts are audited regularly every year by the Chartered Accountant appointed by the parent management for the yearly audit system. For an effective check on the accounts, the 2 tire system is followed; the internal and external audit.

Internal Audit: The internal audit committees consist of the Director of the institute, accountant, and internal auditor. The parent management appoints an internal auditor. He examines the details of fees deposited, expenditures, vouchers, etc. and on this basis, he provides income and expenditure statements and a balance sheet for the year.

External Audit: The external Audit is done by Pandit Bhandari and Company Chartered Accountants. Chartered Accountant before the session comes to an end. The remarks given by the auditor are taken into consideration in the forthcoming years.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College raises its funds through the various resources such as fees from the students. In addition to the above-mentioned sources, the college applied to get funds and research grants from funding agencies like University Grant Commission, DBT STAR, DST, and Savitribai Phule Pune University (SPPU). The college also receives funds from SPPU for quality improvement programs, the Earn and Learn Scheme. Endowment Scholarships from alumni are also a source of funds for the college. The Purchasing Committee makes a decision on

the purchase of capital equipment. A well-defined procedure is followed for the purchases. The committee reviews quotations given by vendors thoroughly and the final decision is taken on the basis of comparative analysis. The college has a building committee that authorizes the infrastructure development or the creation of permanent structures at the campus. Every year budget is prepared taking into consideration the requirements of each department, office, and various committees. The budget is presented before the parent society and approved by the same. The utilization of the budgeted amount is closely monitored. Special permission is required for the non-budgeted expenditures.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Moreover, Internal Qualty Assurance Cellidentified and suggested new ways of using teaching aids, developing suitable infrastructure, and providing suggestions to start new courses. Internal Qualty Assurance Cell has been also thoroughly involved in helping the Management, the Principal, and the other committees by offering valuable suggestions and effective measures to maintain consistency.

Internal Qualty Assurance Cell strengthened the research culture in the college: Internal Qualty Assurance Cell of the college has significantly contributed to developing a rich culture among the faculty of the college. The faculty members of the college have been able to publish their research work in journals of high impact factor and international repute IQAC introduced a faculty academic diary and computerized module for institutional API. The college provides a faculty diary to each teacher at the beginning of the academic year.

Other practices of Internal Qualty Assurance Cell: University Grants Commissionand University Circulars pertaining to research are displayed on the Notice Board for students and staff. With the help of the UGC grant, efforts have been made to develop research infrastructure like laboratories, advanced equipment, modern ICT gadgets, access to electronic learning materials, etc.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has been set up as per norms. The planning of the committee of college was working with an objective through the planning of academic as well as administrative activities, which was expanded to include many external members as per NAAC guidelines. Following are procedures adapted by faculties as guided by IQAC Teaching-Learning Process

1. Lectures: Expose students to current topics in Pharmaceutical sciences and the need for lifelong learning in an appropriate societal context.

2. Experiments and Laboratory work: Demonstrates how theory can be verified by experiments through interpretation of results.

3. Projects: Students guided by faculty members. Enhance the writing and presentation skills of students. Generate new research ideas.

4. Assignments: Collect information on complex and specific topics.

5. Seminar and Rubric System: Seminars are delivered bystudents on a particular topic to enhance presentation skills

6. Remedial class: Institute offers an interactive session of faculty members with small groups of students through its remedial learning technique.

7. Tutorial Class: Tutorials are conducted for a few subjects that are difficult to understand and require continuous learning and practice.

8. Powerpoint Presentations: Demonstrate ideas and concepts in elaborate graphics form. Give information with data relating to an issue.

File Description	Documents
Paste link for additional information	http://sapkalpharmacy.org/ssr.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://sapkalpharmacy.org/ssr.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute takes utmost care for safety and security of women in the campus by the provision of different facilities and awareness steps amongst the students. Safety ensure by installation of CCTV in whole campus. The rectors/ Wardens in the hostels, security guards ensure safety of the students. The institute has also constituted 'Internal Complaint Committee', women's grievance cell and ant ragging committee. Girl's common room with all essential facilitates including first aid box, sanitary napkin dispensing/vending machine, hand dryer, hand wash dispenser, bed, light, fan, lockers and incinerator. Institute having fire safety equipment and water purifier system on each floor. In college campus Identity card is

compulsory for both staff and students. This helps in implementing the awareness and security amongst the staff and the students. The college provides equal opportunity to females and males with respect to freedom of movement and participation in various organizing committees. In curricular and extracurricular they perform activity in group. Special sports events are organized for girls such as cricket, volley ball etc. College organize various activities like sport event, cultural activities, co-curricular activities such as workshop, training development programs for employability, personality development, and skill development. As a result RGSCOP has witnessed increased enrolment of girls.

File Description	Documents
Annual gender sensitization action plan	https://www.sapkalpharmacy.org/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.sapkalpharmacy.org/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

7.1.3. Facilities in institution for management of degradable and non-degradable waste

The display boards regarding waste management are installed throughout the premises to create awareness and to pursuit for our commitment of 'Zero waste'.

Solid waste management

Institute practices segregation of solid waste and its effective waste management in the campus. The collected waste is segregated at the source of the generation in the color coded dustbins. We also adopted In-house developed Vmedulife system for all the academic and administrative activities which minimize the use of papers.

Liquid waste management

Liquid waste from the labs & the wash rooms is collected and disposed appropriately. The waste liquids are disposed through well-constructed drainage system.

Biomedical waste management

The practices for biomedical waste management are followed as recommended by the Environmental Protection Act (EPA). The institute has installed sanitary napkin vending machine and incinerator in girl's washroom, facility for sanitary waste management.

E-Waste management

The well-defined E-waste disposal policy is in place. The campus has a centralized facility for the collection, housekeeping, and disposal of e-waste such as servers, scanners; printers etc. are centrally collected and disposed accordingly.

Hazardous chemicals management

The faculty members guide all the students for the proper use and handling of chemicals. Fuming chambers are installed in the laboratories for the proper disposal of hazardous fumes. The water soluble chemicals are solubilised in water first and disposed through the sanitary sewage system.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.sapkalpharmacy.org/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	**B. Any 3 of the above**

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College promotes an inclusive atmosphere for holistic development by tolerance for cultural, regional, linguistic,

communal, socio-economic, and other diversity. Students applying to RGSCOP are from a variety of geographical areas. The diversity axis may take into account various castes, religions, communities, and genders. These students frequently exhibit the many customs, attire, and artistic forms common to various countries when they engage in college co-curricular and extracurricular activities. During annual social gatherings such as ASTITVA, traditional clothing, fun festival, singing, Ganesh festival, dahihandi, rangoli, poster, social activity etc., the college offers students plenty of possibilities on campus to exchange societal, cooperative and interactive behavior. The institution plans off-campus educational excursions as part of its curriculum, such as visits to the pharmaceutical industry in various locations in India and the collection of medicinal plants in a forest. Such excursions have unreported benefits since they teach the children to respect the natural world, Mother Nature, local culture, and cuisine. The students are accepting and peaceful in the multicultural setting. However, the college has mandated college dress to do away with socioeconomic status discrimination. For all reasons, students from all socioeconomic backgrounds receive the same treatment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every employee and student in the college must stand for the national anthem in order to foster a sense of unity and patriotism. Students are educated about the Indian Constitution and social peace by participating in Constitution Day celebrations.

RGSCOP observes National Voters Day on January 25 each year in an effort to inspire young people to participate in the political process. All of the faculty, support staff, and students promise to maintain the democratic legacy of our nation and the dignity of free, fair, and peaceful elections on this special day. On January 26th and August 15th, the national flag is raised in honour of our

liberation heroes, and the crowd joins in singing the national anthem. At the same time, they promise to protect public property and the nation's integrity. Celebrate Constitution Day on November 26 every year to remember when India's Constitution was adopted. Everyone is taking the pledge on this occasion. Students are made aware of the need to protect natural resources such as water, air quality (including reducing noise pollution), animal life, and forests through regular activity and special camp of NSS.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates National and International days enthusiastically every year. Every culture has number of festivals and celebration has become a vital activity. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. Independence Day is also celebrated on 15th August in the college with great enthusiasm.International Yoga day is also celebrated on 21st June every year in the college. Teachers day is also celebrated on 5th September every year to celebrate the birth anniversary of Dr. Sarvepalli Radhakrishnan.This day is celebrated to promote the values and principles of a true teacher. Hindi Diwas is also celebrated on 14th September by Hindi department.The common birthday of Mahatma Gandhi and Lal Bahadur Shastri on 2nd October is commemorated as Swachhta Diwas. " Swachh Bharat Abhiyan" was launched on 2nd October in order to honour Mahatma Gandhi vision of clean India. It is a day of special occasion to encourage and reinforce the government dedication to preserve and strengthen unity, integrity and security of nation. 26th November is also celebrated as National Constitution day to commemorate the adoption of constitution of India by constituent assembly of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Multidisciplinary Guest Lectures is one of the best practice takenup by our college along with other activities.Guest lecturers can provide significant benefits to students and serve as an excellent teaching tool.The outcome of a Guest lecture is also determined by the student's interest, willingness, and motivation.RGSCOP has organized a number of multidisciplinary guest lectures to broaden their mental horizons on a variety of topics so that they can contribute effectively to their profession. With guest lectures, RGSCOP provides an exceptional opportunity for faculty and students.Students benefit from guest lecturers/workshops because

they gain new perspectives and opinions that are often missing in a regular class. A guest lecture provides students with a better opportunity to learn about an explicit topic in a way that engages them in the class and actively participate in a more convenient method of teaching.

Regular Academic Activity

The major goal of teacher education is to cultivate the ability to encourage learning in students in an artificially manufactured environment, less through the use of material resources and more through the fostering of an emotional environmentThe major method of judging a student, a teacher, or a college's achievement is frequently seen as being based on their performance on standardized tests.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Sapkal Knowledge Hub's Annual Day Celebration is one of the most anticipated events of the year. SKH organizes the biggest cultural programs for all the colleges under this program named as Astitva. Every year in which various sports competitions are organized for the students, including indoor and outdoor competitions l. Rangoli, painting, art gallery and Poems are presented on . Social awareness is created and the annual magazine of Sapkal Knowledge Hub is published. It is a platform for the students to show their talent in dancing, singing, mimicry, drama etc. An essential component of our college events is Annual Day. Weeks before the Huge students take part in this events preparations are in full motion and everyone is quite thrilled, demonstrates their aptitude for dancing, music, drama, poetry, and other arts. Everyone is excited to participate in the event, which must fit a lot of things into a short amount of time. The distinctiveness of the annual Sapkal Knowledge Hub day celebration is that all of the events and activities held on that day under the supervision of the personnel. The performances are planned not only for the sake of entertainment but also with the goal of bringing to light important issues that require the utmost attention.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

To be able to enhance the Brand Equity of the College, which it has created for itself

To achieve the Title "College with Potential for Excellence

To create an enabling environment for holistic development of Students, Faculty and Support Staff;

To facilitate continuous upgradation and updation of Knowledge & Use of Technology, by Faculty and Students

. To create awareness and initiate measures for Protecting and Promoting Environment

. To encourage and facilitate Research Culture, to promote Research by students and Faculty and Consultancy by Faculty

To continuously Innovate, Introduce new courses and remain relevant to the changing needs of the stakeholders

To provide thrust to achieve excellence

To automate various Office Administration Processes

Faculty members shall be encouraged to create blogs to enable students to communicate their doubts, give feedback, suggestions

To make available Resources for use by Researchers at the Research Centre

To facilitate Faculty Exchange Programmes with Other Academic and International Linkages;

To continue to provide formal education to needy and deserving students, by providing - fee concessions, fee waiver, book bank facility

To Introduce Job-oriented and Skill based courses

To give thrust to and create awareness about Cleanliness

To Identify Talent among students for various sports & cultural
activities;