



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>	KALYANI CHARITABLE TRUST'S RAVINDRA GAMBHIRRAO SAPKAL COLLEGE OF PHARMACY
• Name of the Head of the institution	Prof. Dr. R. S. Bachhav
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02594220163
• Mobile No:	9420695487
• Registered e-mail	rgspharmacy@rediffmail.com
• Alternate e-mail	rgspharmacy@rediffmail.com
• Address	Kalyani Charitable Trust Sapkal Knowledge Hub, Kalyani Hills, Anjaneri, Nashik.
• City/Town	Trimbakeshwar Road, Nashik
• State/UT	Maharashtra
• Pin Code	422213
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Self-financing Name
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing				
• Name of the Affiliating University	Savitribai Phule Pune University, formerly University of Pune				
• Name of the IQAC Coordinator	Dr. Khanderao Rajaram Jadhav				
• Phone No.	02594220163				
• Alternate phone No.	02594220162				
• Mobile	9403502044				
• IQAC e-mail address	krjadhav25@gmail.com				
• Alternate e-mail address	rgspharmacy@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="http://sapkalpharmacy.org/aqar.php">http://sapkalpharmacy.org/aqar.ph p</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://sapkalpharmacy.org/aqar.ph">http://sapkalpharmacy.org/aqar.ph p</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.83	2023	02/06/2023	01/06/2028
6.Date of Establishment of IQAC			10/10/2016		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
-	-	-	-	-	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Discussion on promote learner Centric environment for student and staff.		
Review on strengthening of mentor-mentee system		
Regarding to motivate faculty members to refer books and journals for scientific publications		
Implementing slow and fast learner System throughout the year.		
To promote the teaching and non-teaching staff to attend various faculty development and training programs.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Publication	To promote the staff for publish the research paper and book chapters.	
Information and Communication Technology	All teaching staff uses the ICT based technologies.	
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>	

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	06/09/2021

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	08/08/2023

#### 15. Multidisciplinary / interdisciplinary

The National Education Policy 2020 focuses on multidisciplinary and a holistic education in order to ensure the unity and integrity of all knowledge. This kind of multidisciplinary learning is now advocated in all our programmes. College initiated interdisciplinary learning approach with main aim at employment, entrepreneurship, innovation and placement. Sapkal Knowledge Hub (SKH) is the manifestation of its founder, Dr. Ravindra G. Sapkal, who had a vision of creating a composite centre of learning where the citizens for tomorrow could be groomed since their formative years itself. The campus has a provision for learning from Kindergarten to post-graduation. The academic programmes offered by various Institutes under the aegis of SKH are comprehensive and are continuously being updated to keep in pace with the latest developments and innovations in associated disciplines. SKH offers a wide range of programmes including Pharmacy, Engineering, Management studies, international school etc. College is already offering an M. Pharmacy in Pharmaceutics and Pharmaceutical Quality Assurance. The College has already implemented a choice-based/elective pattern as per the guidelines of UGC/Savitribai Phule Pune University and the curriculum is competence and outcome-based. Emphasis is given to industrial training, summer internships as well as research projects based on field studies/industrial visits. College emphasizes a multidisciplinary approach in education and way of teaching-learning giving a major focus on diverse perspectives and different disciplines of learning to illustrate a theme, concept, or subject. The inclusion of environmental sciences, computer and information science, biotechnology, Microbiology, communication skills, and physical education makes the program multidisciplinary. The research work for M. Pharm students is undertaken considering thrust areas in the field. Students participate in In-house competitions for UG research projects, Avishkar, Poster Competition are arranged with a

multidisciplinary approach. The Postgraduate students also pursue multidisciplinary research projects. College is moving towards a more multidisciplinary undergraduate education. College aims to become a multidisciplinary institution offering holistic and multidisciplinary education.

#### **16.Academic bank of credits (ABC):**

The institute has responded to the new academic bank of credit concept that was presented in n NEP 2020. In this regard we had registered our institute on [www.nad.digilacker.gov.in](http://www.nad.digilacker.gov.in) site. We identify one of faculty members chief examination officer as nodal agent. The students will receive assistance in this regard from both examination section and their respective class teacher.

#### **17.Skill development:**

Apart from imparting professional UG/PG/Ph.D program, we also offer a diploma program that caters to the need for vocational education and we are also offering add-on certificate courses for which students are voluntarily opting. Value education is to be inculcated through co-curricular and extracurricular activities, our institute is focusing on the overall development of students.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

SKH RGCOP is affiliated with Savitribai Phule Pune University and follows the syllabus recommended by the Pharmacy Council of India. It is thus obligatory to follow the courses mentioned in the syllabus and adhere to the English language for teaching and examination purposes. Topics like Ayurveda, Siddha, and Unani are better explained by teaching faculty in the regional language. Students are shown videos of selected topics available on the Indian Knowledge System. College promotes interdisciplinary research on all aspects of IKS, and preserves and disseminates IKS for further research and societal applications. Students are encouraged to take Swayam and MOOCS courses online with the choice to select topics including IKS. Marathi bhasha diwas and vachan prerna diwas are celebrated in College to increase awareness about literature and scripts available in regional languages. Street plays, Shahid din, and Constitutional Day are celebrated in regional languages. The college conducts activities that inculcate the importance of cultural heritage on International Women's Day and Diwali. At cultural events, students exhibit their talent through dance, drama, musical performances, and cultural shows. Students wear traditional Indian costumes on these days which is a mark of their fondness for the Indian tradition.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The teaching-learning process adopted by the College is focused on the expected outcomes of the course. POs, COs, and PSOs have been worked out in accordance with the requirements of the NBA and the AICTE. Subject teachers devised statements for Course Outcomes in line with revised Bloom's Taxonomy. Teachers are eager to have one-to-one connections with each learner in the class. Continuous assessment modes recommended by Savitribai Phule Pune University are the tools to know if the desired outcomes are being achieved. Remedial classes are engaged by faculty to improve the performance of low-scoring students. Open-book tests, Tutorials, seminars, assignments, and group discussions are the different modes in continuous assessment. Attainment of CO and PO is computed by the teaching faculty. The scores at continuous assessments and end-term exams are taken up for computation of attainment of CO and PO. The student assessment modules are required to not just evaluate the accomplishments of the students in terms of marks obtained but also to determine whether or not the specified learning goals have been attained. The college has mechanisms to demonstrate that accurate and reliable evaluations are conducted in order to demonstrate that program objectives and results have been achieved. The drafting of the question paper is based on Revised Bloom's levels of competencies within the cognitive domain. At least 20% of the set questions are related to higher-order skills. Outcome-based Education approach of the College comprises curriculum design, teaching, and learning methods, assessment, continual quality improvement (CQI), and monitoring. It develops Life skills, Basic skills, Professional and vocational skills, Intellectual skills, and Interpersonal and personal skills.

### **20.Distance education/online education:**

SPPU, the parent university offers variety of online courses which students are opting as per their interests. Offline or Face-to-face classes were suspended during COVID-19. Our faculty and students adapted to the lock down situation positively and maintained academics through online classes Following initiatives/methods we reemployed to deliver online education Multiple ZOOM systems were subscribed for theory and practical classes, providing uninterrupted sessions. Students received lecture notes and presentations via ERP. Online sessions helped slow learners. Whatsapp enhanced student communication and comprehension. Content beyond syllabus and recent advancements were delivered by organizing Webinars/Workshops which included the experts from industry and academia through ZOOM, Google meet

## Extended Profile

### 1.Programme

1.1	03
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	548
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	103
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	148
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	28
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	29
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	11
Total number of Classrooms and Seminar halls	
4.2	273.49167
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	95
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college offers B. Pharm, M. Pharm. Pharmaceuticals & Pharmaceutical quality assurance Programme affiliated to Savaitribai Phule Pune University therefore, follows the curriculum, time table, evaluation pattern etc. designed by SPPU and PCI. We at the institute ensures effective implementations of the curriculum prescribed by the authorities.

Academic Planning University & Institute academic calendar- The academic committee of the institute prepares an academic calendar considering the commencement and conclusion deadlines prescribed by SPPU. Distribution of workload and Time table preparation- Workload distribution is done by HODs and academic In charge prepare time tables which is then approved by the principal. The Time Tables are displayed on the Notice Board. Teaching plan is prepared by every faculty member at the beginning of academic year. There is optimum utilization of well-equipped laboratories for curriculum delivery of practical. • The students maintain the practical journals are certified by the faculty along with HOD.. Study



materials, Previous year question paper notes and question banks are provided in the class. Group projects are assigned to teach them team spirit, sharing and develop presentation, research skills. The college encourages the faculty to participate in Attending seminar, conference.

#### Academic implementation and monitoring

Academic-in charge & HOD take review syllabus completion as per plan. Timely completion of the syllabus & Tutorial and course file

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.sapkalpharmacy.org">https://www.sapkalpharmacy.org</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the start of the academic year, academic committee which constitutes of Principal, academic coordinator, academic in-charge, head of departments, respective class teachers, and class representatives plans a meeting with all committee in-charges to discuss and plan the execution of various activities for the current academic year for respective courses

The academic calendar includes the dates of start and end of semesters with schedules of internal examinations etc. Tentative dates of practical exams, viva-voce, theory examinations display.

At the beginning of the semesters the allotment of the students for project/ seminar work is conveyed to the concerned students and teachers with defined time-frame for completion of the activities. For continuous evaluation, the academic activities suggested are quiz, assignment, open book test, field work, group discussion and seminar. The planning and execution of these activities is possible with proper scheduling.

#### Continuous Internal Evaluation Process:

CIE and end semester examination: The ratio of weightage is 25% Continues Internal Evaluation (CIE) and 75% End Semester Examination (ESE).

**Time table:**Schedule for internal examinations for Theory & practical is communicated to the students .

**Syllabus:**The syllabus for the internal examination is also communicated to the students in the classroom by subject teacher one week in advance.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://www.sapkalpharmacy.org">https://www.sapkalpharmacy.org</a>

**1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

53

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

117

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### Human Values and Professional ethics:

- The curriculum assimilates subjects like Pharmaceutical jurisprudence to bring awareness in professional, moral and social commitments. These courses impart basic knowledge on important legislations related to pharmacy profession in India. Also instruct to implement code of ethics of Pharmacist in relation to his job, trade, oath of Pharmacist. It furnish particulars regarding the prevention of cruelty to animals by giving CPCSEA guidelines while carrying out animal experiments, breeding and stocking of animals.
- College organizes blood donation camps every year in order to create awareness of general health among students and employee .

Gender Issues:-

- Gender Related Issues, are handled safely by internal complaint committee. Equal opportunities and facilities are available in the institution for both male and female students.
- Ragging is completely prohibited in college and hostel. Female students are continuously encouraged for administrative positions like Class representative ,etc.

• Environmental and Sustainability:

- A subject environmental sciences is incorporated in the curriculum to emphasize the value of environmental education, natural resource and their conservation.
- Students participate in NSS activity in protection and improvement of environment
- The College organizes guest lectures of personality development the institution to inculcate professional ethics in their day to day life. .

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

117

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

117

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

### 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students  
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.sapkalpharmacy.org">https://www.sapkalpharmacy.org</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

130

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

97

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Mechanism to identify slow and advanced learners:

To access the learning ability of each student the college conducts an examination after completion of the admission process. The students are examined on the basis of examinations based on the 11th and 12th standards. Based on the secured marks the students are identified as slow and advanced. The students are admitted based on merit.

Also, students are assessed through regular teaching in classroom. The performance of students assessed in class sessional examinations, viva-voce in practical's, and group activities performed during laboratory hours. Continuous monitoring and evaluation of the academic and overall performance of each student by assigned mentors. The students are identified as slow and advanced learners on the basis of learning level assessment.

The advanced learners are motivated by:

Motivating the students for better performance in higher studies by mentors during mentoring sessions.

Special career guidance for higher studies by Training and Placement cell.

Conducting test series and assessment modules for the GPAT examination for all students.

Motivating and deputing the students to participate in in-house, intercollegiate, or state and national level poster competition  
Providing hands-on training in sophisticated instruments and software.

## Motivation for participation in various co-curricular activities and similar events.

File Description	Documents
Link for additional Information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
548	26

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute adopted student-centric learning to enhance learning experience of students and enable self-directed learning. The activities beyond curriculum are designed by the institute to bridge curricular gaps.

### Experiential Learning

Following experiential learning activities give students opportunity to learn through experience and discover opportunities in the field.

Industrial training and Community Pharmacy training Research projects

Participation in internships programs or online Summer Research training programmes

Industrial, hospital and field visits

Hands-on advanced instrument training workshops in collaboration with industry.

Participation of students in intercollegiate, or national research



and poster competitions

Participative learning:

Following participative learning allows students to collaborate and interact within a group.

Model, chart, flyer as assignments or poster competitions

NPW events conducted through "House system"

Extra-curricular and cultural activities

Participation in Pharma Pitch activities

Activities under protagonist club and journal club

Interaction with the alumni for career and competitive exam guidance

Problem based learning:

Following Problem Based learning activities helped in inculcating the critical thinking ability among the students.

Scientific projects

Case studies assigned to students

Problem based assignments

Participation of students in State/National level research competitions

All these activities provide platform to the students to showcase their skills and enhance the learning experience of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

#### Use of ICT By Faculty members-

A. Power Point presentations- Faculties are encouraged to use power point presentations in their teaching by using LCDs and projectors. They are also equipped with a digital library, online search, and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks, and various competitions are regularly organized for students.

C. Online Examinations- Faculties prepare online examinations for students after the completion of each unit with the help of the Vmedulife portal. Online assignment is also given to the students in every week.

D. Video Conferencing- The Counselling of Students is carried out with the help of Zoom meet or Google meet applications.

E. Video lecture- Recording of video lectures is made available to students so that they can refer the video when they are in need and it works as long term learning and future reference.

F. Online competitions- Various technical and management events such as Poster making, Project presentations, paper presentations, Model making etc. are being organized with the help of various Information Communication Tools.

G. Workshops- Teachers use various ICT tools for attending and conducting workshops as it will be more informative.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

#### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

##### 2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

14

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The dates and schedule of internal assessment of laboratory courses, seminars, summer internships, and projects are displayed through the notices to the students well in advance. For theory sessional assessment the question papers are prepared at the department level with reference to old question paper/question bank/book followed by faculty members.

- Question paper is prepared by individual faculty/ faculty members teaching the same subject.
- Quality of question papers is checked and the final question paper is approved by the concerned authority.
- Assignments are allocated on weekly basis by faculty teaching the subject and are uploaded on the college portal.
- Answer sheets are evaluated and checked answer sheets are shown to the students.
- Sessional result analysis is discussed at the HoD level.
- Two internal tests were conducted. For assessment of seminars, summer internships, and projects, the faculty coordinator prepares a schedule of presentations of students in slots in consultation with the HoD and is communicated to students. Students present their work or report to the coordinator via PPT mode and evaluated on the basis of various parameter set by the respective coordinator. For assessment of the laboratory course, an internal practical viva is conducted by a respective faculty members at the end of the course.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

Institute takes efficient mechanism to deal with examination and related grievances which is transparent in the pattern and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

At the Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members are constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any mistakes in the question paper, mark allocation, or correction is noticed by the students, the concerned teacher will resolve, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after being resolved by the teacher, then he may represent the same to the HOD concerned. Students are counseled by the faculty mentor, and remedial classes are conducted for students who have failed the examinations. Retest for the Internal Assessment is conducted for Students who remain absent for internal exams due to genuine reasons. Also conducting online internal assessment through the Vmedulife portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**PROGRAMME OUTCOMES, PROGRAMME SPECIFIC OUTCOMES, COURSE OUTCOMES**  
**Mechanism of Communication:**

1. The College adopts Outcome-based education rather than an input-oriented bell-shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

2. Graduate attributes are described to the first-year students at the commencement of the programme.

3. At least 2-3 hours are spent by the teachers introducing the subject to the Students.
4. Outcomes of the Programs and Courses are observed and measured time to time.
5. Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution's website for reference.
6. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.
7. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcome.
8. Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze the results, including a quantitative understanding of uncertainties.
9. Locate existing scientific research relevant to a given topic, and evaluate its accuracy.
10. Communicate the results of scientific work effectively, making use of clear and well-organized writing and presentation skills and visualization tools as needed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method of assessment of POs / PSOs The program outcomes and Program Specific outcomes are assessed with the help of Course Outcomes of relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the Course outcome are mapped to specific problems on University examinations, internal exams, and home assignments. Finally, Program outcomes are assessed and Program Assessment Committee concludes the Program

outcome attainment level. At the end of each semester, the university conducts examinations based on the result published by the university the course outcomes are measured. Assignments are given at the end of each module. The assignments are provided to students and they refer books to find out the answers and understand the expected outcome of the given problem. Three internal tests are conducted per semester for the following purposes: To ensure that students have achieved the desired level of competencies at the module level. To evaluate, whether corresponding COs are achieved or not. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

## 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

136

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://sapkalpharmacy.org/ssr.php>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

01

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.thecompanycheck.com/org/neuvocar-e-pharmaceuticals/6ab6e4acaa">https://www.thecompanycheck.com/org/neuvocar-e-pharmaceuticals/6ab6e4acaa</a>

#### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

##### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03



File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institute indoctrinates social value and responsibilities to faculty members and students by imparting social activities for complete development of the society. Social activities rise

opportunities for the students for social interaction and new relationship development. As most of these activities are group oriented, that implies we impart them a chance to know more about people of different passions and cultures. The staff and students conducted workshops and seminars for the girls to provide them important information regarding Cybercrime, Self Defense, and Personality Development for the women empowerment. Through extension and outreach programs, we sensitize the students to develop social values, widespread their responsibilities and knowledge in societal issues and problems by making them to involve with the community people. Our institute has Conducted Yoga Sessions on the occasion of International Yoga Day. College conducted the tree plantation, this is an environmental social activity to make the safer environment to live the life and make the secure future for next generations. Our institute also arranged blood donation camp. Many people have conditions like thalassemia, cancer or other life threatening diseases, and to aware the students about their social responsibilities blood donation camp is noble platform.

File Description	Documents
Paste link for additional information	<a href="https://www.sapkalpharmacy.org/event22_2_and">https://www.sapkalpharmacy.org/event22_2_and</a> <a href="https://www.sapkalpharmacy.org/nss.php3.php">https://www.sapkalpharmacy.org/nss.php3.php</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community

and NGOs ) during the year

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

34

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

5507

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

02

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**Sport and refreshment facilities,** The extra-curricular activities include indoor and outdoor games, a gymnasium, cultural activities, communication skills, health and hygiene, yoga, etc. The Institute provides facilities for the students to participate in sports, cultural and extra-curricular activities. The institute conducts cultural programs and encourages the students to participate in them, to bring inherent talents. Enthusiastic sports facilities with the guidance of a qualified full-time physical director are made available to students Details of supplementary activities are given below. Outdoor games: TheInstitute provides facilities for outdoor games such as Cross Country, Tennis, basketball, volleyball, Kabaddi, Athletics, and Ball Badminton. Indoor gamestennis, Chess,

Carom, boxing Wrestling The total area of the playground is about 2826Sq.m available on campus for outdoor games. Yoga Day has been observed every year. An auditorium hall is built to enable an audience to hear and watch performances at venues such as theatres. Cultural activities: Facilities for organizing cultural activities were provided by the institute. Students are encouraged to participate in various cultural like Fresher, Ganesh festival, dandia, and Annual Social Gathering every year. Students also participate in university-level cultural events. The institute also releases the college magazine Astitva biannually.

- Wi-Fi facility
- LCD projector with desktop
- CCTV (Security

#### Details of classrooms

1. No of Classrooms with ICT-based teaching facility: 10 2. No. of Seminar Hall: 01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sport and refreshment facilities, The extra-curricular activities include indoor and outdoor games, a gymnasium, cultural activities, communication skills, health and hygiene, yoga, etc. The Institute provides facilities for the students to participate in sports, cultural and extra-curricular activities. The institute conducts cultural programs and encourages the students to participate in them, to bring inherent talents. Enthusiastic sports facilities with the guidance of a qualified full-time physical director are made available to students Details of supplementary activities are given below.

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File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

246.12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A Library is said to be the treasure house of knowledge and information for the educational, and social development of the college. The College was established in 2008; the library occupies an area of 160 sq. Mts. consisting of a spacious reading hall, reference section, periodical section, textbook section, and books issuing counter, etc. The library has a good collection of different areas of knowledge such as Pharmacognosy, pharmaceuticals, Medicinal chemistry, Pharmacology, Pharmaceutical Analysis, Pharmaceutical chemistry, and other literature. It has about six thousand books on various subjects. The library is enriched with a huge collection that is, reference books 1787, textbooks 4485, CDs 98, Database (DELNET), and the previous year's thesis. There are a number of newspapers in Marathi and English in the library. Such as Maharashtra Times, Deshdut, Times of India. Newspapers are kept on the reading stand. The magazines or periodicals are placed on a display rack. Our Library provides many services like as Book Circulation, this process is by Software, Web OPAC, Online database, Book bank, Current awareness, Open Access system, Reference, Previous year's question paper, Newspaper clipping, Reading room facility, and Internet & Wi-Fi services etc. The library advisory committee ensures proper administration of the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-** **B. Any 3 of the above**

## books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

153400

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

## 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Additionally, all high-tech installations have computing facilities with placed in them. Cat LAN cable is available for the college and LAN facilities. The institute offers seamless internet connectivity



across the entire campus. There is a printing facility also available. Every classroom has an LCD projector, and the college has a PA system in place as well. The college has access to a variety of applications, including Tally ERP 9.0, Autolib, VMedu Life, Web OPAC, and Pharma Ex. CCTV Cameras are installed in various vantage points inside institute campus.

The advanced tool includes;

- Wi-Fi facility
- LCD projector with desktop
- CCTV (Security)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

#### 4.3.2 - Number of Computers

78

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

246.74

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The central maintenance department of campus and in- house technicians attends steady needs of repairs and maintains records with essentials of damage and repairs. Most important needs of servicing, substitutes through approved vendors while routine cleaning of learning and support facilities are by attendants. Every year institute has set order for sport material which cannot be revamped or if any new event is organized. Research laboratory- Sophisticated equipment's usage monitored through log books and calibration records. Major equipment, Generators, Fire extinguishers, first aid facilities, Lift, utilities and electrical fixtures frequently checked and kept by technical persons. Library: All the books accessioned, stacked according to Dewey Decimal Classification (DDC). Sports facilities: Separate storage room for indoor and outdoor sports and recreation material is kept with documentation. Computers and internet: The society's IT Cell and in house technician retain all hardware and software components, LCDs, overhead Projectors, routers. Hostels, gardens, lawns are managed by on campus staff while the canteen facility is outsourced. AMC- Utilities, equipment's Sanitization tunnels, pumps for sanitizer dispenser. Displays COVID 19 related care protections. Disposal of unused through commercial service arrangements.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

## STUDENT SUPPORT AND PROGRESSION

## 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

452

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to institutional website	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

24

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

05

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

15

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college currently has several active student committees aimed at showcasing student representation and involvement in diverse administrative, co-curricular, and extracurricular activities. Students play integral roles in committees such as the student council, Anti-ragging, student redressal and grievance, IQAC cell, and library advisory committee.

Within the student council, representatives actively engage in various activities, coordinating academic events and other curricular and extracurricular initiatives in accordance with

faculty directives. The council comprises members from both B. Pharmacy and M. Pharmacy, with a focus on academic administration. They enlist the support of fellow students to handle administrative tasks, acting as a liaison between faculty and the student body.

Student contributions to academic administration include:

1. Coordinating day-to-day academic activities at their level.
2. Facilitating communication between students and teaching faculty.
3. Organizing special events like Annual gathering-"Astitva".
4. Arranging cultural events.
5. Planning and overseeing sports and games for students.
6. Arranging & managing industrial visits for students.
7. Inviting external guest speakers and organizing seminars and workshops.

File Description	Documents
Paste link for additional information	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

63

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Established in 2008, the Ravindra Gambhirao Sapkal College of Pharmacy at KCT has cultivated a thriving alumni community, defying the rural backdrop of the institution. Despite its rural location, the college has played a pivotal role in advancing education for rural students, fostering graduates who have excelled in various fields, ranging from politics and education to judiciary, literature, sports, agriculture, business, industry, social work, and public speaking.

To actively promote engagement between alumni and current students, the college organizes guest lectures that provide a platform for sharing invaluable experiences. The Alumni Association, a registered society under the Societies Registration Act, 1860, collaborates with the Assistant Registrar of Societies in Nashik to coordinate a variety of activities. These include organizing expert-led guest lectures, tapping into the insights of industrialist alumni, arranging educational and industrial visits for hands-on learning, hosting motivational talks by alumni engaged in overseas endeavors, disseminating information about job opportunities, and inspiring and supporting students in their research activities.

Financially, the Alumni Association encourages contributions from alumni for infrastructure development, including donations for books, water-coolers, air coolers, and inverters for the Competitive Study and Guidance Centre. Additionally, they provide support to meritorious and economically disadvantaged students through scholarship sponsorships. In summary, the Alumni Association actively contributes to the overall progress of the college in a supportive and constructive manner.

File Description	Documents
Paste link for additional information	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year E. <1Lakhs  
(INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>



## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute functions in compliance with the guidelines and norms of the Statutory Regulatory Agencies - Pharmacy Council of India (PCI), Directorate of Technical Education (DTE), Govt of Maharashtra and Savitribai Phule Pune University, to which it is affiliated. The vision, mission statements are aligned in tune to achieve the objectives as per the regulatory needs.

The Vision To nurture talent into all round excellence by providing an educational experience which is intellectually inspiring & technologically innovative & produced not just professionals but visionaries of tomorrows.

The journey of KCT's R G Sapkal College of Pharmacy started in the year 2006 with a small intake of 60 students to B. Pharm course. The dynamic leadership of Chairman Hon. Dr. Ravindraji G Sapkal has steered it to its present iconic status as one of the best pharmacy institute in the country. To ensure effective governance, the institution has a many committees to support the vision and mission of the college. For example, these are the Examination cell, NSS, NCC, carrier and counseling cell, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, college-magazine Committee, RUSA, and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc.

File Description	Documents
Paste link for additional information	<a href="https://sapkalpharmacy.org/mission-andvision.php">https://sapkalpharmacy.org/mission-andvision.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has a structured hierarchical system wherein a wide

scope is ensured for the active involvement of all stake holders by being receptive to their suggestions and recommendations. They are also involved in various statutory and non-statutory committees and thus actively participate in the decision-making processes of the institution and subsequent implementation. Decentralisation and participative management is a routine practice adopted by the institution for the conduct of all academics, extracurricular and co-curricular activities. The principal delegates the authorities through various administrative committees and allocates the team of staff members and students. All these committees conduct periodical meetings and accordingly take timely action which ensures the smooth conduct of activities throughout the year. The Institute follows a committee system for the implementation of all its decisions. 1. NSS Committee is responsible for the various social service schemes taken up by the students.

2. Academic Co-Ordinator, handles all the academic and examination matters in the college. 3. The Internal Quality Assurance System (IQAS) is responsible to promote and enhance the quality culture in the college.

4. Develop the soft skills of the students and raise their employability quotient. 5. Purchasing Committee looks after all the purchasing of the College and their proper utilization

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute abides with the guidelines and norms of the Pharmacy Council of India (PCI), and Savitribai Phule Pune University (SPPU). The strategic plans are set to achieve the goals in accordance with the policies of these regulatory authorities and IQAC ensures these targets are deployed through proper execution measures and outcomes are assessed by measurable attributes. The perspective and strategic plan are developed by the Internal Quality Assurance Committee. After the discussion and feedback from various stakeholders, the perspective plan is approved by Management, IQAC, and College Development Committee.

## Deployment Perspective/Strategic plan Management

**Industry Visits:** To conduct various department's industry visits, field visits, seminars, and workshops for student.

**Boost innovation in the pharmacy education:** Establishment of Institute Innovation Cell (IIC) as per the guidelines of Ministry of Education and SPPU.

**Strengthening liaisons with industry and academic organizations :**  
MOUs with Industry and National and International Universities

**Academics:** To conduct smooth functioning of teaching and learning, create ICT enabled classroom to create awareness about use of ICT to ensure ICT enabled teaching-learning process.

**Research Centre** To increase number of research facilities among existing research centers.

**Student Welfare Department** Provides various welfare schemes to student.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Sapkal Knowledge Hub and permanently affiliated with Savitribai Phule Pune University, Pune.

**Internal Quality Assurance Cell (IQAC):** IQAC plays a key role in building the quality of the institutional workforce through guiding all the committees from time to time. It helps to maintain the standards among the various activities and set the suitable problem-solving mechanisms.

**The Principal:** The management in consultation with the Principal

formulates the policy and future plans related to academic and administrative activities. The principal conducts faculty meetings at the beginning of session for discussion of future Goals, Plans, Admission position, and institute's achievement. Principal nominates different committees with their conveners and members and distributes the work to the committees along with the objectives to be fulfilled. He is responsible for overall i.e., academic and administrative development of the institute.

**Service Rules and Recruitment:** college follows rules and regulations laid down by S. P. Pune University, UGC, New Delhi, and Government of Maharashtra. For recruitment of non-teaching staff, Management follows the rules set by Government of Maharashtra.

**Grievance Redressal Mechanism:** Effectively implemented through dedicated committees constituted for purpose. college has Grievance Redressal Committee, Women's Redressal cell, Sexual Harassment Committee, Anti-ragging Committee, SC/ST Grievance Cell, and Discipline Committee for proper redressal of grievances of students and faculty.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Link to Organogram of the Institution webpage	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute has a welfare mechanism in place, for teaching and non- teaching staff. Following are the welfare schemes available for teaching and nonteaching staff:

### Teaching staff

1. Financial support for skill up gradation- attending seminar / workshop / conferences / FDPs / poster presentation / oral presentation.
2. Service benefits like PF, Study leave, Maternity leaves, etc. Salary Advance to needy staff members Free uniforms for all employees. Staff Quarters for faculty members.
3. The teaching staff is encouraged to attain Professional Development Program or FDPs\* Employee gets fee concessions for their ward.
4. The IQAC and Research Committee supports teachers to submit research papers and Book Publications. The institution supports and encourages staff to participate in co-curricular, academic, and sports activities at University, State, and National Levels.
5. The institute also supports teaching faculty to take part in National and International Conferences by providing particular financial support as applicable.
6. Wi-Fi facility is provided

### Non Teaching Staff

1. Provident fund
2. Casual/Medical/Earned leaves
3. On duty leave
4. Uniform allowance
5. Wi-Fi facility is provided

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of the faculty is accessed through the Academic Performance Indicator forms (API) filled by every faculty at the end of the year and evaluated through the IQAC cell. The forms are designed to reveal the performance in all areas i.e. Teaching, research, and institutional.

Self-appraisal is done on the basis of the following points (Cumulative Academic Performance Index): The academic performance includes the subjects taught by faculties and results of the subjects for the end semester exam, extra and remedial classes taken, and measures taken for fast learners.

Workshops, seminars, and conferences attended by Staff for improving skills and updating recent technology.

Punctuality and Discipline of staff. Faculty Development initiatives taken by staff.

The research contribution of staff in terms of research projects, publications, patents, and guidance provided to students for involvement in research.

Consultancy Guest Lectures were given to outsiders as an expert  
Efforts made toward admissions Contribution towards placement activity.

The appraisal of non-teaching staff members is done after necessary recommendations by the Head of the department and approved by the

## Principal.

Teaching and non-teaching members, on the basis of performance, are granted increment and promotion. Performance Appraisal system has helped us to evaluate the performance of employees. The systematic procedure has helped the Management to motivate the employees for better performance.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has an Accounts section which maintains financial accounts daily and prepares all financial statements. All the expenses made by the institute are audited by internal and external auditors. The Management office has specialized accounts and audit team to conduct both internal and external audits for all the financial activities carried out in the Institution every year.

The institute accounts are audited regularly every year by the Chartered Accountant appointed by the parent management for the yearly audit system. For an effective check on the accounts, the 2 tire system is followed; the internal and external audit.

**Internal Audit:** The internal audit committees consist of the Director of the institute, accountant, and internal auditor. The parent management appoints an internal auditor. He examines the details of fees deposited, expenditures, vouchers, etc. and on this basis, he provides income and expenditure statements and a balance sheet for the year.

**External Audit:** The external Audit is done by Pratik d Jaini and Associate Chartered Accountants. Chartered Accountant before the session comes to an end. The remarks given by the auditor are taken into consideration in the forthcoming years.



File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.30

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Resource Mobilization Funds mobilization from various resources is discussed as below. 1. Tuition fees 2. Scholarships 3. Research grants and Consultancy 4. Management**

**1. Tuition fees:** The major source of revenue generation is tuition fees collected from students. The appropriate fee is fixed, as per the norms, by Fee Regulatory Authority of Govt.of Maharashtra **2. Scholarships :** Scholarship grants are received by the government for the students belonging to reserved categories **3. Research grants and Consultancy:** Funds are also mobilized through sponsored research projects from University and National funding agencies such as DST, UGC, AICTE etc. Additionally some funds are mobilized by faculty members through research consultancies. **4. Management :** For infrastructure development and other requirements the funds are provided by the management.

**5.**In addition to the above-mentioned sources, the Earn and Learn Scheme. Endowment Scholarships from alumni are also a source of funds for the college.

## Allocation and Utilization of resources

Adequate funds are allocated for Salaries for teaching and non teaching staff Academic purpose that includes Laboratory equipments, consumables, maintenance and spares, Research and Development activities, Faculty promotion etc Augmentation of Learning resources, Development and maintenance of infrastructure of the Institution Social service activities as part of social responsibilities through NSS, Student council, Day to day expenses and other emergency requirements ( petty cash)

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Due to the consistent efforts and suggestions of IQAC the following practices have been institutionalised. The IQAC promotes quality culture in teachers by encouraging them for self-development through training and attending skill development sessions. The IQAC with support of R&D cell initiated target-based publication policies with special emphasis on quality publications. Also, the faculty members are encouraged and supported to seek IP protection of their research.

Internal Quality Assurance Cell strengthened the research culture in the college: Internal Quality Assurance Cell of the college has significantly contributed to developing a rich culture among the faculty of the college. The faculty members of the college have been able to publish their research work in journals of high impact factor and international reputation. IQAC introduced a faculty academic diary and computerized module for institutional API. The college provides a faculty diary to each teacher at the beginning of the academic year.

Other practices of Internal Quality Assurance Cell: University Grants Commission and University Circulars pertaining to research are displayed on the Notice Board for students and staff. With the help

of the UGC grant, efforts have been made to develop research infrastructure like laboratories, advanced equipment, modern ICTgadgets, access to electronic learning materials, etc.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the liasioning body within the college, monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

The established methods of teaching, learning, and evaluation which are proven over the years are being followed.

**Academic Calendar:** Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on-training and many more.

**Preparation of lesson plan:** The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. Apart from mandatory delivery of course contents additional curriculum enrichment is provided through guest lectures, industrial visits, Internships etc

**Daily lecture/practical Record:** Everyday faculty records the respective theory / practical classes conducted and documents the topics which were covered.

IQAC being the central body within the college monitors and review the teaching-learning process regularly.

**Evaluation of teachers by students:** The regular evaluation of the students by the teachers is practiced through their interactions

during practical hours, tutorial sessions, mentoring sessions etc.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

At RGSCOP, discipline is a way of life. The institution provides a variety of amenities and promotes awareness among the students in order to ensure the safety and security of women on campus by the installation of CCTV around the campus. Students' safety is guaranteed by the rectors/wardens and security personnel. The security officers are under strict orders to report any instances of wrong doing on campus. Additionally, the institute has anti-ragging committee, a women's grievance cell, and a "internal complaint committee." The institute ICC has been instructed to use social

media. A successful mentor-mentee system is in place for a group of students. The Girl's Common room has all necessary amenities, such as a first aid kit, vending machine for sanitary napkins and incinerator. Each floor of the institute is equipped with a water purifier and fire safety devices. Employees and students required to have their ID cards in campus. Both boy and girl wear the same uniforms as a sign of equality. An essential component of our college events is Annual Day in which students showcase their skills and creativity via a variety of stage productions. The college gives both men and women the same opportunities for freedom of movement and membership in different organising committees.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The display boards regarding waste management are installed throughout the premises to create awareness and to pursuit for our commitment of 'Zero waste'. Solid waste management Institute practices segregation of solid waste and its effective waste

management in the campus. The collected waste is segregated at the source of the generation in the color coded dustbins. We also adopted In-house developed Vmedulife system for all the academic and administrative activities which minimize the use of papers. Liquid waste management Liquid waste from the labs & the wash rooms is collected and disposed appropriately. The waste liquids are disposed through well-constructed drainage system. Biomedical waste management The practices for biomedical waste management are followed as recommended by the Environmental Protection Act (EPA). The institute has installed sanitary napkin vending machine and incinerator in girl's washroom, facility for sanitary waste management. E-Waste management The well-defined E-waste disposal policy is in place. The campus has a centralized facility for the collection, housekeeping, and disposal of e-waste such as servers, scanners; printers etc. are centrally collected and disposed accordingly. Hazardous chemicals management The faculty members guide all the students for the proper use and handling of chemicals. Fuming chambers are installed in the laboratories for the proper disposal of hazardous fumes. The water soluble chemicals are solubilised in water first and disposed through the sanitary sewage system.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

## 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-**

**B. Any 3 of the above**



**reading software, mechanized equipment 5.**  
**Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies of**  
**reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College promotes an inclusive atmosphere for holistic development by tolerance for cultural, regional, linguistic, communal, socio-economic, and other diversity. Students applying to RGSCOP are from a variety of geographical areas. The diversity axis may take into account various castes, religions, communities, and genders. These students frequently exhibit the many customs, attire, and artistic forms common to various countries when they engage in college co-curricular and extracurricular activities. During annual social gatherings such as ASTITVA, traditional clothing, fun festival, singing, Ganesh festival, dahihandi, rangoli, poster, social activity etc., the college offers students plenty of possibilities on campus to exchange societal, cooperative and interactive behavior. The institution plans offcampus educational excursions as part of its curriculum, such as visits to the pharmaceutical industry in various locations in India and the collection of medicinal plants in a forest. Such excursions have unreported benefits since they teach the children to respect the natural world, Mother Nature, local culture, and cuisine. The students are accepting and peaceful in the multicultural setting. However, the college has mandated college dress to do away with socioeconomic status discrimination. For all reasons, students from all socioeconomic backgrounds receive the same treatment.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every employee and student in the college must stand for the national anthem in order to foster a sense of unity and patriotism. Students are educated about the Indian Constitution and social peace by participating in Constitution Day celebrations. RGSCOP observes National Voters Day on January 25 each year in an effort to inspire young people to participate in the political process. All of the faculty, support staff, and students promise to maintain the democratic legacy of our nation and the dignity of free, fair, and peaceful elections on this special day. On January 26th and August 15th, the national flag is raised in honour of our liberation heroes, and the crowd joins in singing the national anthem. At the same time, they promise to protect public property and the nation's integrity. Celebrate Constitution Day on November 26 every year to remember when India's Constitution was adopted. Everyone is taking the pledge on this occasion. Students are made aware of the need to protect natural resources such as water, air quality (including reducing noise pollution), animal life, and forests through regular activity and special camp of NSS.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,**

**B. Any 3 of the above**

teachers, administrators and other staff 4.

Annual awareness programmes on Code of  
Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates National and International days enthusiastically every year. Every culture has number of festivals and celebration has become a vital activity. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. Independence Day is also celebrated on 15th August in the college with great enthusiasm. International Yoga day is also celebrated on 21st June every year in the college. Teachers day is also celebrated on 5th September every year to celebrate the birth anniversary of Dr. Sarvepalli Radhakrishnan. This day is celebrated to promote the values and principles of a true teacher. Hindi Diwas is also celebrated on 14th September by Hindi department. The common birthday of Mahatma Gandhi and Lal Bahadur Shastri on 2nd October is commemorated as Swachhta Diwas. "Swachh Bharat Abhiyan" was launched on 2nd October in order to honour Mahatma Gandhi vision of clean India. It is a day of special occasion to encourage and reinforce the government dedication to preserve and strengthen unity, integrity and security of nation. 26th November is also celebrated as National Constitution day to commemorate the adoption of constitution of India by constituent assembly of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Multidisciplinary Guest Lectures is one of the best practice taken up by our college along with other activities. Guest lecturers can provide significant benefits to students and serve as an excellent teaching tool. The outcome of a Guest lecture is also determined by the student's interest, willingness, and motivation. RGSCOP has organized a number of multidisciplinary guest lectures to broaden their mental horizons on a variety of topics so that they can contribute effectively to their profession. With guest lectures, RGSCOP provides an exceptional opportunity for faculty and students. Students benefit from guest lecturers/workshops because they gain new perspectives and opinions that are often missing in a regular class. A guest lecture provides students with a better opportunity to learn about an explicit topic in a way that engages them in the class and actively participate in a more convenient method of teaching.

Regular Academic Activity The major goal of teacher education is to cultivate the ability to encourage learning in students in an artificially manufactured environment, less through the use of material resources and more through the fostering of an emotional environment. The major method of judging a student, a teacher, or a college's achievement is frequently seen as being based on their performance on standardized tests.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Sapkal Knowledge Hub's Annual Day Celebration is one of the most anticipated events of the year. SKH organizes the biggest cultural programs for all the colleges under this program named as Astitva. Every year in which various sports competitions are organized for the students, including indoor and outdoor competitions l. Rangoli, painting, art gallery and Poems are presented on . Social awareness is created and the annual magazine of Sapkal Knowledge Hub is published. It is a platform for the students to show their talent in dancing, singing, mimicry, drama etc. An essential component of our college events is Annual Day. Weeks before the Huge students take part in this events preparations are in full motion and everyone is quite thrilled, demonstrates their aptitude for dancing, music, drama, poetry, and other arts. Everyone is excited to participate in the event, which must fit a lot of things into a short amount of time. The distinctiveness of the annual Sapkal Knowledge Hub day celebration is that all of the events and activities held on that day under the supervision of the personnel. The performances are planned not only for the sake of entertainment but also with the goal of bringing to light important issues that require the utmost attention.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college offers B. Pharm, M. Pharm. Pharmaceuticals & Pharmaceutical quality assurance Programme affiliated to Savaitribai Phule Pune University therefore, follows the curriculum, time table, evaluation pattern etc. designed by SPPU and PCI. We at the institute ensure effective implementations of the curriculum prescribed by the authorities.

**Academic Planning** University & Institute academic calendar- The academic committee of the institute prepares an academic calendar considering the commencement and conclusion deadlines prescribed by SPPU. **Distribution of workload and Time table preparation-** Workload distribution is done by HODs and academic In charge prepare time tables which is then approved by the principal. The Time Tables are displayed on the Notice Board. **Teaching plan** is prepared by every faculty member at the beginning of academic year. There is optimum utilization of well-equipped laboratories for curriculum delivery of practical. • The students maintain the practical journals are certified by the faculty along with HOD.. Study materials, Previous year question papers, notes and question banks are provided in the class. **Group projects** are assigned to teach them team spirit, sharing and develop presentation, research skills. The college encourages the faculty to participate in Attending seminar, conference.

**Academic implementation and monitoring**

Academic-in charge & HOD take review syllabus completion as per plan. Timely completion of the syllabus & Tutorial and course file

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.sapkalpharmacy.org">https://www.sapkalpharmacy.org</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the start of the academic year, academic committee which constitutes of Principal, academic coordinator, academic in-charge, head of departments, respective class teachers, and class representatives plans a meeting with all committee in-charges to discuss and plan the execution of various activities for the current academic year for respective courses

The academic calendar includes the dates of start and end of semesters with schedules of internal examinations etc. Tentative dates of practical exams, viva-voce, theory examinations display.

At the beginning of the semesters the allotment of the students for project/ seminar work is conveyed to the concerned students and teachers with defined time-frame for completion of the activities. For continuous evaluation, the academic activities suggested are quiz, assignment, open book test, field work, group discussion and seminar. The planning and execution of these activities is possible with proper scheduling.

#### Continuous Internal Evaluation Process:

CIE and end semester examination: The ratio of weightage is 25% Continues Internal Evaluation (CIE) and 75% End Semester Examination (ESE).

Time table: Schedule for internal examinations for Theory & practical is communicated to the students .

Syllabus: The syllabus for the internal examination is also communicated to the students in the classroom by subject teacher one week in advance.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://www.sapkalpharmacy.org">https://www.sapkalpharmacy.org</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for**

**C. Any 2 of the above**

**UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total**

**number of students during the year**

53

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

117

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Human Values and Professional ethics:**

- The curriculum assimilates subjects like Pharmaceutical jurisprudence to bring awareness in professional, moral and social commitments. These courses impart basic knowledge on important legislations related to pharmacy profession in India. Also instruct to implement code of ethics of Pharmacist in relation to his job, trade, oath of Pharmacist. It furnish particulars regarding the prevention of cruelty to animals by giving CPCSEA guidelines while carrying out animal experiments, breeding and stocking of animals.
- College organizes blood donation camps every year in order to create awareness of general health among students and employee .

**Gender Issues:-**

- Gender Related Issues, are handled safely by internal complaint committee. Equal opportunities and facilities are available in the institution for both male and female students.
- Ragging is completely prohibited in college and hostel. Female students are continuously encouraged for administrative positions like Class representative ,etc.



- **Environmental and Sustainability:**
- A subject environmental sciences is incorporated in the curriculum to emphasize the value of environmental education, natural resource and their conservation.
- Students participate in NSS activity in protection and improvement of environment
- The College organizes guest lectures of personality development the institution to inculcate professional ethics in their day to day life. .

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

117

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

117

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students  
Teachers  
Employers  
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.sapkalpharmacy.org">https://www.sapkalpharmacy.org</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

### 2.1.1.1 - Number of sanctioned seats during the year

130

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

97

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Mechanism to identify slow and advanced learners:

To access the learning ability of each student the college conducts an examination after completion of the admission process. The students are examined on the basis of examinations based on the 11th and 12th standards. Based on the secured marks the students are identified as slow and advanced. The students are admitted based on merit.

Also, students are assessed through regular teaching in classroom. The performance of students assessed in class sessional examinations, viva-voce in practical's, and group activities performed during laboratory hours. Continuous monitoring and evaluation of the academic and overall performance of each student by assigned mentors. The students are identified as slow and advanced learners on the basis of learning level assessment.

The advanced learners are motivated by:

Motivating the students for better performance in higher studies by mentors during mentoring sessions.

Special career guidance for higher studies by Training and Placement cell.

Conducting test series and assessment modules for the GPAT examination for all students.

Motivating and deputing the students to participate in in-house, intercollegiate, or state and national level poster competition  
Providing hands-on training in sophisticated instruments and software.

Motivation for participation in various co-curricular activities and similar events.

File Description	Documents
Link for additional Information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
548	26

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute adopted student-centric learning to enhance learning experience of students and enable self-directed learning. The activities beyond curriculum are designed by the institute to bridge curricular gaps.

**Experiential Learning**

Following experiential learning activities give students

opportunity to learn through experience and discover opportunities in the field.

Industrial training and Community Pharmacy training Research projects

Participation in internships programs or online Summer Research training programmes

Industrial, hospital and field visits

Hands-on advanced instrument training workshops in collaboration with industry.

Participation of students in intercollegiate, or national research and poster competitions

Participative learning:

Following participative learning allows students to collaborate and interact within a group.

Model, chart, flyer as assignments or poster competitions

NPW events conducted through "House system"

Extra-curricular and cultural activities

Participation in Pharma Pitch activities

Activities under protagonist club and journal club

Interaction with the alumni for career and competitive exam guidance

Problem based learning:

Following Problem Based learning activities helped in inculcating the critical thinking ability among the students.

Scientific projects

Case studies assigned to students

Problem based assignments

## Participation of students in State/National level research competitions

All these activities provide platform to the students to showcase their skills and enhance the learning experience of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

### Use of ICT By Faculty members-

A. Power Point presentations- Faculties are encouraged to use power point presentations in their teaching by using LCDs and projectors. They are also equipped with a digital library, online search, and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks, and various competitions are regularly organized for students.

C. Online Examinations- Faculties prepare online examinations for students after the completion of each unit with the help of the Vmedulife portal. Online assignment is also given to the students in every week.

D. Video Conferencing- The Counselling of Students is carried out with the help of Zoom meet or Google meet applications.

E. Video lecture- Recording of video lectures is made available to students so that they can refer the video when they are in need and it works as long term learning and future reference.

F. Online competitions- Various technical and management events such as Poster making, Project presentations, paper presentations, Model making etc. are being organized with the help of various Information Communication Tools.

G. Workshops- Teachers use various ICT tools for attending and conducting workshops as it will be more informative.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

14

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The dates and schedule of internal assessment of laboratory courses, seminars, summer internships, and projects are displayed through the notices to the students well in advance. For theory sessional assessment the question papers are prepared at the department level with reference to old question paper/question bank/book followed by faculty members.

- Question paper is prepared by individual faculty/ faculty members teaching the same subject.
- Quality of question papers is checked and the final question paper is approved by the concerned authority.
- Assignments are allocated on weekly basis by faculty teaching the subject and are uploaded on the college portal.
- Answer sheets are evaluated and checked answer sheets are shown to the students.



- Sessional result analysis is discussed at the HoD level.
- Two internal tests were conducted. For assessment of seminars, summer internships, and projects, the faculty coordinator prepares a schedule of presentations of students in slots in consultation with the HoD and is communicated to students. Students present their work or report to the coordinator via PPT mode and evaluated on the basis of various parameter set by the respective coordinator. For assessment of the laboratory course, an internal practical viva is conducted by a respective faculty members at the end of the course.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Institute takes efficient mechanism to deal with examination and related grievances which is transparent in the pattern and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

At the Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members are constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any mistakes in the question paper, mark allocation, or correction is noticed by the students, the concerned teacher will resolve, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after being resolved by the teacher, then he may represent the same to the HOD concerned. Students are counseled by the faculty mentor, and remedial classes are conducted for students who have failed the examinations. Retest for the Internal Assessment is conducted for Students who remain absent for internal exams due to genuine reasons. Also conducting online internal assessment through the Vmedulife portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**PROGRAMME OUTCOMES, PROGRAMME SPECIFIC OUTCOMES, COURSE OUTCOMES**  
**Mechanism of Communication:**

1. The College adopts Outcome-based education rather than an input-oriented bell-shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.
2. Graduate attributes are described to the first-year students at the commencement of the programme.
3. At least 2-3 hours are spent by the teachers introducing the subject to the Students.
4. Outcomes of the Programs and Courses are observed and measured time to time.
5. Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution's website for reference.
6. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.
7. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcome.
8. Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze the results, including a quantitative understanding of uncertainties.
9. Locate existing scientific research relevant to a given topic, and evaluate its accuracy.
10. Communicate the results of scientific work effectively,

making use of clear and well-organized writing and presentation skills and visualization tools as needed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method of assessment of POs / PSOs The program outcomes and Program Specific outcomes are assessed with the help of Course Outcomes of relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the Course outcome are mapped to specific problems on University examinations, internal exams, and home assignments. Finally, Program outcomes are assessed and Program Assessment Committee concludes the Program outcome attainment level. At the end of each semester, the university conducts examinations based on the result published by the university the course outcomes are measured. Assignments are given at the end of each module. The assignments are provided to students and they refer books to find out the answers and understand the expected outcome of the given problem. Three internal tests are conducted per semester for the following purposes: To ensure that students have achieved the desired level of competencies at the module level. To evaluate, whether corresponding COs are achieved or not. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

136

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://sapkalpharmacy.org/ssr.php>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

01

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.thecompanycheck.com/org/neuvocare-pharmaceuticals/6ab6e4acaa">https://www.thecompanycheck.com/org/neuvocare-pharmaceuticals/6ab6e4acaa</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institute indoctrinates social value and responsibilities to faculty members and students by imparting social activities for complete development of the society. Social activities rise opportunities for the students for social interaction and new relationship development. As most of these activities are group oriented, that implies we impart them a chance to know more about people of different passions and cultures. The staff and students conducted workshops and seminars for the girls to provide them important information regarding Cybercrime, Self Defense, and Personality Development for the women empowerment. Through extension and outreach programs, we sensitize the students to develop social values, widespread their responsibilities and knowledge in societal issues and problems by making them to involve with the community people. Our institute has Conducted Yoga Sessions on the occasion of International Yoga Day. College conducted the tree plantation, this is an environmental social activity to make the safer environment to live the life and make the secure future for next generations. Our institute also arranged blood donation camp. Many people have conditions like

thalassemia, cancer or other life threatening diseases, and to aware the students about their social responsibilities blood donation camp is noble platform.

File Description	Documents
Paste link for additional information	<a href="https://www.sapkalpharmacy.org/event22_2_and_https://www.sapkalpharmacy.org/nss.php3.php">https://www.sapkalpharmacy.org/event22_2_and_https://www.sapkalpharmacy.org/nss.php3.php</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5507

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year



### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sport and refreshment facilities, The extra-curricular activities include indoor and outdoor games, a gymnasium, cultural activities, communication skills, health and hygiene, yoga, etc. The Institute provides facilities for the students to participate in sports, cultural and extra-curricular activities. The institute conducts cultural programs and encourages the students to participate in them, to bring inherent talents. Enthusiastic sports facilities with the guidance of a qualified full-time physical director are made available to students Details of supplementary activities are given below. Outdoor games: TheInstitute provides facilities for outdoor games such as Cross Country, Tennis, basketball, volleyball, Kabaddi, Athletics, and Ball Badminton. Indoor gamestennis, Chess, Carom, boxing Wrestling The total area of the playground is about 2826Sq.m available on campus for outdoor games. Yoga Day has been observed every year. An auditorium hall is built to enable an audience to hear and watch performances at venues such as theatres. Cultural activities: Facilities for organizing cultural activities were provided by the institute. Students are encouraged to participate in various cultural like Fresher, Ganesh festival, dandia, and Annual Social Gathering every year. Students also participate in university-level cultural events. The institute also releases the college magazine Astitva biannually.

- Wi-Fi facility
- LCD projector with desktop
- CCTV (Security

#### Details of classrooms

1. No of Classrooms with ICT-based teaching facility: 10 2. No. of Seminar Hall: 01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sport and refreshment facilities, The extra-curricular activities include indoor and outdoor games, a gymnasium, cultural activities, communication skills, health and hygiene, yoga, etc. The Institute provides facilities for the students to participate in sports, cultural and extra-curricular activities. The institute conducts cultural programs and encourages the students to participate in them, to bring inherent talents. Enthusiastic sports facilities with the guidance of a qualified full-time physical director are made available to students Details of supplementary activities are given below.

Outdoor games: TheInstitute provides facilities for outdoor games such as Cross Country, Tennis, basketball, volleyball, Kabaddi, Athletics, and Ball Badminton.

Indoor gamestennis, Chess, Carom, boxing Wrestling

The total area of the playground is about 2826Sq.m available on campus for outdoor games. Yoga Day has been observed every year. An auditorium hall is built to enable an audience to hear and watch performances at venues such as theatres. Cultural activities: Facilities for organizing cultural activities were provided by the institute. Students are encouraged to participate in various cultural like Fresher, Ganesh festival,dandia, and Annual Social Gathering every year. Students also participate in university-level cultural events. The institute also releases the college magazine Astitva biannually.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

246.12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A Library is said to be the treasure house of knowledge and information for the educational, and social development of the college. The College was established in 2008; the library occupies an area of 160 sq. Mts. consisting of a spacious reading hall, reference section, periodical section, textbook section, and books issuing counter, etc. The library has a good collection of different areas of knowledge such as Pharmacognosy, pharmaceuticals, Medicinal chemistry, Pharmacology, Pharmaceutical Analysis, Pharmaceutical chemistry, and other literature. It has about six thousand books on various subjects. The library is enriched with a huge collection that is, reference books 1787, textbooks 4485, CDs 98, Database (DELNET), and the previous year's thesis. There are a number of newspapers in Marathi and English in the library. Such as Maharashtra Times, Deshdut, Times of India. Newspapers are kept on the reading stand. The magazines or periodicals are placed on a display rack. Our Library provides many services like as Book Circulation, this process is by Software, Web OPAC, Online database, Book bank, Current awareness, Open Access system, Reference, Previous year's question paper, Newspaper clipping, Reading room facility, and Internet & Wi-Fi services etc. The library advisory committee ensures proper administration of the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

153400

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Additionally, all high-tech installations have computing facilities with placed in them. Cat LAN cable is available for the college and LAN facilities. The institute offers seamless internet connectivity across the entire campus. There is a printing facility also available. Every classroom has an LCD projector, and the college has a PA system in place as well. The college has access to a variety of applications, including Tally ERP 9.0, Autolib, VMedu Life, Web OPAC, and Pharma Ex. CCTV Cameras are installed in various vantage points inside institute campus.

The advanced tool includes;

- Wi-Fi facility
- LCD projector with desktop

• **CCTV (Security)**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

**4.3.2 - Number of Computers**

78

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

246.74

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The central maintenance department of campus and in- house technicians attends steady needs of repairs and maintains records with essentials of damage and repairs. Most important needs of servicing, substitutes through approved vendors while routine cleaning of learning and support facilities are by attendants. Every year institute has set order for sport material which cannot be revamped or if any new event is organized. Research laboratory- Sophisticated equipment's usage monitored through log books and calibration records. Major equipment, Generators, Fire extinguishers, first aid facilities, Lift, utilities and electrical fixtures frequently checked and kept by technical persons. Library: All the books accessioned, stacked according to Dewey Decimal Classification (DDC). Sports facilities: Separate storage room for indoor and outdoor sports and recreation material is kept with documentation. Computers and internet: The society's IT Cell and in house technician retain all hardware and software components, LCDs, overhead Projectors, routers. Hostels, gardens, lawns are managed by on campus staff while the canteen facility is outsourced. AMC- Utilities, equipment's Sanitization tunnels, pumps for sanitizer dispenser. Displays COVID 19 related care protections. Disposal of unused through commercial service arrangements.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

452

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**



File Description	Documents
Link to institutional website	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

4

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

24

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

05

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

15

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The college currently has several active student committees aimed at showcasing student representation and involvement in diverse administrative, co-curricular, and extracurricular activities. Students play integral roles in committees such as the student council, Anti-ragging, student redressal and grievance, IQAC cell, and library advisory committee.

Within the student council, representatives actively engage in various activities, coordinating academic events and other curricular and extracurricular initiatives in accordance with

faculty directives. The council comprises members from both B. Pharmacy and M. Pharmacy, with a focus on academic administration. They enlist the support of fellow students to handle administrative tasks, acting as a liaison between faculty and the student body.

Student contributions to academic administration include:

1. Coordinating day-to-day academic activities at their level.
2. Facilitating communication between students and teaching faculty.
3. Organizing special events like Annual gathering-"Astitva".
4. Arranging cultural events.
5. Planning and overseeing sports and games for students.
6. Arranging & managing industrial visits for students.
7. Inviting external guest speakers and organizing seminars and workshops.

File Description	Documents
Paste link for additional information	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

63

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Established in 2008, the Ravindra Gambhirao Sapkal College of Pharmacy at KCT has cultivated a thriving alumni community, defying the rural backdrop of the institution. Despite its rural location, the college has played a pivotal role in advancing education for rural students, fostering graduates who have excelled in various fields, ranging from politics and education to judiciary, literature, sports, agriculture, business, industry, social work, and public speaking.

To actively promote engagement between alumni and current students, the college organizes guest lectures that provide a platform for sharing invaluable experiences. The Alumni Association, a registered society under the Societies Registration Act, 1860, collaborates with the Assistant Registrar of Societies in Nashik to coordinate a variety of activities. These include organizing expert-led guest lectures, tapping into the insights of industrialist alumni, arranging educational and industrial visits for hands-on learning, hosting motivational talks by alumni engaged in overseas endeavors, disseminating information about job opportunities, and inspiring and supporting students in their research activities.

Financially, the Alumni Association encourages contributions from alumni for infrastructure development, including donations for books, water-coolers, air coolers, and inverters for the Competitive Study and Guidance Centre. Additionally, they provide support to meritorious and economically disadvantaged students through scholarship sponsorships. In summary, the Alumni Association actively contributes to the overall progress of the college in a supportive and constructive manner.

File Description	Documents
Paste link for additional information	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute functions in compliance with the guidelines and norms of the Statutory Regulatory Agencies - Pharmacy Council of India (PCI), Directorate of Technical Education (DTE), Govt of Maharashtra and Savitribai Phule Pune University, to which it is affiliated. The vision, mission statements are aligned in tune to achieve the objectives as per the regulatory needs.

The Vision To nurture talent into all round excellence by providing an educational experience which is intellectually inspiring & technologically innovative & produced not just professionals but visionaries of tomorrows.

The journey of KCT's R G Sapkal College of Pharmacy started in the year 2006 with a small intake of 60 students to B. Pharm course. The dynamic leadership of Chairman Hon. Dr. Ravindraji G Sapkal has steered it to its present iconic status as one of the best pharmacy institute in the country. To ensure effective governance, the institution has a many committees to support the vision and mission of the college. For example, these are the Examination cell, NSS, NCC, carrier and counseling cell, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, college-magazine Committee, RUSA, and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc.

File Description	Documents
Paste link for additional information	<a href="https://sapkalpharmacy.org/mission-andvision.php">https://sapkalpharmacy.org/mission-andvision.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has a structured hierarchical system wherein a wide scope is ensured for the active involvement of all stakeholders by being receptive to their suggestions and recommendations. They are also involved in various statutory and non-statutory committees and thus actively participate in the decision-making processes of the institution and subsequent implementation. Decentralisation and participative management is a routine practice adopted by the institution for the conduct of all academics, extracurricular and co-curricular activities. The principal delegates the authorities through various administrative committees and allocates the team of staff members and students. All these committees conduct periodical meetings and accordingly take timely action which ensures the smooth conduct of activities throughout the year. The Institute follows a committee system for the implementation of all its decisions.

1. NSS Committee is responsible for the various social service schemes taken up by the students.

2. Academic Co-Ordinator, handles all the academic and examination matters in the college.
3. The Internal Quality Assurance System (IQAS) is responsible to promote and enhance the quality culture in the college.

4. Develop the soft skills of the students and raise their employability quotient.
5. Purchasing Committee looks after all the purchasing of the College and their proper utilization

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute abides with the guidelines and norms of the Pharmacy Council of India (PCI), and Savitribai Phule Pune University (SPPU). The strategic plans are set to achieve the goals in accordance with the policies of these regulatory authorities and IQAC ensures these targets are deployed through proper execution measures and outcomes are assessed by measurable

attributes. The perspective and strategic plan are developed by the Internal Quality Assurance Committee. After the discussion and feedback from various stakeholders, the perspective plan is approved by Management, IQAC, and College Development Committee.

#### Deployment Perspective/Strategic plan Management

**Industry Visits:** To conduct various department's industry visits, field visits, seminars, and workshops for student.

**Boost innovation in the pharmacy education:** Establishment of Institute Innovation Cell (IIC) as per the guidelines of Ministry of Education and SPPU.

**Strengthening liaisons with industry and academic organizations :** MOUs with Industry and National and International Universities

**Academics:** To conduct smooth functioning of teaching and learning, create ICT enabled classroom to create awareness about use of ICT to ensure ICT enabled teaching-learning process.

**Research Centre** To increase number of research facilities among existing research centers.

**Student Welfare Department** Provides various welfare schemes to student.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Sapkal Knowledge Hub and permanently affiliated with Savitribai Phule Pune University, Pune.

**Internal Quality Assurance Cell (IQAC):** IQAC plays a key role in building the quality of the institutional workforce through



guiding all the committees from time to time. It helps to maintain the standards among the various activities and set the suitable problem- solving mechanisms.

**The Principal:** The management in consultation with the Principal formulates the policy and future plans related to academic and administrative activities. The principal conducts faculty meetings at the beginning of session for discussion of future Goals, Plans, Admission position, and institute's achievement. Principal nominates different committees with their conveners and members and distributes the work to the committees along with the objectives to be fulfilled. He is responsible for overall i.e., academic and administrative development of the institute.

**Service Rules and Recruitment:** college follows rules and regulations laid down by S. P. Pune University, UGC, New Delhi, and Government of Maharashtra. For recruitment of non-teaching staff, Management follows the rules set by Government of Maharashtra.

**Grievance Redressal Mechanism:** Effectively implemented through dedicated committees constituted for purpose.college has Grievance Redressal Committee, Women's Redressal cell, Sexual Harassment Committee, Anti-ragging Committee, SC/ST Grievance Cell, and Discipline Committee for proper redressal of grievances of students and faculty.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Link to Organogram of the Institution webpage	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute has a welfare mechanism in place, for teaching and non- teaching staff. Following are the welfare schemes available for teaching and nonteaching staff:

#### Teaching staff

1. Financial support for skill up gradation- attending seminar / workshop / conferences / FDPs / poster presentation / oral presentation.

2. Service benefits like PF, Study leave, Maternity leaves, etc. Salary Advance to needy staff members Free uniforms for all employees. Staff Quarters for faculty members.

3. The teaching staff is encouraged to attain Professional Development Program or FDPs\* Employee gets fee concessions for their ward.

4. The IQAC and Research Committee supports teachers to submit research papers and Book Publications. The institution supports and encourages staff to participate in co-curricular, academic, and sports activities at University, State, and National Levels.

5. The institute also supports teaching faculty to take part in National and International Conferences by providing particular financial support as applicable.

6. Wi-Fi facility is provided

## Non Teaching Staff

1. Provident fund 2. Casual/Medical/Earned leaves 3. On duty leave 4. Uniform allowance

5. Wi-Fi facility is provided

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of the faculty is accessed through the Academic Performance Indicator forms (API) filled by every faculty at the end of the year and evaluated through the IQAC cell. The forms are designed to reveal the performance in all

areas i.e. Teaching, research, and institutional.

Self-appraisal is done on the basis of the following points (Cumulative Academic Performance Index): The academic performance includes the subjects taught by faculties and results of the subjects for the end semester exam, extra and remedial classes taken, and measures taken for fast learners.

Workshops, seminars, and conferences attended by Staff for improving skills and updating recent technology.

Punctuality and Discipline of staff. Faculty Development initiatives taken by staff.

The research contribution of staff in terms of research projects, publications, patents, and guidance provided to students for involvement in research.

Consultancy Guest Lectures were given to outsiders as an expert Efforts made toward admissions Contribution towards placement activity.

The appraisal of non-teaching staff members is done after necessary recommendations by the Head of the department and approved by the Principal.

Teaching and non-teaching members, on the basis of performance, are granted increment and promotion. Performance Appraisal system has helped us to evaluate the performance of employees. The systematic procedure has helped the Management to motivate the employees for better performance.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has an Accounts section which maintains financial accounts daily and prepares all financial statements. All the

expenses made by the institute are audited by internal and external auditors. The Management office has specialized accounts and audit team to conduct both internal and external audits for all the financial activities carried out in the Institution every year.

The institute accounts are audited regularly every year by the Chartered Accountant appointed by the parent management for the yearly audit system. For an effective check on the accounts, the 2 tire system is followed; the internal and external audit.

**Internal Audit:** The internal audit committees consist of the Director of the institute, accountant, and internal auditor. The parent management appoints an internal auditor. He examines the details of fees deposited, expenditures, vouchers, etc. and on this basis, he provides income and expenditure statements and a balance sheet for the year.

**External Audit:** The external Audit is done by Pratik d Jaini and Associate Chartered Accountants. Chartered Accountant before the session comes to an end. The remarks given by the auditor are taken into consideration in the forthcoming years.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0.30

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Resource Mobilization Funds mobilization from various resources is discussed as below. 1. Tuition fees 2. Scholarships 3. Research grants and Consultancy 4. Management**

**1. Tuition fees:** The major source of revenue generation is tuition fees collected from students. The appropriate fee is fixed, as per the norms, by Fee Regulatory Authority of Govt.of Maharashtra **2. Scholarships :** Scholarship grants are received by the government for the students belonging to reserved categories **3. Research grants and Consultancy:** Funds are also mobilized through sponsored research projects from University and National funding agencies such as DST, UGC, AICTE etc. Additionally some funds are mobilized by faculty members through research consultancies. **4. Management :** For infrastructure development and other requirements the funds are provided by the management.

**5.**In addition to the above-mentioned sources, the Earn and Learn Scheme. Endowment Scholarships from alumni are also a source of funds for the college.

#### **Allocation and Utilization of resources**

Adequate funds are allocated for Salaries for teaching and non teaching staff Academic purpose that includes Laboratory equipments, consumables, maintenance and spares, Research and Development activities, Faculty promotion etc Augmentation of Learning resources, Development and maintenance of infrastructure of the Institution Social service activities as part of social responsibilities through NSS, Student council, Day to day expenses and other emergency requirements ( petty cash)

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Due to the consistent efforts and suggestions of IQAC the following practices have been institutionalised. The IQAC promotes quality culture in teachers by encouraging them for self-development through training and attending skill development sessions. The IQAC with support of R&D cell initiated target-based publication policies with special emphasis on quality publications. Also, the faculty members are encouraged and supported to seek IP protection of their research.

Internal Quality Assurance Cell strengthened the research culture in the college: Internal Quality Assurance Cell of the college has significantly contributed to developing a rich culture among the faculty of the college. The faculty members of the college have been able to publish their research work in journals of high impact factor and international reputation. IQAC introduced a faculty academic diary and computerized module for institutional API. The college provides a faculty diary to each teacher at the beginning of the academic year.

Other practices of Internal Quality Assurance Cell: University Grants Commission and University Circulars pertaining to research are displayed on the Notice Board for students and staff. With the help of the UGC grant, efforts have been made to develop research infrastructure like laboratories, advanced equipment, modern ICT gadgets, access to electronic learning materials, etc.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of



operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the liasioning body within the college, monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

The established methods of teaching, learning, and evaluation which are proven over the years are being followed.

**Academic Calendar:** Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on-training and many more.

**Preparation of lesson plan:** The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. Apart from mandatory delivery of course contents additional curriculum enrichment is provided through guest lectures, industrial visits, Internships etc

**Daily lecture/practical Record:** Everyday faculty records the respective theory / practical classes conducted and documents the topics which were covered.

IQAC being the central body within the college monitors and review the teaching-learning process regularly.

**Evaluation of teachers by students:** The regular evaluation of the students by the teachers is practiced through their interactions during practical hours, tutorial sessions, mentoring sessions etc.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of**

**A. All of the above**

<b>Internal Quality Assurance Cell (IQAC);</b> <b>Feedback collected, analyzed and used for</b> <b>improvements Collaborative quality</b> <b>initiatives with other institution(s)</b> <b>Participation in NIRF any other quality</b> <b>audit recognized by state, national or</b> <b>international agencies (ISO Certification,</b> <b>NBA)</b>	
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

At RGSCOP, discipline is a way of life. The institution provides a variety of amenities and promotes awareness among the students in order to ensure the safety and security of women on campus by the installation of CCTV around the campus. Students' safety is guaranteed by the rectors/wardens and security personnel. The security officers are under strict orders to report any instances of wrong doing on campus. Additionally, the institute has anti-ragging committee, a women's grievance cell, and a "internal complaint committee." The institute ICC has been instructed to use social media. A successful mentor-mentee system is in place for a group of students. The Girl's Common room has all necessary amenities, such as a first aid kit, vending machine for sanitary napkins and incinerator. .Each floor of the institute is equipped with a water purifier and fire safety devices. Employees and students required to have their ID cards in campus. Both boy and girl wear the same uniforms as a sign of equality. An essential component of our college events is Annual Day in which students showcase their skills and creativity via a variety of stage productions. The college gives both men and women the same

opportunities for freedom of movement and membership in different organising committees.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The display boards regarding waste management are installed throughout the premises to create awareness and to pursuit for our commitment of 'Zero waste'. Solid waste management Institute practices segregation of solid waste and its effective waste management in the campus. The collected waste is segregated at the source of the generation in the color coded dustbins. We also adopted In-house developed Vmedulife system for all the academic and administrative activities which minimize the use of papers. Liquid waste management Liquid waste from the labs & the wash rooms is collected and disposed appropriately. The waste liquids are disposed through well-constructed drainage system. Biomedical waste management The practices for biomedical waste management are followed as recommended by the Environmental Protection Act

(EPA). The institute has installed sanitary napkin vending machine and incinerator in girl's washroom, facility for sanitary waste management. E-Waste management The well-defined E-waste disposal policy is in place. The campus has a centralized facility for the collection, housekeeping, and disposal of e-waste such as servers, scanners; printers etc. are centrally collected and disposed accordingly. Hazardous chemicals management The faculty members guide all the students for the proper use and handling of chemicals. Fuming chambers are installed in the laboratories for the proper disposal of hazardous fumes. The water soluble chemicals are solubilised in water first and disposed through the sanitary sewage system.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**

**A. Any 4 or All of the above**

## 5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College promotes an inclusive atmosphere for holistic development by tolerance for cultural, regional, linguistic, communal, socio-economic, and other diversity. Students applying to RGSCOP are from a variety of geographical areas. The diversity axis may take into account various castes, religions, communities, and genders. These students frequently exhibit the many customs, attire, and artistic forms common to various countries when they engage in college co-curricular and extracurricular activities. During annual social gatherings such as ASTITVA, traditional clothing, fun festival, singing, Ganesh festival, dahihandi, rangoli, poster, social activity etc., the college offers students plenty of possibilities on campus to exchange societal, cooperative and interactive behavior. The institution plans offcampus educational excursions as part of its curriculum, such as visits to the pharmaceutical industry in various locations in India and the collection of medicinal plants in a forest. Such excursions have unreported benefits since they teach the children to respect the natural world, Mother Nature, local culture, and cuisine. The students are accepting and peaceful in the multicultural setting. However, the college has mandated college dress to do away with socioeconomic status discrimination. For all reasons, students from all socioeconomic backgrounds receive the same treatment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every employee and student in the college must stand for the national anthem in order to foster a sense of unity and patriotism. Students are educated about the Indian Constitution and social peace by participating in Constitution Day celebrations. RGSCOP observes National Voters Day on January 25 each year in an effort to inspire young people to participate in the political process. All of the faculty, support staff, and students promise to maintain the democratic legacy of our nation and the dignity of free, fair, and peaceful elections on this special day. On January 26th and August 15th, the national flag is raised in honour of our liberation heroes, and the crowd joins in singing the national anthem. At the same time, they promise to protect public property and the nation's integrity. Celebrate Constitution Day on November 26 every year to remember when India's Constitution was adopted. Everyone is taking the pledge on this occasion. Students are made aware of the need to protect natural resources such as water, air quality (including reducing noise pollution), animal life, and forests through regular activity and special camp of NSS.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes**

**B. Any 3 of the above**



professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates National and International days enthusiastically every year. Every culture has number of festivals and celebration has become a vital activity. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. Independence Day is also celebrated on 15th August in the college with great enthusiasm. International Yoga day is also celebrated on 21st June every year in the college. Teachers day is also celebrated on 5th September every year to celebrate the birth anniversary of Dr. Sarvepalli Radhakrishnan. This day is celebrated to promote the values and principles of a true teacher. Hindi Diwas is also celebrated on 14th September by Hindi department. The common birthday of Mahatma Gandhi and Lal Bahadur Shastri on 2nd October is commemorated as Swachhta Diwas. "Swachh Bharat Abhiyan" was launched on 2nd October in order to honour Mahatma Gandhi vision of clean India. It is a day of special occasion to encourage and reinforce the government dedication to preserve and strengthen unity, integrity and security of nation. 26th November is also celebrated as National Constitution day to commemorate the adoption of constitution of India by constituent assembly of India.



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Multidisciplinary Guest Lectures is one of the best practice takenup by our college along with other activities. Guest lecturers can provide significant benefits to students and serve as an excellent teaching tool. The outcome of a Guest lecture is also determined by the student's interest, willingness, and motivation. RGSCOP has organized a number of multidisciplinary guest lectures to broaden their mental horizons on a variety of topics so that they can contribute effectively to their profession. With guest lectures, RGSCOP provides an exceptional opportunity for faculty and students. Students benefit from guest lecturers/workshops because they gain new perspectives and opinions that are often missing in a regular class. A guest lecture provides students with a better opportunity to learn about an explicit topic in a way that engages them in the class and actively participate in a more convenient method of teaching. Regular Academic Activity The major goal of teacher education is to cultivate the ability to encourage learning in students in an artificially manufactured environment, less through the use of material resources and more through the fostering of an emotional environment. The major method of judging a student, a teacher, or a college's achievement is frequently seen as being based on their performance on standardized tests.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Sapkal Knowledge Hub's Annual Day Celebration is one of the most anticipated events of the year. SKH organizes the biggest cultural programs for all the colleges under this program named as Astitva. Every year in which various sports competitions are organized for the students, including indoor and outdoor competitions 1. Rangoli, painting, art gallery and Poems are presented on . Social awareness is created and the annual magazine of Sapkal Knowledge Hub is published. It is a platform for the students to show their talent in dancing, singing, mimicry, drama etc. An essential component of our college events is Annual Day. Weeks before the Huge students take part in this events preparations are in full motion and everyone is quite thrilled, demonstrates their aptitude for dancing, music, drama, poetry, and other arts. Everyone is excited to participate in the event, which must fit a lot of things into a short amount of time. The distinctiveness of the annual Sapkal Knowledge Hub day celebration is that all of the events and activities held on that day under the supervision of the personnel. The performances are planned not only for the sake of entertainment but also with the goal of bringing to light important issues that require the utmost attention.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

To be able to enhance the Brand Equity of the College, which it has created for itself To achieve the Title "College with Potential for Excellence To create an enabling environment for holistic development of Students, Faculty and Support Staff; To facilitate continuous upgradation and updation of Knowledge & Use of Technology, by Faculty and Students To create awareness and initiate measures for Protecting and Promoting Environment . To encourage and facilitate Research Culture, to promote Research by students and Faculty and Consultancy by Faculty To continuously Innovate, Introduce new courses and remain relevant to the changing needs of the stakeholders To provide thrust to achieve excellence To automate various Office Administration Processes Faculty members shall be encouraged to create blogs to enable

students to communicate their doubts, give feedback, suggestions  
To make available Resources for use by Researchers at the  
Research Centre To facilitate Faculty Exchange Programmes with  
Other Academic and International Linkages; To continue to provide  
formal education to needy and deserving students, by providing -  
fee concessions, fee waiver, book bank facility To Introduce Job-  
oriented and Skill based courses To give thrust to and create  
awareness about Cleanliness To Identify Talent among students for  
various sports & cultural activities;