



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	KALYANI CHARITABLE TRUST'S RAVINDRA GAMBHIRRAO SAPKAL COLLEGE OF PHARMACY
• Name of the Head of the institution	Prof. Dr. R. S. Bachhav
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02594220163
• Mobile No:	9420695487
• Registered e-mail	rgspharmacy@rediffmail.com
• Alternate e-mail	rgspharmacy@rediffmail.com
• Address	Kalyani Charitable Trust Sapkal Knowledge Hub, Kalyani Hills, Anjaneri, Nashik.
• City/Town	Trimbakeshwar Road, Nashik
• State/UT	Maharashtra
• Pin Code	422213
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Self-financing Name
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing				
• Name of the Affiliating University	Savitribai Phule Pune University, formerly University of Pune				
• Name of the IQAC Coordinator	Dr. Khanderao Rajaram Jadhav				
• Phone No.	02594220163				
• Alternate phone No.	02594220162				
• Mobile	9403502044				
• IQAC e-mail address	krjadhav25@gmail.com				
• Alternate e-mail address	rgspharmacy@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="http://sapkalpharmacy.org/aqar.php">http://sapkalpharmacy.org/aqar.php</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://sapkalpharmacy.org/aqar.php">http://sapkalpharmacy.org/aqar.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.83	2023	02/06/2023	01/06/2028
6.Date of Establishment of IQAC			10/10/2016		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
-	-	-	-	-	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>6</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Motivate the faculty member to reference books and UGC-approved journals for scientific publication		
Review on new capacity building programme		
Regarding organize department-wise seminar for the academic year		
The motivation of staff members for ICT teaching-learning program		
Review on strengthening of mentor-mentee system		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
<b>Patent</b>	<b>To promote the staff for publish the Patent.</b>	
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>		
Name	Date of meeting(s)	
<b>Governing Body</b>	<b>06/09/2021</b>	

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	08/08/2024

#### 15. Multidisciplinary / interdisciplinary

As of the 2024-25 academic session, the institute has gained autonomy and is enthusiastically planning to offer multidisciplinary and interdisciplinary courses. The institute has developed a comprehensive roadmap for implementing these programs. As a Pharmaceutical education and research institute, we are committed to adhering to the norms and guidelines set by the Pharmacy Council of India (PCI), New Delhi. We eagerly await the PCI's guidelines on incorporating multidisciplinary and interdisciplinary courses into the pharmacy curriculum. Once these guidelines are received, we look forward to integrating these innovative offerings into our institute.

#### 16. Academic bank of credits (ABC):

The academic bank of credits has been implemented by the institute. As per the instructions of SPPU Letter Number Exam/2022/205 dated 15 October 2022, RGSCOP is asking all students to create an ABC ID, which was carefully collected and submitted to the university. In this academic year the University is taking measures to collect the ABC IDs, as they are now asking the students to submit the ABC IDs while filling the Exam form. Thus, ensuring that all the students have generated ABC IDs. Student enrollment is managed by DTE and affiliated with SPPU. Therefore, the College does not have the authority authority to make multiple entries and exits.

#### 17. Skill development:

Apart from imparting professional UG/PG/Ph.D program, we also offer a diploma program that caters to the need for vocational education and we are also offering add-on certificate courses for which students are voluntarily opting. Value education is to be inculcated through co-curricular and extracurricular activities, our institute is focusing on the overall development of students. The Kalyani Charitable Trust's R.G. Sapkal College of Pharmacy offers several value-added and skill development programs, including: 1 Troubleshooting in HPLC 2. Development and validation of analytical methods 3. Quality by Design (QbD) and Process Analytical Technology (PAT) 4. Experimental animal handling techniques 5. Soft skill development (Swayam NPTEL Courses, etc)

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

KCT'S RGSCOP is affiliated with Savitribai Phule Pune University and follows the syllabus recommended by the Pharmacy Council of India. The institute is in the process of preparing certificate courses in Indian languages, including: Preparation of herbarium for the preservation of traditional medicinal plant knowledge. Practicing yoga as part of the Indian knowledge system integration. Cultivation and bio prospecting of medicinally important plants. Ancient Traditional Knowledge of India: Traditional knowledge of herbal medicines, herbal dosage forms and their application to various traditional medical systems such as Ayurveda are taught to students in theory and practical on a regular basis. The college conducts activities that inculcate the importance of cultural heritage on International Women's Day and Diwali. At cultural events, students exhibit their talent through dance, drama, musical performances, and cultural shows. Students wear traditional Indian costumes on these days which is a mark of their fondness for the Indian tradition.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The KCT'S R. G. Sapkal college of Pharmacy employs student-focused teaching and learning strategies. These approaches prioritize students' needs and aim to ignite their interest by providing practical experience. In the context of pharmaceutical analysis, students gain hands-on experience with sophisticated equipment such as UV, HPLC, HPTLC, IR and DSC. The curriculum covers essential skills in drug design, formulation development, analysis, characterization, pharmacological screening, and clinical evaluation, enhancing students' employability. The faculty members have undergone comprehensive training in ICT-based instructional techniques. The institution aligns its teaching and learning pedagogies with the goals of the National Education Policy (NEP) and outcome-based education, emphasizing student employment, entrepreneurial development, and progression to higher education. Indirect assessment tools include external examination, in plant training, guest lectures, and course completion surveys.

**20.Distance education/online education:**

The institute is planning to offer distance education /online education in Yoga and soft skills-related courses. Further institute encouraged faculty and students to enrol in online MOOC courses using SWAYAM and NPTEL. Institute has adopted the blended mode for teaching learning for a few select short-term courses and for the same separate institution email ids for all the students were

created, students are suggested to use the same email ids for online examinations, sharing of study material, and also attending the lectures online via Microsoft Teams. Faculty conducted various hands-on experiments, which were recorded and published for students to gain a deeper understanding of practical concepts.

## Extended Profile

### 1.Programme

1.1	4
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	140
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	61
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	145
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	32
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Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2		32
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
4.Institution		
4.1		11
Total number of Classrooms and Seminar halls		
4.2		183.7448
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		95
Total number of computers on campus for academic purposes		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The institute, affiliated with Savaitribai Phule Pune University (SPPU), follows a structured approach to curriculum implementation, designed by the University's Board of Studies. . At the institute level, an academic calendar is prepared in alignment with the University's schedule. Faculty members are assigned subjects based on their expertise, Junior and senior faculty are grouped together for similar subject domains to ensure effective teaching. All laboratory setups are regularly tested and maintained to support practical learning, providing students with hands-on experience. The academic timetable ,including both master and individual schedules, is prepared and displayed before each semester begins. Course file sandlab manuals are updated continuously and include key documents

such as syllabi, lesson plans, experiment lists, assignments, PPTs, model question papers, and model answer papers. These are reviewed periodically by the HOD and academic coordinators to ensure accuracy and effectiveness. Once classes commence, faculty execute their teaching plans, maintaining records of student attendance, performance, and assessments. includes open close book, quiz seminars. The institute also organizes industrial visits, expert lectures, and other activities as outlined in the academic calendar. Daily academic monitoring ensures smooth conduction of lectures and practicals. Student performance is audited by the HOD and IQAC to maintain academic standards.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres rigorously to the University's academic calendar for Continuous Internal Evaluation (CIE), ensuring that two internal tests are conducted each semester for both B.Pharmacy and M.Pharmacy students. In addition to these tests, various assessment methods are employed, such as open-book and closed-book quize, assignments, seminars, and group discussions. The internal examination timetable is published well in advance, and any modifications made by the university are promptly incorporated by the institution. The evaluation process is characterized by transparency, with the timely grading of answer scripts, display of marks on notice boards, and adherence to a structured system for assessment. tutorial classes are organized for students who require additional academic support, particularly those performing below average. A mentoring system is implemented, where each faculty member is assigned a group of six students to provide personalized academic guidance and enhance overall performance. To support the curriculum, the institution also integrates innovative teaching methodologies, complementing traditional classroom teaching. These include the use of PowerPoint presentations, group discussions, quize, seminars, industrial visits, and mini-projects. This blend of conventional and modern teaching techniquesn focus an engaging and dynamic learning Through these efforts, the institution aims to provide well-rounded academic experience that promotes knowledge and skill development



File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

135

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

135

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The curriculum assimilates subjects like Pharmaceutical jurisprudence to bring awareness in professional, moral and social commitments. These courses impart basic knowledge on important legislations related to pharmacy profession in India. Also instruct to implement code of ethics of Pharmacist in relation to his job, trade, oath of Pharmacist.
- College organizes blood donation camps every year in order to create awareness of general health among students and employees to motivate students and employees to donate blood.
- The College organizes guest lectures to inculcate professional ethics in their day to day life.
- Gender Issues:-

- Gender Related Issues, are handled safely by internal complaint committee. Equal opportunities and facilities are available in the institution for both male and female students.
- Ragging is completely prohibited in college and hostel. Female students are continuously encouraged for administrative positions like Class representative ,etc.

**Environmental and Sustainability:**

- A subject environmental sciences is incorporated in the curriculum to emphasize the value of environmental education, natural resource and their conservation.
- It includes not only the study of physical and biological characters of the environment but also the social and cultural factors and the impact of man on environment .Students participate in NSS activity in protection and improvement of environment

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

284

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students  
Teachers  
Employers  
Alumni

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

128

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

108

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Mechanism to identify slow and advanced learners:**

To access the learning ability of each student the college conducts an examination after completion of the admission process. The

students are examined on the basis of examinations based on the 11th and 12th standards. Based on the secured marks the students are identified as slow and advanced. The students are admitted based on merit.

Also, students are assessed through regular teaching in classroom. The performance of students assessed in class sessional examinations, viva-voce in practical's, and group activities performed during laboratory hours. Continuous monitoring and evaluation of the academic and overall performance of each student by assigned mentors. The students are identified as slow and advanced learners on the basis of learning level assessment.

The advanced learners are motivated by:

Motivating the students for better performance in higher studies by mentors during mentoring sessions.

Special career guidance for higher studies by Training and Placement cell.

Conducting test series and assessment modules for the GPAT examination for all students.

Motivating and deputing the students to participate in in-house, intercollegiate, or state and national level poster competition Providing hands-on training in sophisticated instruments and software.

Motivation for participation in various co-curricular activities and similar events.

File Description	Documents
Link for additional Information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
533	33

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute adopted student-centric learning to enhance learning experience of students and enable self-directed learning. The activities beyond curriculum are designed by the institute to bridge curricular gaps.

### Experiential Learning:

Following experiential learning activities give students opportunity to learn through experience and discover the opportunities in the field.

Industrial training and Community Pharmacy training Research projects

Participation in internships programs or online Summer Research training programmes

Industrial, hospital and field visits

Hands-on advanced instrument training workshops in collaboration with industry.

Participation of students in intercollegiate, or national research and poster competitions

### Participative learning:

Following participative learning allows students to collaborate and interact within a group.

Model, chart, flyer as assignments or poster competitions

NPW events conducted through "House system"

Extra-curricular and cultural activities

Participation in Pharma Pitch activities

### Activities under protagonist club and journal club

Interaction with the alumni for career and competitive exam guidance

### Problem based learning:

Following Problem Based learning activities helped in inculcating the critical thinking ability among the students.

Scientific projects

Case studies assigned to students

Problem based assignments

Participation of students in State/National level research competitions

All these activities provide platform to the students to showcase their skills and enhance the learning experience of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

### Use of ICT By Faculty members-

A. Power Point presentations- Faculties are encouraged to use power point presentations in their teaching by using LCDs and projectors. They are also equipped with a digital library, online search, and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks, and various competitions are regularly organized for students.

C. Online Examinations- Faculties prepare online examinations for students after the completion of each unit with the help of the Vmedulife portal. Online assignment is also given to the students in every week.



**D. Video Conferencing-** The Counselling of Students is carried out with the help of Zoom meet or Google meet applications.

**E. Video lecture-** Recording of video lectures is made available to students so that they can refer the video when they are in need and it works as long term learning and future reference.

**F. Online competitions-** Various technical and management events such as Poster making, Project presentations, paper presentations, Model making etc. are being organized with the help of various Information Communication Tools.

**G. Workshops-** Teachers use various ICT tools for attending and conducting workshops as it will be more informative.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

33

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The dates and schedule of internal assessment of laboratory courses, seminars, summer internships, and projects are displayed through the

notices to the students well in advance. For theory sessional assessment the question papers are prepared at the department level with reference to old question paper/question bank/book followed by faculty members.

- Question paper is prepared by individual faculty/ faculty members teaching the same subject.
- Quality of question papers is checked and the final question paper is approved by the concerned authority.
- Assignments are allocated on weekly basis by faculty teaching the subject and are uploaded on the college portal.
- Answer sheets are evaluated and checked answer sheets are shown to the students.
- Sessional result analysis is discussed at the HoD level.
- Two internal tests were conducted. For assessment of seminars, summer internships, and projects, the faculty coordinator prepares a schedule of presentations of students in slots in consultation with the HoD and is communicated to students. Students present their work or report to the coordinator via PPT mode and evaluated on the basis of various parameter set by the respective coordinator. For assessment of the laboratory course, an internal practical viva is conducted by a respective faculty members at the end of the course.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Institute takes efficient mechanism to deal with examination and related grievances which is transparent in the pattern and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

At the Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members are constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any mistakes in the question paper, mark allocation, or correction is noticed by the

students, the concerned teacher will resolve, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after being resolved by the teacher, then he may represent the same to the HOD concerned. Students are counseled by the faculty mentor, and remedial classes are conducted for students who have failed the examinations. Retest for the Internal Assessment is conducted for Students who remain absent for internal exams due to genuine reasons. Also conducting online internal assessment through the Vmedulife portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PROGRAMME OUTCOMES, PROGRAMME SPECIFIC OUTCOMES, COURSE OUTCOMES  
Mechanism of Communication:

1. The College adopts Outcome-based education rather than an input-oriented bell-shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

2. Graduate attributes are described to the first-year students at the commencement of the programme.

3. At least 2-3 hours are spent by the teachers introducing the subject to the Students.

4. Outcomes of the Programs and Courses are observed and measured time to time.

5. Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution's website for reference.

6. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.

7. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcome.

8. Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze the results, including a quantitative understanding of uncertainties.

9. Locate existing scientific research relevant to a given topic, and evaluate its accuracy.

10. Communicate the results of scientific work effectively, making use of clear and well-organized writing and presentation skills and visualization tools as needed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method of assessment of POs / PSOs The program outcomes and Program Specific outcomes are assessed with the help of Course Outcomes of relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the Course outcome are mapped to specific problems on University examinations, internal exams, and home assignments. Finally, Program outcomes are assessed and Program Assessment Committee concludes the Program outcome attainment level. At the end of each semester, the university conducts examinations based on the result published by the university the course outcomes are measured. Assignments are given at the end of each module. The assignments are provided to students and they refer books to find out the answers and understand the expected outcome of the given problem. Three internal tests are conducted per semester for the following purposes: To ensure that students have achieved the desired level of competencies at the module level. To evaluate, whether corresponding COs are achieved or not. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

146

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://sapkalpharmacy.org/ssr.php>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

01

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

24

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities for people and neighborhood community are carried out under various departments like NSS, SDO for development and sensitizing college students for social issues. International Yoga Day is celebrated every year on June 21. It assists as a global platform to nurture awareness of yoga all over the country and benefits of yoga in daily life. It's an ancient practice that created in India and has gained popularity globally for its mental, physical, and spiritual benefits to the public. World Pharmacist Day is celebrated on September 25th to recognize and honor the contributions of pharmacists to global health. This creates gratitude towards the pharmacist for their day-night service to the community. Constitution Day is celebrated on 26th November to memorialize the implementation of the Constitution of India. The purpose of this celebration is to learn about our Indian constitution and the importance of the Indian constitution. National



Voters day is also celebrated on foundation of election commission of India on January 25. It is established by government of India to encourage the all the young voters of India to take a part in the political process

File Description	Documents
Paste link for additional information	<a href="https://www.sapkalpharmacy.org/nss.php">https://www.sapkalpharmacy.org/nss.php</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

76

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7853

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

06

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The state-of-the-art facility in the institute enhances conductive teaching and learning. The total number of classrooms is 10 and the laboratory is 16. The policy of the institute is to provide infrastructure as per the norms of PCI and upgrade as per the growth expansion. In addition to the physical infrastructure which caters to co-curricular and extra-curricular activities, the policy is to provide educational infrastructure for students in terms of library resources, software, and equipment in the laboratories prescribed in the curriculum. The classrooms are well equipped with conventional to advanced tools necessary for teaching and learning. The advanced tool includes;

Wi-Fi facility

LCD projector with desktop

CCTV (Security)

Details of classrooms

1. No of Classrooms with ICT-based teaching facility: 10

2. No. of Seminar Hall: 01

Adequate number of laboratories as per norms provided for regular practical as well as research activities of the institute. A total of 16 laboratories were provided including UG and PG courses. In addition to regular laboratories state-of-the-art facilities such as Central Instrument facilities as per GLP consideration, CPECSA

approved Animal House, Pilot plant according to GMP considerations, and Class 10000 aseptic area facility for sterile manufacturing. Department/Lab Description Total Numbers Remark Pharmaceuticals 6 UG & PG Pilot plant/Machine Room 1 As per GMP consideration Aseptic Room 1 Class 1000 sterile area Quality Assurance 2 PG Pharma Chemistry 4 UG Instrumental Lab 1 As per GLP Consideration Pharmacology 2 With simulation software Animal House 1 CPCSEA Approved Pharmacognosy 2 With medicinal garden Computer Laboratory 1 All in one latest config computers Language Laboratory 1 Equipped with spoken English software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sport and refreshment facilities, The extra-curricular activities include indoor and outdoor games, a gymnasium, cultural activities, communication skills, health and hygiene, yoga, etc. The Institute provides facilities for the students to participate in sports, cultural and extra-curricular activities. The institute conducts cultural programs and encourages the students to participate in them, to bring inherent talents. Enthusiastic sports facilities with the guidance of a qualified full-time physical director are made available to students Details of supplementary activities are given below.

Outdoor games: TheInstitute provides facilities for outdoor games such as Cross Country, Tennis, basketball, volleyball, Kabaddi, Athletics, and Ball Badminton.

Indoor gamestennis, Chess, Carom, boxing Wrestling The total area of the playground is about 2826Sq.m available on campus for outdoor games. Yoga Day has been observed every year. An auditorium hall is built to enable an audience to hear and watch performances at venues such as theatres. Cultural activities: Facilities for organizing cultural activities were provided by the institute. Students are encouraged to participate in various cultural like Fresher, Ganesh festival,dandia, and Annual Social Gathering every year. Students also participate in university-level cultural events. The institute also releases the college magazine Astitva biannually.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

275.68

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A Library is said to be the treasure house of knowledge and information for the educational, and social development of the college. The College was established in 2008; the library occupies an area of 160 sq. Mts. consisting of a spacious reading hall, reference section, periodical section, textbook section, and books issuing counter, etc. The library has a good collection of different areas of knowledge such as Pharmacognosy, pharmaceuticals, Medicinal chemistry, Pharmacology, Pharmaceutical Analysis, Pharmaceutical chemistry, and other literature. It has about six thousand books on various subjects. The library is enriched with a huge collection that is, reference books 1787, textbooks 4485, CDs 98, Database (DELNET), and the previous year's thesis. There are a number of newspapers in Marathi and English in the library. Such as Maharashtra Times, Deshdut, Times of India. Newspapers are kept on the reading stand. The magazines or periodicals are placed on a display rack. Our Library provides many services like as Book Circulation, this process is by Software, Web OPAC, Online database, Book bank, Current awareness, Open Access system, Reference, Previous year's question paper, Newspaper clipping, Reading room facility, and Internet & Wi-Fi services etc. The library advisory committee ensures proper administration of the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

#### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

153400

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Additionally, all high-tech installations have computing facilities with placed in them. Cat LAN cable is available for the college and LAN facilities. The institute offers seamless internet connectivity across the entire campus. There is a printing facility also available. Every classroom has an LCD projector, and the college has a PA system in place as well. The college has access to a variety of applications, including Tally ERP 9.0, Autolib, VMedu Life, Web OPAC, and Pharma Ex. CCTV Cameras are installed in various vantage points inside institute campus.

The advanced tool includes;

Wi-Fi facility LCD projector with desktop CCTV (Security)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

#### 4.3.2 - Number of Computers

78

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

275.68

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>



4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The central maintenance department of campus and in- house technicians attends steady needs of repairs and maintains records with essentials of damage and repairs. Most important needs of servicing, substitutes through approved vendors while routine cleaning of learning and support facilities are by attendants. Every year institute has set order for sport material which cannot be revamped or if any new event is organized. Research laboratory- Sophisticated equipment's usage monitored through log books and calibration records. Major equipment, Generators, Fire extinguishers, first aid facilities, Lift, utilities and electrical fixtures frequently checked and kept by technical persons. Library: All the books accessioned, stacked according to Dewey Decimal Classification (DDC). Sports facilities: Separate storage room for indoor and outdoor sports and recreation material is kept with documentation. Computers and internet: The society's IT Cell and in house technician retain all hardware and software components, LCDs, overhead Projectors, routers. Hostels, gardens, lawns are managed by on campus staff while the canteen facility is outsourced. AMC Utilities, equipment's Sanitization tunnels, pumps for sanitizer dispenser.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

446

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	<a href="https://www.sapkalpharmacy.org">https://www.sapkalpharmacy.org</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

202

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

202

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

#### 5.2 - Student Progression

##### 5.2.1 - Number of placement of outgoing students during the year

##### 5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In order to demonstrate student representation and involvement in a variety of administrative, co-curricular, and extracurricular activities, the college now has a number of active student committees. Committees including the library advisory committee, student council, anti-ragging, student redressal and grievance, and IQAC cell all depend heavily on students. In line with teacher guidelines, representatives of the student council actively participate in a variety of activities, organizing academic events as well as other curricular and extracurricular activities. Members of the council, which focuses on academic administration, come from both B.Pharm and M.Pharm programs. They serve as a bridge between the student body and the professors by enlisting the help of their fellow classmates to manage administrative duties.

Student contributions to academic administration include:

1. Coordinating day-to-day academic activities at their level.
2. Facilitating communication between students and teaching faculty.
3. Organizing special events like Annual gathering-"Astitva".
4. Arranging cultural events.
5. Planning and overseeing sports and games for students.
6. Arranging & managing industrial visits for students.

## 7. Inviting external guest speakers and organizing seminars and workshops

File Description	Documents
Paste link for additional information	<a href="https://www.sapkalpharmacy.org">https://www.sapkalpharmacy.org</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

184

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Despite its rural setting, KCT's Ravindra Gambhirao Sapkal College of Pharmacy, which opened its doors in 2008, has developed a vibrant alumni community. Notwithstanding its remote setting, the college has been instrumental in promoting education for students in rural areas, producing graduates who have achieved success in a wide range of professions, including public speaking, education, politics, the judiciary, literature, sports, agriculture, business, and industry.

The institution hosts guest lectures to encourage interaction between current students and alumni, giving them a forum to exchange priceless experiences. The Assistant Registrar of Societies in Nashik works with the Alumni Association, a recognised society under

the Societies Registration Act, 1860, to plan a range of events. These include hosting motivational talks by alumni involved in international endeavours, sharing information about job opportunities, leveraging the insights of industrialist alumni, planning educational and industrial visits for experiential learning, arranging guest lectures led by experts, and encouraging and assisting students in their research endeavours.

The Alumni Association welcomes financial contributions from former students to support the construction of new facilities, such as books, air coolers, water coolers, and inverters for the Competitive Study and Guidance Centre. Additionally, they fund scholarships for deserving and underprivileged students through their efforts. In conclusion, the Alumni Association actively and constructively supports the college's overall development.

File Description	Documents
Paste link for additional information	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college team involves the Principal, convener of different committees, teaching staff, IQAC committee, nonteaching and supporting staff, student's union, student representative (C.R.), stakeholders, alumni, and College development committee. The principal monitors the mechanism regarding administration and academic processes. It also ensures the proper functioning of the policies, rules, and action plans of the college. There are many committees to support the vision and mission of the college. For example, these are the Examination cell, NSS, NCC, carrier and counseling cell, library and sports committee, cultural and literacy

committee, internal examination committee, anti-ragging committee, college-magazine Committee, RUSA, and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc. All the committees take responsibility for the plans and activities and successfully tackle these responsibilities in every academic session. For academic performance meetings with HoDs and faculty of various departments are done. Also, the teaching progress is checked monthly by the teaching register. The principal continuously monitors each room individually by CCTV installed for teaching classes, classroom activities, and the movement of students in the corridor and outside of the campus. The perspective plans are implemented by the principal with the finance committee, headed by him/herself. It deals with the finance received for the various grants and amounts received from other sources for the overall development and maintenance of the college. The financial requirements are proposed by various committees and the Principal and the committee approves them.

File Description	Documents
Paste link for additional information	<a href="https://sapkalpharmacy.org/mission-andvision.php">https://sahttps://sapkalpharmacy.org/mission-andvision. phppkalpharmacy.org/mission-andvision. php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution defines decentralization as working through delegation of authority. Personnel at different levels implement the decisions. The delegation of authority can be organized in the form of a pyramid. Top-level managers are responsible for controlling and overseeing the entire institution. It includes the Chairman, Administrative Council, and Principal. The Administrative Council assists the Chairman with regard to broad guidelines, policies, and frameworks for the improvement of the quality of education in the institution. The Principal involves the faculty members in various activities related to the development of the Institute. The Principal heads the academic and administrative activities of the Institute. He forms various Committees and appoints faculty members. The Institute follows a committee system for the implementation of all its decisions. 1. Academic Co-Ordinator, handles all the academic and examination matters in the college. 2. The Internal Quality Assurance System (IQAS) is responsible to promote and



enhance the quality culture in the college 3. Develop the soft skills of the students and raise their employability quotient. 4. Purchasing Committee looks after all the purchasing of the College and their proper utilization 5. NSS Committee is responsible for the various social service schemes taken up by the students.

File Description	Documents
Paste link for additional information	<a href="https://sapkalpharmacy.org/mission-andvision.php">https://sahttps://sapkalpharmacy.org/mission-andvision. phpp</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective and strategic plan are developed by the Internal Quality Assurance Committee. After the discussion and feedback from various stakeholders, the perspective plan is approved by Management, IQAC, and College Development Committee. Deployment Perspective/Strategic plan Management Admission Committee Institutions have a mechanism for newly admitted students.

**Examination Committee** The primary function of this department is to conduct Examination and Evaluation Process of stakeholders.

**Anti-ragging Committee** Anti-Ragging Squad - Office bearer under supervision of the Anti-Ragging Committee engages in work of checking places like Hostel, Canteen, and campus of college.

**IQAC** significant administrative body in the college.

**Library Committee** constituted for purpose of the smooth functioning of library and functioning of library.

**Student Welfare Department** provides various welfare schemes to student.

**Research Centre** To increase number of research facilities among existing research centers. .

**Industry Visits** To conduct various department's industry visits, field visits, seminars, and workshops for student. **Cultural Activities** To encourage student to participate in various kinds of Cultural events. **Campus** To create awareness among stakeholders about

eco friendly campus Academics Toconduct smooth functioning of teaching, and learning.

Infrastructure To create ICT enabled classroom To create awareness aboutuse of ICTTo ensure ICT enabled teaching-learning process

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://sapkalpharmacy.org/mission-andvision.php">https://sahttps://sapkalpharmacy.org/mission-andvision. phpp</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Sapkal Knowledge Hub and permanently affiliated with Savitribai Phule Pune University, Pune. College Development Committee (CDC) Constituted as per Maharashtra University Act, 2016, the CDC is an apex body and acts as a link between the Management and the College.

Internal Quality Assurance Cell IQAC with Principal works together for quality education. IQAC takes care of academic and administrative policies by preparing and planning in consultation with CDC members, Vice-Principals, Heads of the Departments.

Academic Advisory Committee: formed for the effective implementation of the curriculum and the TeachingLearning Evaluation. Examination Committee This committee is responsible for conducting internal and external university examinations in the institute. Counseling Committee: This committee assigns mentor to every student. mentor shares information gives guidance and provides support tostudents of respective class. Service Rules and Recruitment: college follows rules and regulations laid down by S. P. Pune University, UGC, New Delhi, and Government of Maharashtra. For recruitment of non-teaching staff, Management follows the rules set by Government of Maharashtra. Grievance Redressal Mechanism: effectively implemented through dedicated committees constituted for purpose.college has Grievance Redressal Committee, Women's Redressal cell, Sexual Harassment Committee, Anti-ragging Committee, SC/ST Grievance Cell, and Discipline Committee for proper redressal of grievances of students andfaculty.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Link to Organogram of the Institution webpage	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following are the welfare schemes available for teaching and nonteaching staff: Service benefits like PF, Study leave, Maternity leaves, etc. Salary Advance to needy staff members Free uniforms for all employees. Staff Quarters for faculty members. Encouragement for research and development activities. All allowances are as per AICTE norms. The teaching staff is encouraged to attain Professional Development Program or FDPs\* Employee gets fee concessions for their ward The IQAC and Research Committee supports teachers to submit research papers and Book Publications. The institution supportsand encourages staff to participate in co-curricular, academic, and sports activities at University, State, and National Levels. The institute also supports teaching faculty to take part in National and International Conferences by providing particular financial support as applicable. Many of the faculty members are Members and editors in national and international journals and also members of different Professional bodies at the University, national, and

**Internal Levels. Wi-Fi facility is provided to the staff and non-teaching. Free transportation facility for outstation faculty members.**

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

06

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

##### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Faculty performance appraisal is conducted through Academic Performance Indicator (API) forms, completed by each faculty member at the end of the year and reviewed by the IQAC cell. These forms

are structured to assess performance across teaching, research, and institutional contributions.

The self-appraisal process is based on the Cumulative Academic Performance Index, which considers:

- Academic performance, including subjects taught, end-semester exam results, extra and remedial classes conducted, and strategies implemented for supporting fast learners.
- Participation in workshops, seminars, and conferences to enhance skills and stay updated on recent technological advancements.
- Punctuality, discipline, and faculty development initiatives.
- Research contributions, such as projects, publications, patents, and student guidance for research involvement.
- Consultancy work and guest lectures delivered as an expert.
- Efforts toward admissions and contributions to placement activities.

Non-teaching staff appraisals are conducted following recommendations from the Head of the Department and approval from the Principal.

Based on their performance, teaching and non-teaching staff may receive increments and promotions. This systematic performance appraisal process aids the management in evaluating employee contributions and motivating them toward enhanced performance.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

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6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a dedicated Accounts section responsible for maintaining daily financial records and preparing all financial statements. All institutional expenses undergo auditing by both internal and external auditors. The Management office employs a specialized team to oversee and conduct these audits annually.

The institute's financial accounts are audited each year by a Chartered Accountant appointed by the parent management, ensuring compliance with the annual audit system. A two-tier auditing process—comprising internal and external audits—ensures effective financial oversight.

**Internal Audit:** The internal audit committee includes the institute's Director, the accountant, and an internal auditor appointed by the parent management. This auditor reviews fee deposits, expenditures, and vouchers to prepare income and expenditure statements along with the annual balance sheet.

**External Audit:** External auditing is conducted by Pratik D. Jaini and Associates, Chartered Accountants, before the academic session concludes. Recommendations provided by the external auditor are considered and addressed in subsequent years for continuous improvement.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0.20

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Resource Mobilization

The institution mobilizes funds through the following sources:

1. **Tuition Fees:** The primary revenue source, set as per the norms of the Fee Regulatory Authority, Government of Maharashtra.
2. **Scholarships:** Government scholarships for students from reserved categories.
3. **Research Grants and Consultancy:** Funds from sponsored projects by DST, UGC, AICTE, and faculty-led consultancies.
4. **Management Support:** Funds for infrastructure and other needs.
5. **Other Sources:** Additional funds from the Earn and Learn Scheme and alumni endowment scholarships.

##### Allocation and Utilization of Resources

Funds are allocated for:

- Salaries of teaching and non-teaching staff.
- Academic needs like lab equipment, consumables, and maintenance.
- Research, development, and faculty promotions.
- Enhancing learning resources and infrastructure.
- Social activities through NSS and Student Council.
- Routine and emergency expenses (petty cash).



File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has institutionalized several practices to enhance quality:

- It promotes self-development among teachers through training and skill sessions.
- In collaboration with the R&D Cell, it introduced target-based publication policies emphasizing quality research and supports faculty in obtaining intellectual property (IP) protection.

**Strengthening Research Culture:** The IQAC has fostered a strong research culture, enabling faculty to publish in high-impact, reputed journals. It introduced a faculty academic diary and a computerized API module for streamlined documentation, with diaries provided at the academic year's start.

**Other Practices:**

- UGC and university research circulars are displayed for staff and students.
- UGC grants have improved research infrastructure, including advanced labs, equipment, ICT tools, and access to e-learning resources.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, as the central liaison body of the college, regularly monitors and reviews the teaching-learning process. Based on feedback, various innovative activities and reforms are implemented. The IQAC also periodically assesses teaching methodologies, operational structures, and learning outcomes.

Teaching-Learning Practices: Proven teaching, learning, and evaluation methods established over the years are consistently followed.

- **Academic Calendar:** The institute prepares an academic calendar in alignment with the University's schedule at the start of the year. It allocates sufficient time for the regular teaching-learning process and incorporates events like seminars, guest lectures, workshops, FDPs, and hands-on training sessions.
- **Lesson Plans:** Faculty members prepare lesson plans for all subjects each semester. In addition to the mandatory course content, enrichment activities like guest lectures, industrial visits, and internships are included.
- **Daily Records:** Faculty maintain daily records of theory and practical classes conducted, documenting the topics covered.

Student and Teacher Evaluations:

- The IQAC ensures regular evaluation of teachers by students, facilitated through practical hours, tutorial sessions, and mentoring interactions.
- It consistently monitors and reviews teaching-learning effectiveness to uphold quality standards.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute prioritizes women's safety and security on campus through various facilities and awareness measures for students. CCTV cameras are installed across the campus to ensure surveillance, while hostel wardens and security personnel further reinforce student safety. Additionally, the institute has established an 'Internal Complaint Committee,' a women's grievance cell, and an anti-ragging committee. A dedicated common room for girls is equipped with essential amenities, including a first aid box, sanitary napkin vending machine, hand dryer, hand wash dispenser, bed, lighting, fans, lockers, and an incinerator. Fire safety equipment and water purifiers are available on each floor. Identity cards are mandatory for both staff and students to enhance security and awareness. The college promotes equal opportunities for all genders, encouraging freedom of movement and participation in organizing committees. Female students actively participate in group activities across academic and extracurricular events, with special sports like cricket and volleyball organized for them. Additionally, workshops, training, and development programs are held to improve

employability, personality, and skills, leading to an increase in female enrolment at RGSCOP.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures**      **A. 4 or All of the above**  
**Solar energy**  
**Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Display boards about waste management are placed throughout the campus to raise awareness and support the institute's commitment to achieving 'Zero Waste.'**

- **Solid Waste Management:** The institute practices source segregation of solid waste using color-coded bins for effective campus waste management. To reduce paper usage, the in-house Vmedulife system is used for academic and administrative tasks.
- **Liquid Waste Management:** Liquid waste from laboratories and washrooms is collected and safely disposed of through a structured drainage system.
- **Biomedical Waste Management:** Biomedical waste practices align with Environmental Protection Act (EPA) guidelines. Sanitary napkin vending machines and incinerators are installed in the

girls' washrooms to manage sanitary waste.

- **E-Waste Management:** A structured e-waste disposal policy manages centralized collection, storage, and disposal of items such as servers, scanners, and printers.
- **Hazardous Chemicals Management:** Faculty instruct students on safe chemical handling. Fume chambers are installed in laboratories for safe fume disposal, and water-soluble chemicals are diluted and disposed of via the sanitary sewage system.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college fosters an inclusive environment that supports holistic growth, embracing cultural, regional, linguistic, communal, socioeconomic, and other forms of diversity. RGSCOP attracts students from various geographical backgrounds, representing different castes, religions, communities, and genders. This diversity is reflected in the wide range of customs, attire, and artistic expressions showcased in co-curricular and extracurricular activities. During annual events like ASTITVA, along with celebrations such as the traditional clothing day, fun festivals, singing, Ganesh festival, dahi handi, rangoli, posters, and social activities, students have numerous opportunities to interact and share cooperative, socially engaging behaviors.

Additionally, the college organizes off-campus educational trips as part of the curriculum, including pharmaceutical industry visits across India and excursions to forests for medicinal plant collection. These trips provide unspoken benefits, fostering appreciation for the environment, local cultures, and cuisines. Within this multicultural atmosphere, students show respect and harmony toward one another. To ensure equality, the college has implemented a uniform dress code, eliminating any socioeconomic distinctions. Consequently, students from all economic backgrounds are treated equally in every regard.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At the college, all students and staff stand for the national anthem to instill unity and patriotism. Constitution Day celebrations educate students about the Indian Constitution and promote social harmony. Each year, RGSCOP observes National Voters Day on January 25 to encourage youth participation in the political process. On this day, faculty, staff, and students pledge to uphold our nation's democratic values and support free, fair, and peaceful elections.

The national flag is hoisted on January 26 and August 15 to honor our freedom fighters, accompanied by the national anthem and a commitment to safeguarding public property and national integrity. Constitution Day is celebrated annually on November 26 to commemorate the adoption of India's Constitution, with everyone taking an oath to uphold its principles. Through regular NSS activities and special camps, students learn the importance of conserving natural resources, protecting air and water quality, reducing noise pollution, and preserving animal life and forests.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**B. Any 3 of the above**

**4.**



## Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college enthusiastically celebrates national and international days every year, recognizing that festivals from diverse cultures are an important part of campus life. Cultural and constitutional celebrations are essential to the college's co-curricular activities. Republic Day is observed annually on January 26, marked by a spirit of pride and enthusiasm, as is Independence Day on August 15. International Yoga Day is celebrated each year on June 21 to promote well-being.

Teachers' Day, observed on September 5, commemorates the birth anniversary of Dr. Sarvepalli Radhakrishnan, celebrating the values and dedication of true educators. Hindi Diwas is observed on September 14 by the Hindi Department, while the shared birthday of Mahatma Gandhi and Lal Bahadur Shastri on October 2 is celebrated as Swachhta Diwas. On this day, "Swachh Bharat Abhiyan" is highlighted in honor of Gandhi's vision for a clean India, reinforcing the nation's commitment to unity, integrity, and security. National Constitution Day on November 26 commemorates the adoption of the Indian Constitution by the Constituent Assembly.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Our institution is committed to comprehensive student development, exemplified by two impactful best practices: Entrepreneurship Mentorship Programs and Social Activities.

- **Entrepreneurship Mentorship Program:** The Entrepreneurship sessions aim to cultivate entrepreneurial skills by connecting students with industry experts, successful entrepreneurs, and venture capitalists who share insights on business ideation, market analysis, and leadership. These periodic sessions bridge the gap between academic learning and practical business experience, equipping students with the confidence and skills to launch their own ventures or excel in dynamic business roles. This initiative has fostered innovation and increased student engagement in entrepreneurial pursuits.
- **Social Activities :** Activities foster social responsibility and community engagement. Through regular events and special camps, students participate in activities like cleanliness drives, tree planting, health camps, and environmental awareness programs. These initiatives help students develop empathy, civic responsibility, and leadership skills while addressing real-world issues in local communities. The program has strengthened community ties and instilled a profound sense of civic duty in students, preparing them to become socially responsible citizens. Together, these two practices emphasize our institution's commitment to nurturing both entrepreneurial and socially conscious graduates.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One of the institution's key priorities is fostering creativity, community engagement, and social awareness, as reflected in the

Annual Day Celebration at Sapkal Knowledge Hub (SKH). The event, particularly the grand cultural program Astitva, embodies the institution's focus on holistic student development and the nurturing of artistic talent. By offering a platform for students to showcase their skills in various art forms such as dance, singing, drama, and poetry, the institution creates an environment that encourages creative expression and cultural participation. In addition to the artistic performances, the event features sports competitions, art exhibitions, and social awareness initiatives, promoting a well-rounded experience for students. The unveiling of the annual magazine further highlights the institution's emphasis on fostering intellectual and creative pursuits. The collaborative effort between faculty and students in organizing the event demonstrates the strong bond between the academic and extracurricular spheres. Importantly, the event also focuses on addressing relevant social issues, raising awareness, and promoting responsible citizenship. Through such initiatives, the institution not only provides an avenue for talent development but also instills values of community service, social responsibility, and cultural appreciation, aligning with its broader mission of holistic education.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The institute, affiliated with Savaitribai Phule Pune University (SPPU), follows a structured approach to curriculum implementation, designed by the University's Board of Studies. . At the institute level, an academic calendar is prepared in alignment with the University's schedule. Faculty members are assigned subjects based on their expertise, Junior and senior faculty are grouped together for similar subject domains to ensure effective teaching. All laboratory setups are regularly tested and maintained to support practical learning, providing students with hands-on experience. The academic timetable ,including both master and individual schedules, is prepared and displayed before each semester begins. Course file sandlab manuals are updated continuously and include key documents such as syllabi, lesson plans ,experiment lists, assignments, PPTs, model question papers, and model answer papers. These are reviewed periodically by the HOD and academic coordinators to ensure accuracy and effectiveness. Onceclasses commence, faculty execute their teaching plans, maintaining records of student attendance ,performance, and assessments.includes open close book ,quiz seminars . The institute also organizes industrial visits, expert lectures ,and other activitissas outlined in the academic calendar. Daily academic monitoring ensures smooth conduction of lectures and practicals. Student performance is audited by the HOD and IQAC to maintain academic standards.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres rigorously to the University's academic calendar for Continuous Internal Evaluation (CIE), ensuring that two internal tests are conducted each semester for both B.Pharmacy and M.Pharmacy students. In addition to these tests, various assessment methods are employed, such as open-book and closed-book quize, assignments, seminars, and group discussions. The internal examination timetable is published well in advance, and any modifications made by the university are promptly incorporated by the institution. The evaluation process is characterized by transparency, with the timely grading of answer scripts, display of marks on notice boards, and adherence to a structured system for assessment. tutorial classes are organized for students who require additional academic support, particularly those performing below average. A mentoring system is implemented, where each faculty member is assigned a group of six students to provide personalized academic guidance and enhance overall performance. To support the curriculum, the institution also integrates innovative teaching methodologies, complementing traditional classroom teaching. These include the use of PowerPoint presentations, group discussions, quize, seminars, industrial visits, and mini-projects. This blend of conventional and modern teaching techniquesn focus an engaging and dynamic learning Through these efforts, the institution aims to provide well-rounded academic experience that promotes knowledge and skill development

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

135

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

135

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The curriculum assimilates subjects like Pharmaceutical jurisprudence to bring awareness in professional, moral and social commitments. These courses impart basic knowledge on important legislations related to pharmacy profession in India. Also instruct to implement code of ethics of Pharmacist in relation to his job, trade, oath of Pharmacist.
- College organizes blood donation camps every year in order to create awareness of general health among students and employees to motivate students and employees to donate blood.
- The College organizes guest lectures to inculcate professional ethics in their day to day life.
- Gender Issues:-
- Gender Related Issues, are handled safely by internal complaint committee. Equal opportunities and facilities are available in the institution for both male and female students.
- Ragging is completely prohibited in college and hostel. Female students are continuously encouraged for administrative positions like Class representative ,etc.

#### Environmental and Sustainability:

- A subject environmental sciences is incorporated in the curriculum to emphasize the value of environmental education, natural resource and their conservation.
- It includes not only the study of physical and biological characters of the environment but also the social and cultural factors and the impact of man on environment .Students participate in NSS activity in protection and

**improvement of environment**

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

**3**

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

**284**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>



<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
<b>128</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

108

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Mechanism to identify slow and advanced learners:

To access the learning ability of each student the college conducts an examination after completion of the admission process. The students are examined on the basis of examinations based on the 11th and 12th standards. Based on the secured marks the students are identified as slow and advanced. The students are admitted based on merit.

Also, students are assessed through regular teaching in classroom. The performance of students assessed in class sessional examinations, viva-voce in practical's, and group activities performed during laboratory hours. Continuous monitoring and evaluation of the academic and overall performance of each student by assigned mentors. The students are identified as slow and advanced learners on the basis of learning level assessment.

The advanced learners are motivated by:

Motivating the students for better performance in higher studies by mentors during mentoring sessions.

Special career guidance for higher studies by Training and Placement cell.

Conducting test series and assessment modules for the GPAT examination for all students.

Motivating and deputing the students to participate in in-house, intercollegiate, or state and national level poster competition  
Providing hands-on training in sophisticated instruments and software.

## Motivation for participation in various co-curricular activities and similar events.

File Description	Documents
Link for additional Information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
533	33

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute adopted student-centric learning to enhance learning experience of students and enable self-directed learning. The activities beyond curriculum are designed by the institute to bridge curricular gaps.

#### Experiential Learning:

Following experiential learning activities give students opportunity to learn through experience and discover the opportunities in the field.

Industrial training and Community Pharmacy training Research projects

Participation in internships programs or online Summer Research training programmes

Industrial, hospital and field visits

Hands-on advanced instrument training workshops in collaboration with industry.

Participation of students in intercollegiate, or national research and poster competitions

Participative learning:

Following participative learning allows students to collaborate and interact within a group.

Model, chart, flyer as assignments or poster competitions

NPW events conducted through "House system"

Extra-curricular and cultural activities

Participation in Pharma Pitch activities

Activities under protagonist club and journal club

Interaction with the alumni for career and competitive exam guidance

Problem based learning:

Following Problem Based learning activities helped in inculcating the critical thinking ability among the students.

Scientific projects

Case studies assigned to students

Problem based assignments

Participation of students in State/National level research competitions

All these activities provide platform to the students to showcase their skills and enhance the learning experience of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description

in maximum of 200 words

#### Use of ICT By Faculty members-

A. Power Point presentations- Faculties are encouraged to use power point presentations in their teaching by using LCDs and projectors. They are also equipped with a digital library, online search, and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks, and various competitions are regularly organized for students.

C. Online Examinations- Faculties prepare online examinations for students after the completion of each unit with the help of the Vmedulife portal. Online assignment is also given to the students in every week.

D. Video Conferencing- The Counselling of Students is carried out with the help of Zoom meet or Google meet applications.

E. Video lecture- Recording of video lectures is made available to students so that they can refer the video when they are in need and it works as long term learning and future reference.

F. Online competitions- Various technical and management events such as Poster making, Project presentations, paper presentations, Model making etc. are being organized with the help of various Information Communication Tools.

G. Workshops- Teachers use various ICT tools for attending and conducting workshops as it will be more informative.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

33

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The dates and schedule of internal assessment of laboratory courses, seminars, summer internships, and projects are displayed through the notices to the students well in advance. For theory sessional assessment the question papers are prepared at the department level with reference to old question paper/question bank/book followed by faculty members.

- Question paper is prepared by individual faculty/ faculty members teaching the same subject.
- Quality of question papers is checked and the final question paper is approved by the concerned authority.
- Assignments are allocated on weekly basis by faculty teaching the subject and are uploaded on the college portal.
- Answer sheets are evaluated and checked answer sheets are shown to the students.
- Sessional result analysis is discussed at the HoD level.
- Two internal tests were conducted. For assessment of seminars, summer internships, and projects, the faculty coordinator prepares a schedule of presentations of students in slots in consultation with the HoD and is communicated to students. Students present their work or report to the coordinator via PPT mode and evaluated on the basis of various parameter set by the respective coordinator. For assessment of the laboratory course, an internal practical viva is conducted by a respective faculty members at the end of the course.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Institute takes efficient mechanism to deal with examination and related grievances which is transparent in the pattern and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

At the Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members are constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any mistakes in the question paper, mark allocation, or correction is noticed by the students, the concerned teacher will resolve, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after being resolved by the teacher, then he may represent the same to the HOD concerned. Students are counseled by the faculty mentor, and remedial classes are conducted for students who have failed the examinations. Retest for the Internal Assessment is conducted for Students who remain absent for internal exams due to genuine reasons. Also conducting online internal assessment through the Vmedulife portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**PROGRAMME OUTCOMES, PROGRAMME SPECIFIC OUTCOMES, COURSE OUTCOMES**  
**Mechanism of Communication:**



1. The College adopts Outcome-based education rather than an input-oriented bell-shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.
2. Graduate attributes are described to the first-year students at the commencement of the programme.
3. At least 2-3 hours are spent by the teachers introducing the subject to the Students.
4. Outcomes of the Programs and Courses are observed and measured time to time.
5. Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution's website for reference.
6. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.
7. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcome.
8. Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze the results, including quantitative understanding of uncertainties.
9. Locate existing scientific research relevant to a given topic, and evaluate its accuracy.
10. Communicate the results of scientific work effectively, making use of clear and well-organized writing and presentation skills and visualization tools as needed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method of assessment of POs / PSOs The program outcomes and Program Specific outcomes are assessed with the help of Course Outcomes of relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the Course outcome are mapped to specific problems on University examinations, internal exams, and home assignments. Finally, Program outcomes are assessed and Program Assessment Committee concludes the Program outcome attainment level. At the end of each semester, the university conducts examinations based on the result published by the university the course outcomes are measured. Assignments are given at the end of each module. The assignments are provided to students and they refer books to find out the answers and understand the expected outcome of the given problem. Three internal tests are conducted per semester for the following purposes: To ensure that students have achieved the desired level of competencies at the module level. To evaluate, whether corresponding COs are achieved or not. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

146

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://sapkalpharmacy.org/ssr.php>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

01

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

01

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

24

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities for people and neighborhood community are carried out under various departments like NSS, SDO for development and sensitizing college students for social issues. International Yoga Day is celebrated every year on June 21. It assists as a global platform to nurture awareness of yoga all over the country and benefits of yoga in daily life. It's an ancient practice that created in India and has gained popularity globally for its mental, physical, and spiritual benefits to the public. World Pharmacist Day is celebrated on September 25th to recognize and honor the contributions of pharmacists to global health. This creates gratitude towards the pharmacist for their day-night service to the community. Constitution Day is celebrated on 26th November to memorialize the implementation of the Constitution of India. The purpose of this celebration is to learn about our Indian constitution and the importance of the Indian constitution. National Voters day is also celebrated on foundation of election commission of India on January 25. It is established by government of India to encourage the all the young voters of India to take a part in the political process

File Description	Documents
Paste link for additional information	<a href="https://www.sapkalpharmacy.org/nss.php">https://www.sapkalpharmacy.org/nss.php</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

76

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7853

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

06

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The state-of-the-art facility in the institute enhances conductive teaching and learning. The total number of classrooms is 10 and the laboratory is 16. The policy of the institute is to provide infrastructure as per the norms of PCI and upgrade as per the growth expansion. In addition to the physical infrastructure which caters to co-curricular and extra-curricular activities, the policy is to provide educational infrastructure for students in terms of library resources, software, and equipment in the laboratories prescribed in the curriculum. The classrooms are well equipped with conventional to advanced tools necessary for teaching and learning. The advanced tool includes;

Wi-Fi facility

LCD projector with desktop

CCTV (Security)

Details of classrooms

1. No of Classrooms with ICT-based teaching facility: 10

2. No. of Seminar Hall: 01

Adequate number of laboratories as per norms provided for regular practical as well as research activities of the institute. A total of 16 laboratories were provided including UG and PG courses. In addition to regular laboratories state-of-the-art facilities such as Central Instrument facilities as per GLP consideration, CPECSA approved Animal House, Pilot plant according to GMP considerations, and Class 10000 aseptic area facility for sterile manufacturing. Department/Lab Description  
Total Numbers Remark  
Pharmaceutics 6 UG & PG Pilot plant/Machine Room 1 As per GMP consideration Aseptic Room 1 Class 1000 sterile area  
Quality Assurance 2 PG Pharma Chemistry 4 UG Instrumental Lab 1 As per GLP Consideration Pharmacology 2 With simulation software  
Animal House 1 CPCSEA Approved Pharmacognosy 2 With medicinal garden  
Computer Laboratory 1 All in one latest config computers  
Language Laboratory 1 Equipped with spoken English software.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Sport and refreshment facilities,** The extra-curricular activities include indoor and outdoor games, a gymnasium, cultural activities, communication skills, health and hygiene, yoga, etc. The Institute provides facilities for the students to participate in sports, cultural and extra-curricular activities. The institute conducts cultural programs and encourages the students to participate in them, to bring inherent talents. Enthusiastic sports facilities with the guidance of a qualified full-time physical director are made available to students Details of supplementary activities are given below.

**Outdoor games:** TheInstitute provides facilities for outdoor games such as Cross Country, Tennis, basketball, volleyball, Kabaddi, Athletics, and Ball Badminton.

**Indoor gamestennis, Chess, Carom, boxing Wrestling** The total area of the playground is about 2826Sq.m available on campus for outdoor games. Yoga Day has been observed every year. An auditorium hall is built to enable an audience to hear and watch performances at venues such as theatres. **Cultural activities:** Facilities for organizing cultural activities were provided by the institute. Students are encouraged to participate in various cultural like Fresher, Ganesh festival,dandia, and Annual Social Gathering every year. Students also participate in university-level cultural events. The institute also releases the college magazine Astitva biannually.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

11

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

275.68

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A Library is said to be the treasure house of knowledge and information for the educational, and social development of the college. The College was established in 2008; the library occupies an area of 160 sq. Mts. consisting of a spacious reading hall, reference section, periodical section, textbook section, and books issuing counter, etc. The library has a good collection of different areas of knowledge such as Pharmacognosy, pharmaceuticals, Medicinal chemistry, Pharmacology, Pharmaceutical

Analysis, Pharmaceutical chemistry, and other literature. It has about six thousand books on various subjects. The library is enriched with a huge collection that is, reference books 1787, textbooks 4485, CDs 98, Database (DELNET), and the previous year's thesis. There are a number of newspapers in Marathi and English in the library. Such as Maharashtra Times, Deshdut, Times of India. Newspapers are kept on the reading stand. The magazines or periodicals are placed on a display rack. Our Library provides many services like as Book Circulation, this process is by Software, Web OPAC, Online database, Book bank, Current awareness, Open Access system, Reference, Previous year's question paper, Newspaper clipping, Reading room facility, and Internet & Wi-Fi services etc. The library advisory committee ensures proper administration of the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**153400**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Additionally, all high-tech installations have computing facilities with placed in them. Cat LAN cable is available for the college and LAN facilities. The institute offers seamless internet connectivity across the entire campus. There is a printing facility also available. Every classroom has an LCD projector, and the college has a PA system in place as well. The college has access to a variety of applications, including Tally ERP 9.0, Autolib, VMedu Life, Web OPAC, and Pharma Ex. CCTV Cameras are installed in various vantage points inside institute campus.

The advanced tool includes;

Wi-Fi facility LCD projector with desktop CCTV (Security)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

#### 4.3.2 - Number of Computers

78

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

275.68

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The central maintenance department of campus and in- house technicians attends steady needs of repairs and maintains records with essentials of damage and repairs. Most important needs of servicing, substitutes through approved vendors while

routine cleaning of learning and support facilities are by attendants. Every year institute has set order for sport material which cannot be revamped or if any new event is organized. Research laboratory- Sophisticated equipment's usage monitored through log books and calibration records. Major equipment, Generators, Fire extinguishers, first aid facilities, Lift, utilities and electrical fixtures frequently checked and kept by technical persons. Library: All the books accessioned, stacked according to Dewey Decimal Classification (DDC). Sports facilities: Separate storage room for indoor and outdoor sports and recreation material is kept with documentation. Computers and internet: The society's IT Cell and in house technician retain all hardware and software components, LCDs, overhead Projectors, routers. Hostels, gardens, lawns are managed by on campus staff while the canteen facility is outsourced. AMC Utilities, equipment's Sanitization tunnels, pumps for sanitizer dispenser.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

446

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to institutional website	<a href="https://www.sapkalpharmacy.org">https://www.sapkalpharmacy.org</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

202

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

202

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**8**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>



## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In order to demonstrate student representation and involvement in a variety of administrative, co-curricular, and extracurricular activities, the college now has a number of active student committees. Committees including the library advisory committee, student council, anti-ragging, student redressal and grievance, and IQAC cell all depend heavily on students. In line with teacher guidelines, representatives of the student council actively participate in a variety of activities, organizing academic events as well as other curricular and extracurricular activities. Members of the council, which focuses on academic administration, come from both B.Pharm and M.Pharm programs. They serve as a bridge between the student body and the professors by enlisting the help of their fellow classmates to manage administrative duties.

Student contributions to academic administration include:

1. Coordinating day-to-day academic activities at their level.
2. Facilitating communication between students and teaching faculty.
3. Organizing special events like Annual gathering-"Astitva".
4. Arranging cultural events.
5. Planning and overseeing sports and games for students.
6. Arranging & managing industrial visits for students.

## 7. Inviting external guest speakers and organizing seminars and workshops

File Description	Documents
Paste link for additional information	<a href="https://www.sapkalpharmacy.org">https://www.sapkalpharmacy.org</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

184

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Despite its rural setting, KCT's Ravindra Gambhirao Sapkal College of Pharmacy, which opened its doors in 2008, has developed a vibrant alumni community. Notwithstanding its remote setting, the college has been instrumental in promoting education for students in rural areas, producing graduates who have achieved success in a wide range of professions, including public speaking, education, politics, the judiciary, literature, sports, agriculture, business, and industry.

The institution hosts guest lectures to encourage interaction between current students and alumni, giving them a forum to exchange priceless experiences. The Assistant Registrar of

Societies in Nashik works with the Alumni Association, a recognised society under the Societies Registration Act, 1860, to plan a range of events. These include hosting motivational talks by alumni involved in international endeavours, sharing information about job opportunities, leveraging the insights of industrialist alumni, planning educational and industrial visits for experiential learning, arranging guest lectures led by experts, and encouraging and assisting students in their research endeavours.

The Alumni Association welcomes financial contributions from former students to support the construction of new facilities, such as books, air coolers, water coolers, and inverters for the Competitive Study and Guidance Centre. Additionally, they fund scholarships for deserving and underprivileged students through their efforts. In conclusion, the Alumni Association actively and constructively supports the college's overall development.

File Description	Documents
Paste link for additional information	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college team involves the Principal, convener of different committees, teaching staff, IQAC committee, nonteaching and supporting staff, student's union, student representative (C.R.), stakeholders, alumni, and College development committee. The principal monitors the mechanism regarding administration and academic processes. It also ensures the proper functioning of the policies, rules, and action plans of the college. There are many committees to support the vision and mission of the college. For

example, these are the Examination cell, NSS, NCC, carrier and counseling cell, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, college-magazine Committee, RUSA, and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc. All the committees take responsibility for the plans and activities and successfully tackle these responsibilities in every academic session. For academic performance meetings with HoDs and faculty of various departments are done. Also, the teaching progress is checked monthly by the teaching register. The principal continuously monitors each room individually by CCTV installed for teaching classes, classroom activities, and the movement of students in the corridor and outside of the campus. The perspective plans are implemented by the principal with the finance committee, headed by him/herself. It deals with the finance received for the various grants and amounts received from other sources for the overall development and maintenance of the college. The financial requirements are proposed by various committees and the Principal and the committee approves them.

File Description	Documents
Paste link for additional information	<a href="https://sapkalpharmacy.org/mission-andvision.php">https://sahttps://sapkalpharmacy.org/mission-andvision.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution defines decentralization as working through delegation of authority. Personnel at different levels implement the decisions. The delegation of authority can be organized in the form of a pyramid. Top-level managers are responsible for controlling and overseeing the entire institution. It includes the Chairman, Administrative Council, and Principal. The Administrative Council assists the Chairman with regard to broad guidelines, policies, and frameworks for the improvement of the quality of education in the institution. The Principal involves the faculty members in various activities related to the development of the Institute. The Principal heads the academic and administrative activities of the Institute. He forms various Committees and appoints faculty members. The Institute follows a

committee system for the implementation of all its decisions. 1. Academic Co-Ordinator, handles all the academic and examination matters in the college. 2. The Internal Quality Assurance System (IQAS) is responsible to promote and enhance the quality culture in the college 3. Develop the soft skills of the students and raise their employability quotient. 4. Purchasing Committee looks after all the purchasing of the College and their proper utilization 5. NSS Committee is responsible for the various social service schemes taken up by the students.

File Description	Documents
Paste link for additional information	<a href="https://sapkalpharmacy.org/mission-andvision.php">https://sahttps://sapkalpharmacy.org/mission-andvision. phpp</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective and strategic plan are developed by the Internal Quality Assurance Committee. After the discussion and feedback from various stakeholders, the perspective plan is approved by Management, IQAC, and College Development Committee. Deployment Perspective/Strategic plan Management Admission Committee Institutions have a mechanism for newly admitted students.

**Examination Committee** The primary function of this department is to conduct Examination and Evaluation Process of stakeholders.

**Anti-ragging Committee** Anti-Ragging Squad - Office bearer under supervision of the Anti-Ragging Committee engages in work of checking places like Hostel, Canteen, and campus of college.

**IQAC** significant administrative body in the college.

**Library Committee** constituted for purpose of the smooth functioning of library and functioning of library.

**Student Welfare Department** provides various welfare schemes to student.

**Research Centre** To increase number of research facilities among existing research centers. .

Industry Visits To conduct various department's industry visits, field visits, seminars, and workshops for student. Cultural Activities To encourage student to participate in various kinds of Cultural events. Campus To create awareness among stakeholders about eco friendly campus Academics To conduct smooth functioning of teaching, and learning.

Infrastructure To create ICT enabled classroom To create awareness about use of ICT To ensure ICT enabled teaching-learning process

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://sapkalpharmacy.org/mission-and-vision.php">https://sapkalpharmacy.org/mission-and-vision.php</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Sapkal Knowledge Hub and permanently affiliated with Savitribai Phule Pune University, Pune. College Development Committee (CDC) Constituted as per Maharashtra University Act, 2016, the CDC is an apex body and acts as a link between the Management and the College.

Internal Quality Assurance Cell IQAC with Principal works together for quality education. IQAC takes care of academic and administrative policies by preparing and planning in consultation with CDC members, Vice-Principals, Heads of the Departments.

Academic Advisory Committee: formed for the effective implementation of the curriculum and the Teaching Learning Evaluation. Examination Committee This committee is responsible for conducting internal and external university examinations in the institute. Counseling Committee: This committee assigns mentor to every student. mentor shares information gives guidance and provides support to students of respective class. Service Rules and Recruitment: college follows rules and regulations laid down by S. P. Pune University, UGC, New Delhi, and Government of Maharashtra. For recruitment of non-teaching staff, Management follows the rules set by Government of Maharashtra. Grievance



**Redressal Mechanism:** effectively implemented through dedicated committees constituted for purpose.college has Grievance Redressal Committee, Women's Redressal cell, Sexual Harassment Committee, Anti-ragging Committee, SC/ST Grievance Cell, and Discipline Committee for proper redressal of grievances of students and faculty.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Link to Organogram of the Institution webpage	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following are the welfare schemes available for teaching and nonteaching staff: Service benefits like PF, Study leave, Maternity leaves, etc. Salary Advance to needy staff members Free uniforms for all employees. Staff Quarters for faculty members. Encouragement for research and development activities. All allowances are as per AICTE norms. The teaching staff is encouraged to attain Professional Development Program or FDPs\* Employee gets fee concessions for their ward The IQAC and Research Committee supports teachers to submit research papers



and Book Publications. The institution supports and encourages staff to participate in co-curricular, academic, and sports activities at University, State, and National Levels. The institute also supports teaching faculty to take part in National and International Conferences by providing particular financial support as applicable. Many of the faculty members are Members and editors in national and international journals and also members of different Professional bodies at the University, national, and Internal Levels. Wi-Fi facility is provided to the staff and non-teaching. Free transportation facility for outstation faculty members.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

06

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

06

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

##### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Faculty performance appraisal is conducted through Academic**

Performance Indicator (API) forms, completed by each faculty member at the end of the year and reviewed by the IQAC cell. These forms are structured to assess performance across teaching, research, and institutional contributions.

The self-appraisal process is based on the Cumulative Academic Performance Index, which considers:

- Academic performance, including subjects taught, end-semester exam results, extra and remedial classes conducted, and strategies implemented for supporting fast learners.
- Participation in workshops, seminars, and conferences to enhance skills and stay updated on recent technological advancements.
- Punctuality, discipline, and faculty development initiatives.
- Research contributions, such as projects, publications, patents, and student guidance for research involvement.
- Consultancy work and guest lectures delivered as an expert.
- Efforts toward admissions and contributions to placement activities.

Non-teaching staff appraisals are conducted following recommendations from the Head of the Department and approval from the Principal.

Based on their performance, teaching and non-teaching staff may receive increments and promotions. This systematic performance appraisal process aids the management in evaluating employee contributions and motivating them toward enhanced performance.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

#### 6.4 - Financial Management and Resource Mobilization

**6.4.1 - Institution conducts internal and external financial audits regularly** Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a dedicated Accounts section responsible for maintaining daily financial records and preparing all financial statements. All institutional expenses undergo auditing by both internal and external auditors. The Management office employs a specialized team to oversee and conduct these audits annually.

The institute's financial accounts are audited each year by a Chartered Accountant appointed by the parent management, ensuring compliance with the annual audit system. A two-tier auditing process—comprising internal and external audits—ensures effective financial oversight.

**Internal Audit:** The internal audit committee includes the institute's Director, the accountant, and an internal auditor appointed by the parent management. This auditor reviews fee deposits, expenditures, and vouchers to prepare income and expenditure statements along with the annual balance sheet.

**External Audit:** External auditing is conducted by Pratik D. Jaini and Associates, Chartered Accountants, before the academic session concludes. Recommendations provided by the external auditor are considered and addressed in subsequent years for continuous improvement.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0.20

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Resource Mobilization

The institution mobilizes funds through the following sources:

1. **Tuition Fees:** The primary revenue source, set as per the norms of the Fee Regulatory Authority, Government of Maharashtra.
2. **Scholarships:** Government scholarships for students from reserved categories.
3. **Research Grants and Consultancy:** Funds from sponsored projects by DST, UGC, AICTE, and faculty-led consultancies.
4. **Management Support:** Funds for infrastructure and other needs.
5. **Other Sources:** Additional funds from the Earn and Learn Scheme and alumni endowment scholarships.

##### Allocation and Utilization of Resources

Funds are allocated for:

- Salaries of teaching and non-teaching staff.
- Academic needs like lab equipment, consumables, and maintenance.
- Research, development, and faculty promotions.
- Enhancing learning resources and infrastructure.
- Social activities through NSS and Student Council.
- Routine and emergency expenses (petty cash).

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has institutionalized several practices to enhance quality:

- It promotes self-development among teachers through training and skill sessions.
- In collaboration with the R&D Cell, it introduced target-based publication policies emphasizing quality research and supports faculty in obtaining intellectual property (IP) protection.

**Strengthening Research Culture:** The IQAC has fostered a strong research culture, enabling faculty to publish in high-impact, reputed journals. It introduced a faculty academic diary and a computerized API module for streamlined documentation, with diaries provided at the academic year's start.

**Other Practices:**

- UGC and university research circulars are displayed for staff and students.
- UGC grants have improved research infrastructure, including advanced labs, equipment, ICT tools, and access to e-learning resources.

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, as the central liaison body of the college, regularly monitors and reviews the teaching-learning process. Based on feedback, various innovative activities and reforms are implemented. The IQAC also periodically assesses teaching methodologies, operational structures, and learning outcomes.

Teaching-Learning Practices: Proven teaching, learning, and evaluation methods established over the years are consistently followed.

- **Academic Calendar:** The institute prepares an academic calendar in alignment with the University's schedule at the start of the year. It allocates sufficient time for the regular teaching-learning process and incorporates events like seminars, guest lectures, workshops, FDPs, and hands-on training sessions.
- **Lesson Plans:** Faculty members prepare lesson plans for all subjects each semester. In addition to the mandatory course content, enrichment activities like guest lectures, industrial visits, and internships are included.
- **Daily Records:** Faculty maintain daily records of theory and practical classes conducted, documenting the topics covered.

Student and Teacher Evaluations:

- The IQAC ensures regular evaluation of teachers by students, facilitated through practical hours, tutorial sessions, and mentoring interactions.
- It consistently monitors and reviews teaching-learning

**effectiveness to uphold quality standards.**

File Description	Documents
Paste link for additional information	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://sapkalpharmacy.org/ssr.php">http://sapkalpharmacy.org/ssr.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The institute prioritizes women's safety and security on campus through various facilities and awareness measures for students. CCTV cameras are installed across the campus to ensure surveillance, while hostel wardens and security personnel further reinforce student safety. Additionally, the institute has established an 'Internal Complaint Committee,' a women's grievance cell, and an anti-ragging committee. A dedicated common room for girls is equipped with essential amenities, including a



first aid box, sanitary napkin vending machine, hand dryer, hand wash dispenser, bed, lighting, fans, lockers, and an incinerator. Fire safety equipment and water purifiers are available on each floor. Identity cards are mandatory for both staff and students to enhance security and awareness. The college promotes equal opportunities for all genders, encouraging freedom of movement and participation in organizing committees. Female students actively participate in group activities across academic and extracurricular events, with special sports like cricket and volleyball organized for them. Additionally, workshops, training, and development programs are held to improve employability, personality, and skills, leading to an increase in female enrolment at RGSCOP.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Display boards about waste management are placed throughout the campus to raise awareness and support the institute's commitment to achieving 'Zero Waste.'**

- **Solid Waste Management:** The institute practices source segregation of solid waste using color-coded bins for effective campus waste management. To reduce paper usage, the in-house Vmedulife system is used for academic and administrative tasks.
- **Liquid Waste Management:** Liquid waste from laboratories and washrooms is collected and safely disposed of through a structured drainage system.
- **Biomedical Waste Management:** Biomedical waste practices align with Environmental Protection Act (EPA) guidelines. Sanitary napkin vending machines and incinerators are installed in the girls' washrooms to manage sanitary waste.
- **E-Waste Management:** A structured e-waste disposal policy manages centralized collection, storage, and disposal of items such as servers, scanners, and printers.
- **Hazardous Chemicals Management:** Faculty instruct students on safe chemical handling. Fume chambers are installed in laboratories for safe fume disposal, and water-soluble chemicals are diluted and disposed of via the sanitary sewage system.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://www.sapkalpharmacy.org/">https://www.sapkalpharmacy.org/</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3.Pedestrian Friendly pathways</b></li> <li><b>4.Ban on use of Plastic</b></li> <li><b>5.landscaping with trees and plants</b></li> </ol>	<p><b>A. Any 4 or All of the above</b></p>										
<table> <tr> <th data-bbox="92 566 547 633">File Description</th><th data-bbox="547 566 1445 633">Documents</th></tr> <tr> <td data-bbox="92 633 547 734">Geo tagged photos / videos of the facilities</td><td data-bbox="547 633 1445 734"><a href="#">View File</a></td></tr> <tr> <td data-bbox="92 734 547 801">Any other relevant documents</td><td data-bbox="547 734 1445 801"><a href="#">View File</a></td></tr> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	<a href="#">View File</a>	Any other relevant documents	<a href="#">View File</a>					
File Description	Documents										
Geo tagged photos / videos of the facilities	<a href="#">View File</a>										
Any other relevant documents	<a href="#">View File</a>										
<p><b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b></p>											
<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>B. Any 3 of the above</b></p>										
<table> <tr> <th data-bbox="92 1171 547 1238">File Description</th><th data-bbox="547 1171 1445 1238">Documents</th></tr> <tr> <td data-bbox="92 1238 547 1384">Reports on environment and energy audits submitted by the auditing agency</td><td data-bbox="547 1238 1445 1384"><a href="#">View File</a></td></tr> <tr> <td data-bbox="92 1384 547 1485">Certification by the auditing agency</td><td data-bbox="547 1384 1445 1485"><a href="#">View File</a></td></tr> <tr> <td data-bbox="92 1485 547 1585">Certificates of the awards received</td><td data-bbox="547 1485 1445 1585"><a href="#">View File</a></td></tr> <tr> <td data-bbox="92 1585 547 1653">Any other relevant information</td><td data-bbox="547 1585 1445 1653"><a href="#">View File</a></td></tr> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>	Certification by the auditing agency	<a href="#">View File</a>	Certificates of the awards received	<a href="#">View File</a>	Any other relevant information	<a href="#">View File</a>	
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Any other relevant information	<a href="#">View File</a>										
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p>	<p><b>B. Any 3 of the above</b></p>										

**5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college fosters an inclusive environment that supports holistic growth, embracing cultural, regional, linguistic, communal, socioeconomic, and other forms of diversity. RGSCOP attracts students from various geographical backgrounds, representing different castes, religions, communities, and genders. This diversity is reflected in the wide range of customs, attire, and artistic expressions showcased in co-curricular and extracurricular activities. During annual events like ASTITVA, along with celebrations such as the traditional clothing day, fun festivals, singing, Ganesh festival, dahi handi, rangoli, posters, and social activities, students have numerous opportunities to interact and share cooperative, socially engaging behaviors.

Additionally, the college organizes off-campus educational trips as part of the curriculum, including pharmaceutical industry visits across India and excursions to forests for medicinal plant collection. These trips provide unspoken benefits, fostering appreciation for the environment, local cultures, and cuisines. Within this multicultural atmosphere, students show respect and harmony toward one another. To ensure equality, the college has implemented a uniform dress code, eliminating any socioeconomic distinctions. Consequently, students from all economic backgrounds are treated equally in every regard.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At the college, all students and staff stand for the national anthem to instill unity and patriotism. Constitution Day celebrations educate students about the Indian Constitution and promote social harmony. Each year, RGSCOP observes National Voters Day on January 25 to encourage youth participation in the political process. On this day, faculty, staff, and students pledge to uphold our nation's democratic values and support free, fair, and peaceful elections.

The national flag is hoisted on January 26 and August 15 to honor our freedom fighters, accompanied by the national anthem and a commitment to safeguarding public property and national integrity. Constitution Day is celebrated annually on November 26 to commemorate the adoption of India's Constitution, with everyone taking an oath to uphold its principles. Through regular NSS activities and special camps, students learn the importance of conserving natural resources, protecting air and water quality, reducing noise pollution, and preserving animal life and forests.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes**

**B. Any 3 of the above**

professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college enthusiastically celebrates national and international days every year, recognizing that festivals from diverse cultures are an important part of campus life. Cultural and constitutional celebrations are essential to the college's co-curricular activities. Republic Day is observed annually on January 26, marked by a spirit of pride and enthusiasm, as is Independence Day on August 15. International Yoga Day is celebrated each year on June 21 to promote well-being.

Teachers' Day, observed on September 5, commemorates the birth anniversary of Dr. Sarvepalli Radhakrishnan, celebrating the values and dedication of true educators. Hindi Diwas is observed on September 14 by the Hindi Department, while the shared birthday of Mahatma Gandhi and Lal Bahadur Shastri on October 2 is celebrated as Swachhta Diwas. On this day, "Swachh Bharat Abhiyan" is highlighted in honor of Gandhi's vision for a clean India, reinforcing the nation's commitment to unity, integrity, and security. National Constitution Day on November 26 commemorates the adoption of the Indian Constitution by the Constituent Assembly.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Our institution is committed to comprehensive student development, exemplified by two impactful best practices: Entrepreneurship Mentorship Programs and Social Activities.

- **Entrepreneurship Mentorship Program:** The Entrepreneurship sessions aim to cultivate entrepreneurial skills by connecting students with industry experts, successful entrepreneurs, and venture capitalists who share insights on business ideation, market analysis, and leadership. These periodic sessions bridge the gap between academic learning and practical business experience, equipping students with the confidence and skills to launch their own ventures or excel in dynamic business roles. This initiative has fostered innovation and increased student engagement in entrepreneurial pursuits.
- **Social Activities :** Activities foster social responsibility and community engagement. Through regular events and special camps, students participate in activities like cleanliness drives, tree planting, health camps, and environmental awareness programs. These initiatives help students develop empathy, civic responsibility, and leadership skills while addressing real-world issues in local communities. The program has strengthened community ties and instilled a profound sense of civic duty in students, preparing them to become socially responsible citizens. Together, these two practices emphasize our institution's commitment to nurturing both entrepreneurial and socially conscious graduates.



File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One of the institution's key priorities is fostering creativity, community engagement, and social awareness, as reflected in the Annual Day Celebration at Sapkal Knowledge Hub (SKH). The event, particularly the grand cultural program Astitva, embodies the institution's focus on holistic student development and the nurturing of artistic talent. By offering a platform for students to showcase their skills in various art forms such as dance, singing, drama, and poetry, the institution creates an environment that encourages creative expression and cultural participation. In addition to the artistic performances, the event features sports competitions, art exhibitions, and social awareness initiatives, promoting a well-rounded experience for students. The unveiling of the annual magazine further highlights the institution's emphasis on fostering intellectual and creative pursuits. The collaborative effort between faculty and students in organizing the event demonstrates the strong bond between the academic and extracurricular spheres. Importantly, the event also focuses on addressing relevant social issues, raising awareness, and promoting responsible citizenship. Through such initiatives, the institution not only provides an avenue for talent development but also instills values of community service, social responsibility, and cultural appreciation, aligning with its broader mission of holistic education.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

- Enhance the brand equity of the college, strengthening the reputation it has built.
- Strive to achieve the recognition as a "College with



Potential for Excellence."

- Foster an environment conducive to the holistic development of students, faculty, and support staff.
- Promote continuous knowledge upgradation and the effective use of technology among faculty and students.
- Raise awareness and implement measures for the protection and promotion of the environment.
- Encourage and facilitate a research-driven culture, promoting research initiatives by students and faculty, as well as consultancy opportunities for faculty.
- Continuously innovate, introduce new courses, and stay relevant to the evolving needs of stakeholders.
- Focus on achieving excellence and maintaining high standards.
- Automate office administration processes to improve efficiency, while encouraging faculty participation.
- Create blogs to allow students to communicate their doubts, provide feedback, and share suggestions.
- Provide resources for researchers at the Research Centre to support their academic work.
- Facilitate faculty exchange programs and develop international academic linkages.
- Continue providing formal education to deserving students, including fee concessions, fee waivers, and book bank facilities, while introducing job-oriented and skill-based courses.
- Promote cleanliness and environmental awareness throughout the institution.
- Identify and nurture student talent for sports and cultural activities.